



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 7, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier.

9:01 a.m. **Approval of Minutes**

November 26, 2019 Commissioners' Meeting Minutes
December 3, 2019 Commissioners' Meeting Minutes
December 10, 2019 Commissioners' Meeting Minutes
December 17, 2019 Commissioners' Meeting Minutes

❖ *Minutes were approved as presented*

9:02 a.m. **Overview of the Hanford Communities 2019 Activities**

Pam Larsen announced that she is retiring from Hanford Communities in May of 2020. She gave her final 2019 Annual Report as follows:

- Department of Ecology Contract allowed for programs on cable television.
- Hanford Communities had meetings with Senators, Secretaries, TRIDEC and Department of Ecology on various subjects.
- Current Hanford Topics: Purex tunnel completion of grouting, future land use and management of Hanford Site, Test Bed Initiative, Waste Treatment Plant, updates on the progress with demolition of the Plutonium Finishing Plant.
- Briefing with Brian Vance & Company Presidents on Hanford Past, Present and Future
- Development of a new Cumulative Impact Evaluation 3D Computer Program
- National Academy of Science Studies looking at science and technology needs of the DOE Environmental Management program.
- Peer Exchange will address STEM and future workforce needs
- Ms. Larsen worked with combined intergovernmental groups as well as the DOE headquarters.
- Updates on the Heritage Tourism and B Reactor Preservation

The Commissioners thanked her for her hard work and dedication to Hanford Communities.

9:32 a.m. **2020 COLA for Assessor, Auditor, Clerk, Coroner, and Treasurer**

Human Resources Director Carlee Nave brought Resolution 2020-001 before the Board for approval. After discussion on the subject, motion was made.



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- ❖ *Commissioner Didier moved to approve Resolution 2020-001 as presented, approval of Salaries for Assessor Auditor, Clerk, Coroner, and Treasurer for 2020. Commissioner Peck seconded and the motion carried.*

9:39 a.m. 2020 COLA for County Administrator

Human Resources Director Carlee Nave brought Resolution 2020-002 before the Board for approval. After discussion on the subject, motion was made.

- ❖ *Commissioner Didier moved to approve Resolution 2020-002 as presented, approval of 2020 COLA for County Administrator. Commissioner Peck seconded and the motion carried.*

9:40 a.m. Public Comment

- Member of the public Alec Gay commented on the Franklin County RV Park and its new contract.
- Member of the public Jeffery Robinson asked that during the election year all remain civil in their action.
- Member of the public expressed his concerns on low-income individuals.

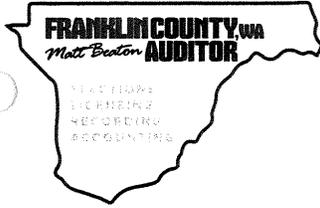
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10:00 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

12/31/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/31/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Table with 3 columns: Warrants / Check Numbers, Amount, and Total. Rows include Warrants \ Check Numbers, EFT Check Numbers, and a total of \$412,081.28.

Fund Expenditures Amount Issued

Table with 2 columns: Fund Expenditures and Amount Issued. Lists various categories like CURRENT EXPENSE, AUDITOR O & M, etc., with their respective amounts.

Handwritten signature/initials

In the amount of: \$412,081.28

The motion was seconded by: [Signature]

And passed by a vote of 3 to 0

Reviewed by the County Administrator: [Signature]

Jeff A. Burckhard
The attached vouchers have been approved by Auditor or Deputy:

Peter Gadomskiy
Vouchers Audited By:

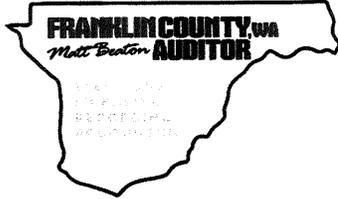
Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 31, 2019 for payment totaling \$412,081.28. Commissioner Didier seconded and the motion carried.



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10:00 a.m. Approval of Salary Clearing and Emergency Management Payroll

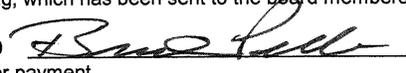


1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

December 31, 2019

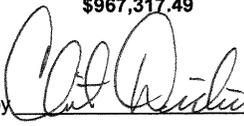
Franklin County Commissioners:

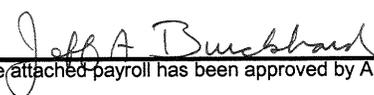
Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

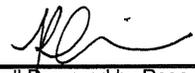
Action: As of this date, December 31, 2019 
moves that the following warrants be approved for payment.

| <u>FUND</u> | <u>WARRANT</u> | <u>AMOUNT</u> |
|-----------------------------------|---------------------------------|----------------------|
| Salary Clearing Payroll: | | |
| Net Payroll Checks | 00356079-00356083 | 3,666.70 |
| Net EFT Payroll Checks | 00023436-00023710 | 457,941.22 |
| Deduction and Contribution Checks | 00356084-00356101 | 493,114.76 |
| | Total | \$ 951,055.98 |
| Emergency Mgmt Payroll: | | |
| Net EFT Payroll Checks | 00023432-00023435 | \$ 4,154.26 |
| Deduction and Contribution Checks | 00355844-00355860 | 12,107.25 |
| | Total | \$ 16,261.51 |
| | Grand Total All Payrolls | \$ 967,317.49 |

In the total amount of **\$967,317.49** ($\$951,055.98 + \$16,261.51$)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Rosa Gomez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$967,317.49. Commissioner Didier seconded and the motion carried.**



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10:01 a.m. **Approval of Consent Agenda**

1. Resolution 2020-003 Approval of Hardsburg Tower First Amendment to Site Lease Agreement between Franklin County and William Harder Sr.
2. Resolution 2020-004 Local Agency Agreement Supplement 2 – CRP 618
3. Resolution 2020-005 Local Agency Agreement Supplement 2 – CRP 619
4. Resolution 2020-006 Local Agency Agreement Supplement 2 – CRP 620
5. Award Letter For Safety CRP 621- Countywide Intersection Improvements
6. Resolution 2020-007 Bi-County MOU Regarding the Allocation of Adult and Juvenile Drug Court and at Risk Youth Split for Functional Family Therapy (FFT), Selective Aggressive Probation (SAP), and Education Employment Training (EET).
7. Resolution 2020-008 Appendix A Interagency Agreement between Franklin County and Washington State University Extension
8. Resolution 2020-009 Amendment I to Local 874-CH 2019-2021 Collective Bargaining Agreement
9. Resolution 2020-010 Amendment I to Local 874 2019-2021 Collective Bargaining Agreement
10. Resolution 2020-011 Approval of Premera Blue Cross Contract for 2020 Employee Dental Benefits
11. Resolution 2020-012 Renew Contract between Working Investigations Jeff Porteous and Franklin County OPD
12. Resolution 2020-013 Professional Services Contract with Attorney Eric Scott for Preliminary Appearances in Superior Court
13. Resolution 2020-014 Renew Contract between Columbia Private Investigations Mark Almquist and Franklin County OPD
14. Resolution 2020-015 Joint Bi-County UEBT Participation Agreement-Juvenile Detention 2020-2021
15. Resolution 2020-016 Approval of Premera Blue Cross Contract for 2020 Employee Medical Benefits

❖ Commissioner Peck moved to approve the Consent Agenda as presented. Commissioner Didier seconded with discussion on #7, #8, #9, #10 and #15. After brief discussion on 7, 8, 9, 10, and 15 the motion carried.

10:14 a.m. **Administration Office Business**

❖ Taxing Districts Levy Letters were signed by the Chair Robert Koch

Human Resources Director Carlee Nave introduced her newest member of the HR Team, Specialist Heather Flowers.



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- Commissioner Peck asked Administrator Keith Johnson to look into Chair only signature on resolutions.
- Commissioner Peck and Administrator Keith Johnson will attend the NACo Conference in Washington D.C. the end of February.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:18 a.m.

Chair

Clerk of the Board

Date