

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for March 12, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Chair Pro Tem, was absent attending the American Public Transportation Association (APTA) legislative conference in Washington, D.C.

LOBBYIST

The Board held a speaker phone call with lobbyist Jim Potts for an update on current state legislative issues.

HUMAN RESOURCES (HR)

HR Director Rosie H. Rumsey met with the Board.

Maximum Vacation Accrual: Courthouse Clerical Union

Ms. Rumsey explained a situation with a part-time union employee who has reached the maximum number of vacation accrual hours based on part-time work hours. Past practice is that half-time employees would have half-time maximum vacation accrual hours. However, the employee wants the maximum accrual vacation hours to be 225 hours, the way it is for every other employee. The union contract has been reviewed by Ms. Rumsey and by Chief Civil Deputy Prosecutor Ryan Verhulp who both agree that the union contract allows part-time employees to accrue a maximum of 225 hours. Mr. Bowen said he also agrees. Even though the intent may have been half-time with half-time accruals, that is not the way the contract was written. When union negotiations occur again, a change can be considered. The Board **gave approval** for the maximum vacation accrual in this case to be 225 hours.

SHERIFF

Sheriff Richard Lathim met with the Board.

Executive Session at 9:22 a.m. regarding union negotiations based on RCW 42.30.140(4) expected to last 10 minutes.

Open Session at 9:26 a.m.

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Motion – Mr. Miller: I move that we have a Memorandum of Understanding between Franklin County and United Steelworkers Local 12-369 regarding the unfair labor practice claim. Second by Mr. Koch. This is Resolution 2007-110.

Invoice for used computers

Sheriff Lathim explained a situation that occurred with an invoice for used computers. Mr. Bowen will take care of the matter.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

DOE Coordinated Prevention Off-set Grant: Mesa Compost Site

Motion – Mr. Miller: I move that we accept the Coordinated Prevention Off-Set Grant #G0700226 between State of Washington Department of Ecology and Franklin County Solid Waste. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-111.

Surplus Mowers: Adams County

Adams County would like to buy some used mowers from Franklin County. The Board asked Mr. Fife to prepare the appropriate paperwork.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Miller: I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2007-112** authorizing the County Clerk to pay Imagenet, LLC, \$28,309.02 for scanning services, utilizing funds from the Auditor O&M Fund, Budget Number 102-000-001.
2. Approval of **Resolution 2007-113** authorizing the Coroner to pay US Archive & Imaging Services for conversion of old paper files to digital form at a cost of \$5,421, utilizing funds from the Auditor O&M Fund, Budget Number 102-000-001.
3. Approval of **Resolution 2007-114** for the agreement between MATAC, LLC and Benton-Franklin Counties' Department of Human Services for recovery and resiliency training for staff of Benton and Franklin Counties' Crisis Response Unit, Number MATAC030107, effective March 1, 2007 through March 31, 2007,

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and authorizing the Chairman to sign said agreement on behalf of the Board.
(Exhibit 1: Information sheet.)

4. Approval of **Resolution 2007-115** for the amendment to the Interlocal Agreement for Mental Health Federal Block Grant Services between Greater Columbia Behavioral Health and the Benton and Franklin Counties' Department of Human Services, Number BEN/FR-MHBG-06/07-01, effective February 1, 2007 through September 30, 2007, and authorizing the Chairman to sign said amendment on behalf of the Board. (Exhibit 2: Information sheet.)

Second by Mr. Koch. 2:0 vote in favor.

Road 100 / Dent Road: Letter to Dr. James Newman

Motion – Mr. Miller: I move that we send a letter to Dr. James Newman, authorizing Commissioner Neva Corkrum to sign it on her return. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 3)

Vouchers/Warrants

Motion – Mr. Miller: Mr. Chairman, I move that we accept the 2007 vouchers as listed: FC RV Facility warrants 321 through 324 for \$3363.99; TRAC warrants 110 through 141 for \$13,239.26; TRAC warrant 142 for \$731.10; Jail Commissary warrants 2302 through 2306 for \$3207.61; DARE Fund Sheriff warrant 7 for \$378.25; DOC Building Inspection warrants 25 and 26 for \$46.40; Election Equipment warrants 394 through 397 for \$1546.25; FC Capital Projects Fund warrants 203 through 216 for \$12,309.60; Courthouse Renovation warrants 515 and 516 for \$165.59; Current Expense warrants 55840 through 55856 for \$165.59; and Current Expense warrants 55840 through 55856 for \$48,486.09; for a total amount of \$83,474.14. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 4)

Motion – Mr. Miller: I move that we accept the Salary Clearing payroll as listed:

Salary Clearing Payroll warrants 42544 through 42666 for \$167,668.63; warrants 42667 through 42672 for \$64,007.76; and *Direct Deposit* for \$255,007.19; for a total of \$486,683.58. Second by Mr. Koch. 2:0 vote in favor.

The cover sheet also includes the following amounts:

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Emergency Management Payroll warrants 8598 through 8605 for \$3008.75; warrants 8606 through 8609 for \$1334.24; and Direct Deposit for \$7565.75; for a total amount of \$11,908.74; and

Irrigation Payroll warrants 12412 through 12427 for \$8644.54; and warrants 12428 through 12431 for \$1228.29; for a total amount of \$9872.83. (Exhibit 5)

Out-of-State Travel Requests

The Auditor has requested approval for Elections employees Ashley Brown and Rosa Fernandez to go to Chicago, Illinois, for the National Conference of the United States Hispanic Leadership Institute with funds coming from the Miscellaneous Budget #104-000-001.

Auditor's Assistant Sue Boothe joined the meeting. She said she has heard Auditor Zona Lenhart say that the expense is reimbursable by a grant that we're going to be receiving. Mr. Bowen asked Ms. Boothe what is the intent of going to the conference? How does it benefit the Elections Department? Ms. Boothe does not know. She will find out more information for the Board.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Inter Budget Transfer

The Board reviewed a proposed inter budget transfer of \$240 from the Non-Departmental Budget #001-000-700, Contingency Reserve line item, to the Coroner's Budget #001-000-220, Office Supplies, for the purchase of a conference table. The Coroner was given approval by the Board to purchase the table previously when Mr. Koch was absent. Mr. Koch said he thought we were trying to avoid doing transfers at this time. Mr. Bowen agreed. The Board members do not have a problem with the Coroner buying the table but feel it should come from the Coroner's budget. Mr. Bowen will tell the Coroner to buy the table using funds from his budget.

Work Release Public Works Contracts with Masterpiece Painting & Fine Finishes, Inc., and Joe Schmidt Masonry, Inc.

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Mr. Bowen asked for approval of two contracts for upgrading the former Work Release area to be used as a jail. The amounts are within the budget.

Motion – Mr. Miller: I move that we sign the Public Works Contract between Franklin County and Masterpiece Painting & Fine Finishes, Inc., for work at Work Release. Second by Mr. Koch. This is Resolution 2007-116.

Motion – Mr. Miller: Mr. Chairman, I move that we accept the Public Works Contract between Franklin County and Joe Schmidt, Inc. to perform services at Work Release. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-117.

OFFICE BUSINESS (continuing)

Out-of-State Travel Request for Auditor's Office

Elections Supervisor Diana Killian called on the phone. She said the request for travel to Chicago will benefit the Elections Department because it will help them improve their outreach efforts to the Latino community. She said the State Auditor has approved attendance at the conference as part of a grant proposal. All conference costs will come from Elections travel line item or grant funds.

Auditor's Assistant Sue Boothe returned to the meeting.

The Board had **consensus approval** to sign the out-of-state travel requests.

(Exhibit 6)

COUNTY ADMINISTRATOR (continuing)

Executive Session at 10:27 a.m. regarding personnel based on RCW 42.30.110(1)(f) expected to last 15 minutes.

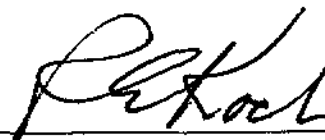
Open Session at 10:41 a.m.

Adjourned at 10:41 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 14, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman

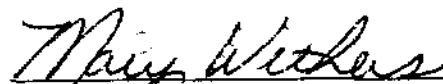
ABSENT

Chairman Pro Tem



Member

Attest:



Clerk to the Board

Approved and signed March 19, 2007.

FRANKLIN COUNTY ACTION SUMMARY COVER SHEET

| AGENDA ITEM | TYPE OF ACTION NEEDED | |
|--|--|---|
| Professional Services Agreement with MATAC, LLC | <input checked="" type="checkbox"/> Execute Contract <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Pass Ordinance <input type="checkbox"/> Pass Motion <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> 1 st Discussion <input type="checkbox"/> 2 nd discussion <input type="checkbox"/> Other |
| Prepared By: Diana Ransom | | |

BACKGROUND INFORMATION

The Department of Human Services has engaged MATAC, LLC, to provide a two-day Recovery & Resiliency Training for Benton and Franklin Counties Crisis Response staff. This is a training required by the State Division of Mental Health and Greater Columbia Behavioral Health.

SUMMARY

Award: Time and materials basis estimated to be \$2,884.00.

Period: March 1, 2007 through March 31, 2007.

Funding Source: Greater Columbia Behavioral Health

RECOMMENDATION

- Sign the resolution to accept the proposed amendment.
- Approve the proposed amendment by signing all the copies where indicated.

FISCAL IMPACT

Funding for the services described in this Amendment is provided by Greater Columbia Behavioral Health. **There is no impact on the current expense budget.** All revenues and expenditures are from the Fund 0108-101 Human Services Budget.

MOTION

To approve signing the Professional Services Agreement with MATAC, LLC, and to authorize the Chair to sign on behalf of the Board.

2007-114

FRANKLIN COUNTY ACTION SUMMARY COVER SHEET

| AGENDA ITEM | TYPE OF ACTION NEEDED | |
|---|---|---|
| Agreement #BEN/FR-MHBG-06/07-01 with Greater Columbia Behavioral Health Prepared By: Carol Carey | <input checked="" type="checkbox"/> Execute Amendment <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Pass Ordinance <input type="checkbox"/> Pass Motion <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> 1 st Discussion <input type="checkbox"/> 2 nd discussion <input type="checkbox"/> Other |

BACKGROUND INFORMATION

It is the purpose of this Amendment is to add Section 4.e Statement of Work to amend the effective dates and to replace section 5, MHBG Service Table. The Mental Health Block Grant (MHBG) allocates funds for prepaid inpatient health plan mental health services in Benton and Franklin Counties for enrollees for whom services are medically necessary and clinically appropriate.

SUMMARY

Award: \$104,566 total

Period: February 1, 2007 through September 30, 2007

Funding Source: Greater Columbia Behavioral Health

RECOMMENDATION

- Sign the resolution to accept the proposed agreement.
- Approve the proposed agreement by signing all the copies where indicated.

FISCAL IMPACT

There is no impact on the current expense budget. All revenues and expenditures are from the Fund 0108-101 Human Services Budget.

MOTION

To approve signing Agreement #BEN/FR-MHBG-06/07-01 with Greater Columbia Behavioral Health to implement the federal Mental Health Block Grant funding, and to authorize the Chair to sign on behalf of the Board.

2007-115

Neva J. Corkrum
District 1

Robert E. Koch
District 2

Rick Miller
District 3



Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

Patricia L. Shults
Executive Secretary

Board of County Commissioners
FRANKLIN COUNTY

March 12, 2007

Dr. James A. Newman
201 Easy Street
Pasco, WA 99301

Re: CRP 593 – Road 100 / Dent Road Extension

Dear Dr. Newman:

Senator Patty Murray forwarded your letter regarding the Road 100 / Dent Road Extension to our office. In an effort to respond to your concerns we believe that it would be beneficial to inform you of the history of the project as well as the process that has been completed to date.

In 2002 Franklin County classified the extension of Road 100 (Broadmoor Blvd.) from Sandifur Parkway to Columbia River Road, including Easy Street, as a Rural Minor Collector. In 2004 Franklin County began the process of studying the needs and location of a route meeting the requirements for a Rural Minor Collector. J-U-B Engineers, Inc, and the Langdon Group were hired to provide traffic analysis and public involvement to document the need and to establish the route location.

The following is a summary of the approved *Needs Study and Location Analysis Report and Recommendations for Road 100 / Dent Road Extension* that you received from the County Engineers office; letter dated January 24, 2007, outlining the public involvement opportunities and project milestones to date:

- May 2004 - Project newsletter #1 mailed to all property owners in Study Area
- May 2004 - Key person interviews which included twenty-six one-on-one interviews with property owners, upon property owners request, and interviews with five local agencies
- May 10, 2004 - Neighborhood meetings invitation post cards mailed to all property owners in Study Area
- May 26, 2004 - News Release distributed to all local media outlets announcing Public Open House
- June 1-3, 2004 - Three neighborhood meetings held in project area June 3, 2004 - Public Open House held at Pasco Heights Domestic Water

Dr. James Newman
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March 12, 2007

- December 2004 - Project newsletter #2 mailed to all property owners in Study Area
- January 12, 2005 – Public Hearing was held (J-U-B Engineers, Inc. presentation and recommendation to the Board of County Commissioners)
- January 26, 2005 – Board of County Commissioners approved by resolution (Franklin County Resolution Number 2005-065) the *Needs Study and Location Analysis Report and Recommendations for Road 100 / Dent Road Extension* and directed the Franklin County Public Works staff to pursue the recommendations as outlined in said report
- November 30, 2006 - Project update newsletter mailed to all property owners in Study Area
- December 4-5, 2006 - Personal meetings with property owners in the Project Area

The Franklin County Public Works Department relied on mailings and the local media outlets to distribute all notifications and correspondence with property owners. Information was sent to you using your address as displayed in this letter and as shown in the copy of the mailing list sent to you with the letter from the County Engineers office dated January 24, 2007.

We the Board are satisfied with the process to date as well as the available opportunities for property owners within the Study and Project Areas, which elected to do so, to provide input through the public involvement process and public hearing.

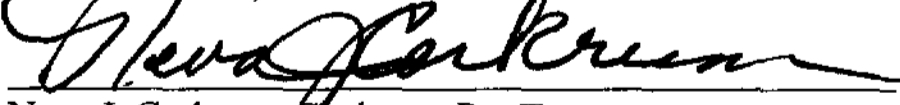
The Franklin County Public Works Department will continue to keep you, as well as all property owners within the Study and Project Areas, informed of the projects progress and other upcoming public meetings and/or public hearings. We appreciate your further input as we continue the Design Engineering phase of this project.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



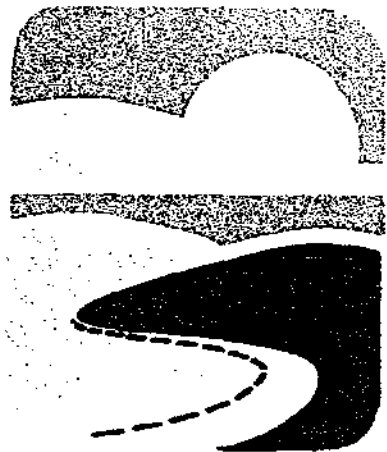
Neva J. Corkrum, Chairman Pro Tem



Rick Miller, Member

Enclosure

cc: Senator Patty Murray
County Engineer Tim Fife
Mayor Joyce Olson



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

January 24, 2007
MM-07-001

Dr. and Mrs. James Newman
201 Easy Street
Pasco, WA 99301

Re: CRP 593 – Road 100 / Dent Road Extension

Dear Dr. and Mrs. Newman

Enclosed please find a copy of the approved **NEEDS STUDY AND LOCATION ANALYSIS REPORT AND RECOMMENDATIONS FOR ROAD 100 / DENT ROAD EXTENSION**. I have also included a copy of the mailing list that was used for all notifications and correspondence with landowners within the project study area.

If you have any questions concerning the enclosed documents and/or project status, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Matt Mahoney".

Matt Mahoney
Design Engineer

Franklin County Auditor

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2007 Vouchers

March 12, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 12, 2007



Move that the following warrants be approved for payment:

| FUND Expenditures | WARRANT | | Amount Issued |
|--------------------------|---------|-------|---------------|
| | From: | To: | |
| FC RV Facility | 321 | 324 | \$3,363.99 |
| TRAC | 110 | 141 | \$13,239.26 |
| TRAC | 142 | 142 | \$731.10 |
| Jail Commissary | 2302 | 2306 | \$3,207.61 |
| Dare Fund Sheriff | 7 | 7 | \$378.25 |
| DOC Building Inspection | 25 | 26 | \$46.40 |
| Election Equipment | 394 | 397 | \$1,546.25 |
| FC Capital Projects Fund | 203 | 216 | \$12,309.60 |
| Courthouse Renovation | 515 | 516 | \$165.59 |
| Current Expense | 55840 | 55856 | \$48,486.09 |


In the amount of 83,474.14. The motion was seconded by
And passed by a vote of 2 to 0




March 12, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, 03/12/2007 ,
move that the following warrants be approved for payment.

| FUND | WARRANT | AMOUNT |
|---------------------------------|----------------|-----------------------------------|
| Salary Clearing Payroll: | | |
| | 42544-42666 | 167,668.63 |
| | 42667-42672 | 64,007.76 |
| | Direct Deposit | <u>255,007.19</u> |
| | Total | <u><u>\$486,683.58</u></u> |

In the amount of \$ **486,683.58** . The motion was seconded by 
and passed by a vote of 2 to 0.

Emergency Mgmt Payroll:

| | |
|----------------|----------------------------------|
| 8598-8605 | \$3,008.75 |
| 8606-8609 | 1,334.24 |
| Direct Deposit | <u>7,565.75</u> |
| Total | <u><u>\$11,908.74</u></u> |

Irrigation Payroll:

| | |
|----------------|---------------------------------|
| 12412-12427 | \$8,644.54 |
| 12428-12431 | \$1,228.29 |
| Direct Deposit | <u>0.00</u> |
| Total | <u><u>\$9,872.83</u></u> |

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Resa Fernandez
 Dates: March 13, 2007 - March 18, 2007
 Destination: Chicago, Illinois
 Purpose: National Conference of the United States Hispanic Leadership Institute
 Account/Budget #: 104.000.001 511.70.49.0001

ESTIMATED EXPENSE

Mileage _____ Miles @ ~~445~~^{48.5} Per Mile \$ 0
 Meals..... \$ ~~240.00~~ 384.00
 Lodging..... \$ ~~35.00~~
 Registrations, Fares \$ 35.00
 Supplies \$ 0
TOTAL \$ 419.00

Recommended: Zona Lehnert 3-9-07
 (Elected Official/Dept. Head) (Date)

Examined and allowed by the Board of Commissioners, Franklin County, Washington

March 12, ~~2007~~
R. Kohl, Chair

ABSENT, Member

[Signature], Member

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

| | Original Advance | Additional Funds | Returned Funds | Actual Expenses |
|-----------|------------------|------------------|----------------|-----------------|
| Check No. | _____ | _____ | _____ | |
| Date | _____ | _____ | _____ | |
| Amount | _____ | _____ | _____ | \$ _____ |

Received by: _____

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Ashley N. Brown
 Dates: March 13, 2007 - March 18, 2007
 Destination: Chicago, Illinois
 Purpose: National Conference of the United States Hispanic Leadership Institute
 Account/Budget #: 104.000.001 511.70.49.0001

ESTIMATED EXPENSE

| | |
|--------------------------------------|------------------|
| Mileage _____ Miles @ _____ Per Mile | \$ <u>0</u> |
| Meals..... | \$ <u>384.00</u> |
| Lodging..... | \$ <u>0</u> |
| Registrations, Fares | \$ <u>0</u> |
| Supplies | \$ <u>0</u> |
| TOTAL | \$ <u>384.00</u> |

Recommended: Louise Spink 3-9-07
 (Elected Official/Dept. Head) (Date)

Examined and allowed by the Board of Commissioners, Franklin County, Washington

March 12, 2007
REKoch, Chair

ABSENT, Member

Burman, Member

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

| | Original Advance | Additional Funds | Returned Funds | Actual Expenses |
|-----------|------------------|------------------|----------------|-----------------|
| Check No. | _____ | _____ | _____ | |
| Date | _____ | _____ | _____ | |
| Amount | _____ | _____ | _____ | \$ _____ |

Received by: _____