

Franklin County
Board of Commissioners
Agenda Summary Report

DATE SUBMITTED: 12/03/2019	PRESENTED BY: Peter McEnderfer/Kevin Scott
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> To Be Brought Before the Board. Suggested Date: _____ Time needed: _____ minutes	
SUBJECT / ISSUE: Authorizing the Assessor's Office to issue a purchase order to lease a Konica-Minolta BIZHUB-C300i copier supplied by Abadan utilizing NASPO Value Point Contract #3091 and WA "Participating Addendum" #05214	
FISCAL IMPACT: \$138.89 per month for 60 months (including tax). Current lease payment is \$143.84 per month for a monthly savings of \$4.95	
ACTION(S) REQUESTED: <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Board consensus <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Authorize	
BACKGROUND: The lease for the current copier in the Assessor's Office is expiring at the end of January 28, 2020. The new copier will be supplied by Abadan via Konica-Minolta NASPO Value Point contract #3091 and Washington State "Participating Addendum" #05214. Under this NASPO contract there is no lease document to sign. The only requirement is the issuance of a purchase order.	
COORDINATION: Kevin Scott, Liz Cupples, Peter McEnderfer, Piper Mitchel	
RECOMMENDATION: <i>Recommend approval of the attached resolution authorizing the "Information Services" department to lease a new Konica-Minolta copier from Abadan via NASPO Value Point Contract #3091 and WA "Participating Addendum" #05214 for \$138.89 per month</i>	
HANDLING / ROUTING: Original: Commissioner's Office Original: Copy : Information Services Copy : Assessor's Office	
ATTACHMENTS: 1) Purchase Order 2) Resolution	

I certify the above information is accurate and complete.

 

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: AUTHORIZING THE FRANKLIN COUNTY INFORMATION SERVICES DEPARTMENT TO ISSUE A PURCHASE ORDER TO LEASE A KONICA-MINOLTA BIZHUB C300i COPIER SUPPLIED BY ABADAN, THROUGH NASPO VALUE POINT MASTER AGREEMENT #3091, AND WASHINGTON PARTICIPATING ADDENDUM #05214.

WHEREAS, the Franklin County Information Services department desires to issue a purchase order to lease a Konica-Minolta Bizhub C300i copier on a 60 month Operating Lease through NASPO Value Point master agreement #3091, and Washington Participating Addendum #05214.

WHEREAS, the County is not required to enter into a lease agreement for said lease; and

WHEREAS, the cost per copy and supplies excluding paper are regulated by the referenced NASPO Value Point contract; and

WHEREAS, pursuant to RCW 36.0 1.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to authorize the purchase order as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes the Franklin County Assessor’s Office to issue a purchase order to Lease a Konica-Minolta Bizhub C300i copier through NASPO Value Point master agreement #3091, and Washington Participating Addendum #05214.

APPROVED this ____ day of _____, 20__

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Attest:

Clerk to the Board

Member

Originals: Franklin County

cc: Information Services
Assessor’s Office

Franklin County Assessor
 1016 N 4th Ave
 Pasco, WA 99301
 509-545-3506
 pmcenderfer@co.franklin.wa.us

PURCHASE ORDER

Ordered From:
 Konica Minolta Business Solutions
 C/O Abadan Attn: Windsor Orders
 500 Dayhill Road
 Windsor, CT 06095

Ship To:
 Franklin County
 Assessor
 1016 N 4th Ave
 Pasco, WA 99301

P.O. DATE	REQUISITIONER	PO #	F.O.B. POINT	TERMS
11/19/2019	Peter McEnderfer			DUR

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1		Bizhub C300i (60 Mo Lease) DF-714 Doc Feed PC-216 Two Drawer Cabinet FK-514 Fax Kit FS-533 Inner Finisher PK-519 Hole Punch WK-506 Work Table Bizhub Secure Power Filter	\$127.90 mo	\$127.90 mo
			Subtotal	\$127.90 mo
Service Contract Cost per Copy Charge .0078 B&W .05 Color			Tax	10.99 mo
Includes all Supplies except paper & staples Service rate valid 60 mo			Shipping & Handling	Inc
NASPO Contract # 3091 Washington Participating State # 05214 PE 0419168R081919			TOTAL	\$138.89 mo

- Please send one copy of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
 Franklin County
 Assessor's Office
 Attn.: Peter McEnderfer
 1016 N 4th
 Pasco, WA 99301
 509-545-3506
 pmcenderfer@co.franklin.wa.us

Authorized by _____

Date _____