

Franklin County
Board of Commissioners
Agenda Summary Report

DATE SUBMITTED: 10/29/2019	PRESENTED BY: Kyle Sullivan, Administrator, Benton/Franklin Department of Human Services
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> To Be Brought Before the Board. Suggested Date: _____ Time needed: _____ minutes	
SUBJECT / ISSUE: First Amendment to Grant Agreement #2018-HHAA-CAC	
FISCAL IMPACT: There is not impact on the current expense budget. All revenues and expenditures are from the Fund 0154101 Human Services Budget.	
ACTION(S) REQUESTED: To approve signing the first amendment to Grant Agreement #2018-HHAA-CAC.	
BACKGROUND: Benton and Franklin Counties Department of Human Services contracts with Benton Franklin Community Action Committee., to assist the County with meeting the goals of the Ten-Year Homeless Housing Plan for Benton and Franklin County to reduce homelessness. The program will provide Direct Service Vouchers, a short-term financial assistance program, and Supportive Services, consisting of case management specific tasks. The purpose of this First Amendment is to extend the end date to December 31, 2020 and to add the addresses of the approved shelter locations and allow hotel vouchers to be issued for additional crisis/emergency shelter beds.	
COORDINATION: Kyle Sullivan, Administrator Benton/Franklin Department of Human Services	
RECOMMENDATION: <ul style="list-style-type: none">• Sign the resolution.• Approve the proposed Resolution by signing all the copies where indicated.	
HANDLING / ROUTING: <ol style="list-style-type: none">1. Franklin County Commissioners' Office- Karin Milham, Clerk to the Board of Commissioners2. Benton/Franklin Department of Human Services- Deena Horton, Administrative Assistant	
ATTACHMENTS: <ol style="list-style-type: none">1. Resolution (2)	

I certify the above information is accurate and complete.



Kyle Sullivan, Administrator
Benton & Franklin Counties Department of Human Services

RESOLUTION

Resolution No. _____

BEFORE THE BOARD OF COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON:

RE: IN THE MATTER OF EXECUTION OF THE FIRST AMENDMENT TO AGREEMENT #2018-HHAA-CAC BETWEEN THE BENTON FRANKLIN COMMUNITY ACTION COMMITTEE AND FRANKLIN COUNTY,

WHEREAS, Franklin County has established goals in its Ten-Year Homeless Housing Plan to reduce homelessness; and

WHEREAS, the Benton Franklin Community Action Committee would assist Franklin County to meet its goals by providing services and support through the Homeless Housing and Assistance Program; and

WHEREAS, the Department of Human Services, a department jointly operated by the Counties of Benton and Franklin, Washington, will administer and monitor the contract with Benton Franklin Community Action Committee; and

WHEREAS, this first amendment is to extend the contract end date to December 31, 2020; and

WHEREAS, this first amendment is to add the addresses of the approved shelter locations and to allow hotel vouchers to be issued for additional crisis/emergency shelter beds, **NOW THEREFORE**,

BE IT RESOLVED that the Board of Franklin County Commissioners hereby accept the proposed agreement; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Franklin County Commissioners is hereby authorized to sign Agreement #2018-HHAA-CAC with Benton Franklin Community Action Committee to extend the end date to December 31, 2020 and add the addresses of the approved shelter locations and to allow hotel vouchers to be issued for additional crisis/emergency shelter beds.

Dated this _____ day of _____, 2019

Chair, Franklin County Commissioners

Member

Member
Constituting the Board of County Commissioners,
Franklin County, Washington

Attest: _____
Clerk of the Board

**FIRST CONTRACT AMENDMENT TO
GRANT AGREEMENT #2018-HHAA-CAC**

THIS FIRST CONTRACT AMENDMENT (hereinafter "First Amendment") is made and entered into by and between **FRANKLIN COUNTY**, a political subdivision with its principal offices at 1016 North 4th Avenue, Pasco, WA 99301, by and for the **BENTON AND FRANKLIN COUNTIES' DEPARTMENT OF HUMAN SERVICES**, a bi-county department with its principal offices located at 7102 W. Okanogan Avenue, Suite #201, Kennewick, WA 99336 (hereinafter collectively referred to as "COUNTY"), and **BENTON-FRANKLIN COMMUNITY ACTION COMMITTEE**, a non-profit corporation, with its principal offices at 720 W. Court Street, Pasco, WA 99301, (hereinafter "CONTRACTOR").

WHEREAS, per Franklin County Resolution No. 2018 052, the parties entered into a Grant Agreement beginning March 1, 2018 and ending December 31, 2019 (hereinafter the "CONTRACT"), whereby CONTRACTOR agreed to assist the COUNTY in meeting the goals of its Ten-Year Homeless Housing Plan to reduce homelessness by providing direct service vouchers, a short-term financial assistance program, and Supportive Services, consisting of case management specific tasks; and

WHEREAS, this First Amendment is necessary to make agree-upon, needed amendments to the program's end date, extending the end date to December 31, 2020 and add the addresses of the approved shelter locations, add the addresses of the approved shelter locations, and allow hotel vouchers to be issued for additional crisis/emergency shelter beds

NOW THEREFORE, the parties agree that all provisions of the CONTRACT remain in full force and effect, except for the following amendments:

1. **FACE SHEET.** The "Agreement End Date" specified on the face sheet of the CONTRACT shall be amended and replaced in their entirety with the following:

Agreement End Date..... December 31, 2020

2. **STATEMENT OF WORK.** Section 2. Statement of Work, section 2.1 a. shall be amended to include the physical address of the buildings being used as shelters:

The approved locations of the crisis/emergency shelters are 3915 W. Henry Street, Pasco, WA 99301 and Sundance Mobile Home Park 925 North Elm Avenue #57, #58, #78, Pasco, WA 99301.

3. **STATEMENT OF WORK.** Section 2.2.b Crisis and Emergency Shelter and Operations Eligible Expenses shall be amended to include the use of hotel vouchers for additional shelter occupancy:

- Shelter operations. Eligible costs are the costs of maintenance (including minor or routine repairs), rent/lease security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the crisis/emergency shelter.
 - When the trailers are at full occupancy, hotel vouchers may be issued to house homeless households in need of the crisis/emergency shelter.

IN WITNESS WHEREOF, the parties have caused this First Amendment to the CONTRACT to be signed by their duly constituted legal representatives and it is effective on the last date signed.

FOR BENTON COUNTY:

Chairman

Date

Attest: Clerk of the Board

**FOR THE CONTRACTOR:
Judith Gidley, Executive Director**

Judith A Gidley 10/22/19

Signature Date

JUDITH A. GIDLEY

Name

EXECUTIVE DIRECTOR

Title

APPROVED AS TO CONTENT:

Kyle Guller

Department of Human Services

APPROVED AS TO FORM:

[Signature]

Franklin County Deputy Prosecuting Attorney, Civil