



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND  
PUBLIC HEARING  
MAY 25, 2021

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

## **Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:00 a.m. **Approval of Minutes**

❖ *May 11, 2021 Commissioners Meeting Minutes were approved as presented.*

9:02 a.m. **Commissioner/Administrator Updates**

Administrator Keith Johnson update

- Redistricting committee is complete and setting up dates to meet
- Salary Commission- not enough members as of yet, working on filling positions
- American Rescue Plan Act funding -working with the Auditors Office on details
- Complying with the CDC masking rules
- Working on Economic Development .09 funds projects and will come before the Board later with recommendations.

Commissioner Peck update

- Met with local decision makers for COVID issues and what cities are doing
- Virtual meeting with Governor Inslee on COVID masking
- 911 Advisory Committee
- Benton and Franklin Council of Governments- Economic development projects
- Rural Revolving Loan Fund- Benton Franklin Council of Governments and working on the bi-laws.
- Spoke with constituents on the Comprehensive plan
- Virtual meeting with WSAC
- Port of Pasco meeting – construction on the airport, fueling operations and lease terms

Commissioner Mullen update

- Pasco Chamber meeting
- TRIDEC meeting
- Aging and Long Term Care meeting- New Long-term Act enrollment or opt out



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Commissioner Didier update

- Budget Committee meeting canceled
- Benton Franklin Health meeting canceled
- Finance committee meeting
- WSAC meeting
- Columbia River Caucus
- MAC meeting
- Public Housing Authority meeting

❖ *At 9:14 a.m. Commissioner Didier opened the PUBLIC HEARING-Vacation of Easement 2021-01*

Planning and Building Director Derrick Braaten explained the purpose of the request. The easement is redundant and new ingress/egress/utility easement are being created to serve the lots.

There were no public comments given.

- ❖ *After discussion, Commissioner Peck moved for approval as presented. Commissioner Mullen seconded. Motion carried on (Resolution 2021-112 vacation of easement 2021-01).*
- ❖ *Commissioner Didier closed the public hearing at 9:19 a.m.*

**9:20 a.m. Remodel of Assessor and Human Resource Offices**

Administrator Keith Johnson brought forth a proposal of remodel in the Assessor and Human Resource Offices. He included the plans, estimates and details of the project.

Discussion pursued on the topic.

- ❖ *Commissioner Mullen moved to approve Resolution 2021-115 (remodel of Assessor and Human Resources Offices). Commissioner Peck seconded with discussion. The motion carried 2:1 with Commissioner Peck opposed.*

**9:36 a.m. HAPO Center Energy Audit Presentation**

Mr. Johnson introduced the McKinstry group that presented the PowerPoint. Christie Hoffpauer, Lance Funke, and Scott McGann were the representatives from McKinstry.

Ms. Hoffpauer started the presentation with the purpose of doing the energy audit, the brief overview of the utility data analysis and performance standards. Currently there are some grants, credits and funding available to assist with the capital improvements. Stiff penalties will be enforced on those who do not comply with the new state regulations. She reviewed the energy and financial implications of not being in compliance.



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Lance Funke brought forth the draft preliminary proposal, which included the following:

- LED lighting upgrades
- Roof repair\snow and ice shedding
- HVAC EXPO Center
- HVAC Atrium
- Insulation in Arena and add cooling
- HVAC ARENA
- PV Solar offset energy.

Fee for audit is eighty-five thousand dollars.

HAPO Center Manager Tom French has a discussion with the Commissioners, on the current costs of upkeep, lost revenue, and voiced his recommendations for the capital improvements.

- ❖ ***Consensus of the Commissioners to move forward with the Energy Audit for the HAPO Center.***

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10:30 a.m. **Approval of Fund Expenditure Warrants**

05/25/2021

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 05/25/2021

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00371136 - 00371282	\$739,237.50
EFT Check Numbers:	00000818 - 00000833	\$53,306.37
		<u>\$792,543.87</u>

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$282,987.65
AUDITOR O & M	\$576.22
ELECTION EQUIP REVOLVING	\$106.82
CRIME VICTIMS WITNESS	\$3,404.47
BOATING SAFETY	\$5.06
ENHANCED 911	\$162.47
COUNTY ROADS	\$6,890.14
SOLID WASTE	\$185.16
2ND QTR PCT EXCISE TAX FUND	\$245,368.12
ENDING HOMELESSNESS	\$34,488.58
THE HAPO CENTER	\$1,929.06
FRANKLIN COUNTY RV PARK	\$10,692.77
MOTOR VEHICLE	\$205,747.35

In the amount of: \$792,543.87

The motion was seconded by: *Bob Peck*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:  
*[Signature]*  
Matt Beaton

Vouchers Audited By:  
*[Signature]*  
Paola Mendoza

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 25, 2021 for payment totaling \$792,543.87. Commissioner Peck seconded and the motion carried.*



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**10:31 a.m. Approval of Consent Agenda**

1. Resolution 2021-113 Permit Technician Position for Planning and Building Department
2. Resolution 2021-114 Agreement between Franklin County and KPFF for Engineering Services on CRP 630 Ironwood Road Bridge Replacement

*❖ Commissioner Mullen moved to approve the Consent Agenda 1-2. Commissioner Peck seconded. Commissioner Didier wanted to thank the road department on the solar panel stop signs on Ironwood Road. After discussion, the motion carried.*

**10:34 a.m. Administration Office Business**

- ❖ The Commissioners were in consensus to sign a letter to Honorable Maria Cantwell concerning the funding for the Odessa Ground Water Replacement Program.*
- ❖ The Commissioners were in consensus to sign a letter to FAA concerning the Scout Energy Wind Farm Project.*

Mr. Johnson announced the next Commissioner meeting on June 1, 2021 would be held at the HAPO Center at 7 p.m. It is a Public Hearing on the Comprehensive Plan.

In addition, June 2, 2021 will be a Special Bi-County meeting at the HAPO Center.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:39 a.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date