

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 8/21/2019	PREPARED BY: Josie Koelzer
Meeting Date Requested 8/27/2019	PRESENTED BY: Russ Stetskiy
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda Brought Before the Board Time needed:	
SUBJECT / ISSUE: Armored Car Service	
FISCAL IMPACT: \$0	
BACKGROUND: Franklin County Treasurer's office has been using Garda Armored car as a carrier service to deliver bank deposit bags to Umpqua (county bank), as well as to bring bank bags with change orders back to the county. On July 2019 the cost of service with Garda went up from \$484.00 to \$625.90 a month resulting in an annual increase of \$1702.80. Loomis provides similar service as Garda and is currently on a State contract with Washington State Department of Enterprise Services. Cost of service with Loomis would be \$451.93 a month per the state contract.	
RECOMMENDATION: Franklin county Commissioners approve the resolution to adopt Loomis as the new Armored car carrier for Franklin County.	
COORDINATION: Franklin County Treasurer and Chief Deputy	
ATTACHMENTS: (Documents you are submitting to the Board)\ <ol style="list-style-type: none"> 1. Resolution 2. Washington State Department of Enterprise Services "pricing and offerings" 3. Work Order for Loomis 	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) <ol style="list-style-type: none"> 1. Treasurer 	

I certify the above information is accurate and complete.

Josie Koelzer
Treasurer

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

***APPROVING AGREEMENT FOR ARMORED CAR SERVICE BETWEEN
FRANKLIN COUNTY AND LOOMIS ARMORED LLC***

WHEREAS, Franklin County Treasurers utilizes Garda CL Northwest Inc. to provide armored car services for the County; and

WHEREAS, the Treasurer wishes to terminate the contract with Garda CL Northwest do to price increase, and utilize the State Contract to receive services from Loomis Armored LLC

WHEREAS, pursuant to *RCW 36.01.010* and *RCW 36.32.120*, the legislative authority of each County is authorized to enter into contracts on behalf of the County and have the care of County property and management of County funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority for Franklin County and desires to enter into this agreement as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves the Agreement, with Loomis Armored Car Service.

APPROVED this 27th day of August, 2019.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

ATTEST:

Clerk to the Board

*Originals: Commissioners Office
Copy: Treasurers Office*

Company	Loomis Armored LLC		
Ordering Contact	Brad Ernster		
Title	Contract Administrator		
Address	3716 South "G" Street		
City	Tacoma		
State	WA	ZIP Code	98418
Phone	(206) 802-0412		
Email	Brad.ernster@us.loomis.com		
Deposit Bags	State Agencies that have deposits to the states' accounts may order free bags by emailing this form to recon@tre.wa.gov http://www.tre.wa.gov/documents/cashManagement/Supply%20Order-Memo.doc		

MONTHLY RATES			Additional Fees	
Counties: All except San Juan	Open Window	Closed Window		
1 day per week	\$88.34	\$161.73	Holiday Service	\$95.72
2 days per week	\$176.69	\$323.52	Per Minute (over 10 mins.)	\$2.65
3 days per week	\$265.03	\$485.18	Excess Insurance	\$1.62/\$1,000
4 days per week	\$353.38	\$646.91	Additional Trip (on route with 24 hours notice)	\$35.27
5 days per week	\$451.93	\$808.65		

Monthly Smart Safe Pricing: (1x week pickup)	Island, King, Skagit, Whatcom, Snohomish	All Other Counties	Additional Fees	
Standard Dual Cartridge (2500 notes) Single Feed Validation	\$473.76	\$433.18	Research	\$75.57/hr.
			Storage/Handling*	\$277.09/mo.
XL Dual Cartridge (4500 notes) Single Feed Validation	\$504.44	\$463.96	Tubvend Option	\$61.31/safe
			Fuel	1% of mo. fee
Standard Dual Cartridge (2500 notes) BULK Feed Validation	\$534.39	\$493.99	Insurance	5% of monthly fee
			Bags/log books	Free
XL Dual Cartridge (4500 notes) BULK Feed Validation	\$565.08	\$524.74	Special Requests	\$151.14/hr
Or as negotiated				
Safe Point is an all-inclusive solution. Monthly fee includes the safe, armored transport, cash verification, end user reports and data collection, warranty, shipping, installation, training, change funds. Monthly invoice will show one price plus fuel and insurance. *Storage and handling fees only apply if the initial safe installation takes longer than expected because of modifications needed to the customer's location.				

Franklin County Treasurer

Contract #08115 Armored Car Services: Work Request

This Work Request is issued under Contract #08115 with the Department of Enterprise Services.

Work Request Number:	Agency assigned number	7/23/2019
Category of Service: Armored Car	County(ies) service will be provided in:	Number of pickups per week: Monday –Friday (5 pick-ups a week)
Expected Work Period Work period is projected from:		9/1/2019 to 12/31/2020
Jobsite Location: Franklin county Treasurer- 1016 N 4 th Ave, Suit 201A, Pasco, WA 99301		
Scope of Work/Services Required: See attachment A		
Invoice Address and Account Payable Contact: Franklin County Treasurer 1016 N. 4 th Ave Pasco, WA 99301 Ruslan Stetskiy or Josie Koelzer 509-545-3518		
Banking: Umpqua Bank 1204 N 20 th Ave Pasco, WA 99301 509-545-5000		
Projected Budget (if applicable):		
Agency (Project Manager):	Ruslan Stetskiy	Date:07/23/2019
Phone: 509-545-3531	Email: Treasurer@co.franklin.wa.us	Fax: (509)545-2136

* **Notes:** Drop off at the bank will happen daily, occasionally the county will have more than 7 deposit bags.

08115 WOR (rev. 05/23/16)

Attachment A

Scope of Work/Services Required:

Armored Car (Agent) will pick up from the Franklin County Treasurers office daily, Monday through Friday. The agent will arrive at the counter, at that time a member of the office will bring the agent deposit bags along with a log that tracks all the deposit bags that are being picked up. The agent will sign off on the log and will scan the bags as picked up. The bags will be delivered same day to the local Umpqua branch in Pasco on 20th Ave.

The County will also occasionally receive change orders from the bank. This usually occurs once a week but can happen multiple times a week. When a change order is available to be delivered to the County, the bank will notify the armored car driver at the time of the deposit drop off. The armored car will then take the change order and deliver it to the County the next business days while picking up days deposits.