

COMMISSIONERS RECORD 46  
FRANKLIN COUNTY  
Commissioners' Proceeding for November 9, 2005

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Frank H. Brock, Chairman; Neva J. Corkrum, Chair Pro Tem; Bob Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

**OFFICE BUSINESS**

Present in audience: Sharon Paradis.

Vouchers/Warrants

**Motion** - Mr. Koch: I move we accept the vouchers as follows: Election Equipment Revolving warrants 288 and 289 for \$27,356.86; Current Expense warrants 47644 through 47678 for \$36,226.88; and Crime Victims warrant 325 for \$424.11; for a total of \$64,007.85. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 1)

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board. Present in audience: Sharon Paradis.

Courthouse Renovation

Potential Change Orders (PCO) were reviewed.

PCO 113: There is a sag in the ceiling above the jury box in the historic courtroom. The cost for fixing the problem is \$2858. It is not required to be fixed but is more of a visual item. Mr. Brock said he feels it should be fixed.

**Motion** - Mrs. Corkrum: I move for approval. Second by Mr. Koch. 3:0 vote in favor.

PCO (no number assigned): Louvers were put in a door that enters the rotunda. It used to be a restroom door. In order to repair that, the whole panel of the door needs to be replaced. This door is extra wide so another door cannot be substituted. The cost is not yet known. Mrs. Corkrum said she thinks for privacy sake, it needs to be replaced. Mr. Koch and Mr. Brock agreed.

PCO 118: Additional cost of \$3044 for added gold leaf and brass leaf. This work has already been discussed and approved by the Board. The official change order will be forthcoming.

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The current Courthouse Renovation Fund budget figures were reviewed. The Rainy Day fund currently has \$170,364.67 remaining after tracking the change orders.

Mr. Bowen answered Mrs. Corkrum's questions about a banister that is being put in a courtroom. It is an area that will be used for seating of defendants.

**Executive Session** at 9:12 a.m. regarding personnel expected to last five minutes.

**Open Session** at 9:16 a.m.

Mr. Bowen recommended offering Rosie Rumsey the position of the Human Resources Director, at a salary at \$49,324.

**Motion** – Mrs. Corkrum: I move for approval. Second by Mr. Koch. 3:0 vote in favor.

**JUVENILE JUSTICE CENTER (JJC)**

JJC Director Sharon Paradis met with the Board.

Leasing the commercial kitchen at the JJC

Ms. Paradis said when we started talking about leasing the kitchen, she did not look at the lease as a huge, moneymaking proposition. ARAMARK provides Meals on Wheels. They are looking for a larger kitchen so they can expand capacity. We have a kitchen. It doesn't hurt us. It could potentially provide some revenue. At this point in time ARAMARK will not provide meals to us but if the CFM contract becomes a problem at some point in the future, then ARAMARK could maybe bid. It would be nice if we had somebody providing meals out of our kitchen to our kids. Mr. Brock asked if it would have to be a bid process. Ms. Paradis earlier had talked to both civil prosecutors about it, who felt we could probably use a sole source provider, but since then there has been further review so it is questionable now.

The contract with CFM still is cheaper than what ARAMARK would provide. That is primarily because inmates are providing some of the labor for CFM.

Ms. Paradis said utility costs are probably \$350 per month. The proposed lease rate is \$1000 per month. Equipment replacement would be another issue. Ms. Paradis said she would put the rental revenue into a contingency fund to be used for equipment replacement in the future. She is continuing negotiations with ARAMARK. She told the Board about the proposal she has made to ARAMARK regarding equipment

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replacement. The equipment was in good operating order in February when the JJC discontinued its use.

Mr. Bowen said he is concerned about the tax-exempt bonds status of the JJC. He gave an example of a situation that may be similar. The Board will wait to make a decision about approving a resolution sending the matter to advertisement until the bonding attorney is consulted. Ms. Paradis explained the timeline for leasing the kitchen including advertising for three weeks, followed by action required in one week.

Program Revisions

Ms. Paradis said we're in the process of revising our diversion program subject to the layoffs. We're also analyzing the costs related to detention and analyzing detention fees related to parents. She will meet with the Board again after more information is available.

Reimbursable Services

Ms. Paradis answered Mrs. Corkrum's question about services the JJC provides that are reimbursed by other agencies by listing which agencies pay for JJC services.

**EMERGENCY PREPAREDNESS**

The Board discussed the need to let the public know about emergency plans for county residents.

**TRAC**

TRAC Manager Troy Woody met with the Board.

Fair Proposal

Mr. Woody sent a proposal to the Fair Board.

Weekend Recap

A summary of revenue for last weekend's events was reviewed. Three large shows were held: Entertainer Rodney Carrington, Custer's Arts and Crafts Show, and Hispanic Dance.

Christmas Show

The Board told Mr. Woody about a previous Christmas Show at TRAC. He will consider a Christmas show for future years.

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**Executive Session** at 9:44 a.m. regarding personnel expected to last 10 minutes.

**Open Session** at 9:53 a.m.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board.

Park Board

Mr. Fife said the Park Board is considering disbanding in January because there will no longer be any park business. They have asked Mr. Fife to keep them updated regarding the boat launch project.

CRP 574/Glade North and Selph Landing

Mr. Fife recommended award of bid to Sierra Electric.

**Motion** – Mr. Koch: I move that we award the CRP 574/Glade North and Selph Landing Intersection to Sierra Electric of Pasco for the bid of \$29,630. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 2)

Blacktopping Roads

The county's proposal for a 2/10ths of 1% sales tax increase appears to have failed in yesterday's election. It is possible a state gas tax proposal passed in yesterday's election that would provide Franklin County with some funds. Mr. Brock said he hopes we can take that money and do some blacktopping of county roads. Mr. Fife said a Public Works Trust Fund loan was not received. It may be possible to use some of the tax money for blacktopping. Another grant application can be submitted.

New Motor Grader Purchase

Mr. Fife said we are considering reducing the road grader district but not totally eliminating our service. There are two graders that are 12 years old. One is 13 years old. They are not on the buyback program. Mr. Fife is recommending trading two of them in to get back into the buyback program. He is considering not replacing an employee who will be retiring in 2006. He is asking for approval to purchase a new motor grader.

**Motion** – Mr. Koch: I move that we okay the realignment of graders and the purchase of a new motor grader. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 3)

**EMERGENCY MANAGEMENT (EM)**

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EM Director John Scheer met with the Board. Present in audience: Ryan

Verhulp.

Planning

Mr. Brock talked about the flood plain information that EM has for the county. Mrs. Corkrum said people have asked her what we would do in an emergency similar to Hurricane Katrina. How do we get the information disseminated? Mr. Scheer said we have published a pamphlet that we administer at different events including the fair. Our website is outstanding.

Mr. Koch suggested contacting the newspapers or press people. Mrs. Corkrum said it may be possible to distribute the pamphlet in the newspaper.

Mr. Scheer told the Board about some things that would happen during emergencies. One problem would be that there are not enough generators to handle the total needs at TRAC if it is used as an emergency center.

Mr. Bowen said the Hanford site sometimes surpluses extra generators. Mr. Koch said the State Department of Natural Resources also sometimes has surplus generators. Mr. Bowen will follow up on surplus equipment needs and sources.

Dispatch has a huge generator which was purchased by FEMA.

Emergency Event

Mr. Scheer gave a report to the Board about an emergency at Hanford over the weekend. The notification from other emergency departments was insufficient. Mr. Scheer has asked his trainers to provide extensive training for other agencies including Dispatch. The Board will schedule a meeting with Dispatch Superintendent Pat Hogan.

**PROSECUTOR**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Attorney General Opinions

Mr. Verhulp said the only county official who can request attorney general opinions on the county level is the prosecutor.

Personnel

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Mr. Verhulp gave an update on upcoming meetings and work that will be done regarding an employee situation. The Risk Pool has told Mr. Verhulp they routinely do risk assessments in individual departments after receiving approval of the elected official.

Auctioneer

Mr. Verhulp said auctioneers under state law are required to be licensed but when a public authority is using an auctioneer, they are not required to use a licensed auctioneer. He is reviewing further information about the law regarding using auctioneers.

**Recessed at 10:28 a.m.**

**Reconvened at 10:30 a.m.**

**BENTON FRANKLIN ACCESS TO CARE**

Kris Call, Director of Benton Franklin Access to Care, and Darlene Pinney met with the Board.

Ms. Call explained the Benton-Franklin Access to Care program. It began with a \$2.2 million three-year Federal grant. It serves people needing medical care and medicines residing in Benton and Franklin County who are uninsured and fall at 200% below the poverty level.

Ms. Call is seeking sustainability of funding. She explained the partnerships that are in existence now. Franklin County residents are the biggest participators. Undocumented (non-U.S. citizens) can use the service. A pharmaceutical network program is in place. Darlene gave some examples of how people have been helped with access to medicine. Access to Care has an elaborate software program which allows all the hospitals in the Tri-Cities to access information. Lourdes is the administrator fiduciary of the grant. If a person needs to contact Access to Care, they simply call the phone number listed (737-8250). A pre-screening is done to establish eligibility. Residency and income are the key factors for the grant.

**VOUCHERS/WARRANTS**

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**Motion** – Mr. Koch: I move for approval of Salary Clearing Payroll as follows:

Warrants 38705 through 38814 for \$150,186.01; warrants 38815 through 38821 for \$43,746.55; and Direct Deposit for \$207,376.74; for a total of \$401,309.30.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 7574 through 7580 for \$3032.39; warrants 7581 through 7584 for \$1090.46; and Direct Deposit for \$7521.86; for a total of \$11,644.71; and

Irrigation payroll warrants 11269 through 11282 for \$7004.49; and warrant 11283 through 11286 for \$987.79; for a total of \$7992.28. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 4)

**AUDITOR**

Auditor Zona Lenhart met with the Board.

**Elections**

Ms. Lenhart said the election went well yesterday. More votes are being received in the mail. She anticipates an additional 4000 ballots remain to be counted.

The grant for our Sequoia elections system got approved entirely so we don't have to worry about paying for anything. We're waiting for a contract for us to sign as an addendum. The money will be received probably within 30 days after that.

We expect training to occur sometime in December.

The Pasco School District will be running an \$83 million bond at the same time as a two-year operation and maintenance levy.

**State Examiners Meeting**

Ms. Lenhart reported on a meeting with the state examiners.

She asked the Board if she can advertise for a temporary accountant at this time to help complete the annual report. She hopes the permanent additional accounting position will stay in the 2006 budget. Mr. Bowen asked do you think you would get the quality of person you need? He thinks you're jeopardizing the quality by advertising for a temporary position. He thinks you need a full-time person because he doesn't think it

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will fix the problem you have. Mr. Bowen said he would ask the Board to allow Ms. Lenhart to advertise to bring a person in full-time.

Ms. Lenhart asked what action does the Board want me to take? Mrs. Corkrum said it sounds like a permanent position would be best. Mr. Brock agreed. Mr. Koch agreed. Mr. Brock said he would favor using a CPA firm instead of a temporary position if help is needed immediately.

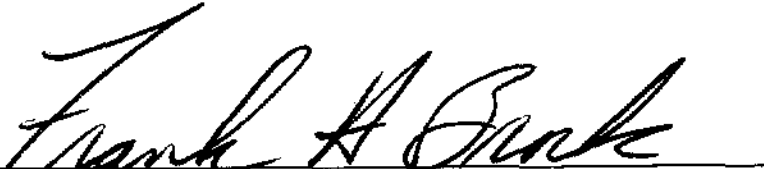
**Adjourned at 11:14 a.m.**



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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 14, 2005.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
Chairman

  
Chairman Pro Tem

  
Member

Attest:

  
Clerk to the Board

Approved and signed November 23, 2005.

# Franklin County Auditor

1016 North 4th Avenue  
Pasco, WA 99301


ZONA LENHART, Auditor  
509-545-3840 • Fax: (509) 545-2142  
www.co.franklin.wa.us

P.O. Box 1451  
Pasco, WA 99301



November 9, 2005

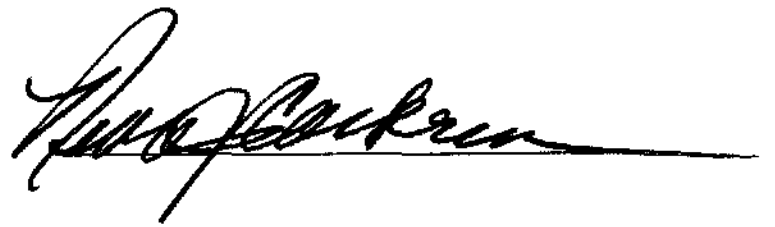
Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 9, 2005,   
Move that the following warrants be approved for payment:

<u>FUND</u> <u>Expenditures</u>	<u>WARRANT</u> <u>Range</u>	<u>AMOUNT</u> <u>Issued</u>
Election Equipment Revolving	288-289	\$27,356.86
Current Expense	47644-47678	\$36,226.88
Crime Victims	325	\$424.11

In the amount of **64,007.85**. The motion was seconded by  
And passed by a vote of  to 

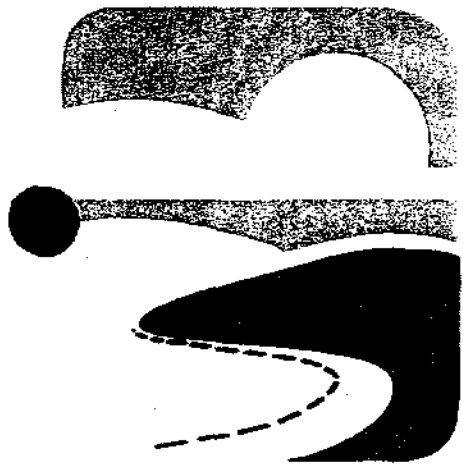


Accounting  
545-3505

Elections  
545-3538

Recording  
545-3536

Licensing  
545-3533



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer  
Guy F. Walters, Assistant Public Works Director

**DATE:** November 9, 2005  
TF-05-085

**TO:** Board of County Commissioners  
Franklin County, Washington

**FROM:** Tim Fife, P.E.  
Public Works Director/County Engineer

**SUBJECT: CRP 574 / Glade North and Selph Landing Intersection**

I recommend that the above mentioned project be awarded to Sierra Electric, Inc. of Pasco Washington.

Their bid of \$29,630.00 was the lowest bid received and was 50.3% lower than engineer's estimate.

Dated this 9<sup>th</sup> day of November, 2005

Recommended:

Tim Fife, P.E.  
Public Works Director/County Engineer

Approved:

Frank H. Brock, Chair

Neva J. Corkrum, Chair Pro Tem

Robert E. Koch, Member

Attest:

  
Clerk of the Board

**FRANKLIN COUNTY PUBLIC WORKS**  
**CRP 574 / Glade North and Selph Landing Intersection**

BID OPENING: November 7, 2005

Sierra Electric  
P.O. Box 2345  
Pasco, WA 99302

Colvico  
N., 2121 Waterworks Ave.  
Spokane, WA 99220

ENGINEERS EST.  
Power City Electric, Inc.  
639 Fairchild St.  
Pasco, WA 99301

PLAN QUANTITY	ITEM	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
L.S.	Mobilization	L.S.	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00	\$5,000.00	\$2,529.00
L.S.	Illumination	L.S.	\$22,690.00	\$22,690.00	\$36,965.00	\$36,965.00	\$50,000.00	\$78,208.00
L.S.	Project Temporary Traffic Control	L.S.	\$2,750.00	\$2,750.00	\$4,500.00	\$4,500.00	\$1,500.00	\$3,424.00
48	Flaggers and Spotters	Hour	\$35.00	\$1,680.00	\$43.00	\$2,064.00	\$32.00	\$1,536.00
76	Construction Signs Class A	S.F.	\$10.00	\$760.00	\$15.00	\$1,140.00	\$12.00	\$912.00
L.S.	SPCC Plan	L.S.	\$250.000	\$250.00	\$450.00	\$450.00	\$0.00	\$400.00

**TOTAL: \$29,630.00 \$49,119.00 \$58,948.00 \$87,611.00**



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer  
Guy F. Walters, Assistant Public Works Director

DATE: November 8, 2005  
TF-05-086

TO: Board of County Commissioners  
Franklin County, Washington

FROM: Tim Fife, P.E.  
Public Works Director/County Engineer

SUBJECT: New Motor Grader Purchase

We currently have three 12+ year-old CAT Motor Graders that are not currently assigned to grader districts and not in the five-year buy-back program. They are at an age that we need to invest in overhauls of the engines, drive trains and hydraulics at considerable expense or replace them and enter into the buy-back program.

It is extremely expensive to enter into the buy-back program if the trade-ins are over five years old.


We are seriously looking at reducing a district and/or purchasing rock rakes as an alternative to having the extra graders available. A grader could be leased or rented for those short periods when a grader might be needed.

Therefore, I recommend we trade in two motor graders and purchase one new motor grader.

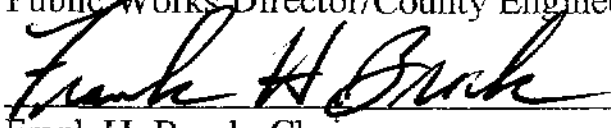
Your review & approval is hereby requested.

Dated this 9 day of November, 2005.

Recommended:

  
\_\_\_\_\_  
Tim Fife, P.E.  
Public Works Director/County Engineer

Approved:

  
\_\_\_\_\_  
Frank H. Brock, Chair

  
\_\_\_\_\_  
Neva J. Gorkrum, Chair Pro Tem

  
\_\_\_\_\_  
Robert E. Koch, Member


Attest:

  
\_\_\_\_\_  
Clerk of the Board

November 9, 2005

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, 11/09/2005 ,  
move that the following warrants be approved for payment.

FUND	WARRANT	AMOUNT
<b>Salary Clearing Payroll:</b>		
	38705-38814	150,186.01
	38815-38821	43,746.55
	Direct Deposit	<u>207,376.74</u>
	<b>Total</b>	<b><u><u>\$401,309.30</u></u></b>

In the amount of \$ **401,309.30** . The motion was seconded by \_\_\_\_\_

and passed by a vote of 3 to 0.



**Emergency Mgmt Payroll:**

7574-7580	\$3,032.39
7581-7584	1,090.46
Direct Deposit	<u>7,521.86</u>
<b>Total</b>	<b><u><u>\$11,644.71</u></u></b>

**Irrigation Payroll:**

11269-11282	\$7,004.49
11283-11286	\$987.79
Direct Deposit	<u>0.00</u>
<b>Total</b>	<b><u><u>\$7,992.28</u></u></b>