

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 31, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Public Hearing: To take testimony for and against increasing the revenue and expenditure bottom lines of the 2007 Current Expense Budget by \$127,000, from \$24,629,756 to \$24,756,756.

Public Hearing convened at 9:05 am. Present: Commissioners Koch, Corkrum and Miller; Commissioners Secretary Patricia Shults; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. No one was present in the audience.

Ms. Shults explained her understanding of the request from the Sheriff's Office to increase the budget. She was told the Sheriff's Office received additional funds from the Criminal Alien Assistance program.

Mr. Bowen answered the Board's questions about how the funds are allocated in the budget including a transfer that occurred when four new deputies were hired to come in to handle work for the Port of Pasco contract through the Sheriff's budget. Part of the \$127,000 also goes to the Corrections Budget for the kitchen.

There was no one present in the audience to comment.

Motion – Mr. Miller: I move that we increase the revenue and expenditure bottom lines of the Current Expense budget by \$127,000. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-670.

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of **joint Resolution 2007-671** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract Amendment between the Juvenile Justice Center (JJC) and Tri-Cities Chaplaincy, thus, amending Benton County

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- Resolution 06-101 and Franklin County Resolution 2006-110. (Exhibit 1: Information sheet.)
2. Approval of **Resolution 2007-672** for the 2008-2009 Agreement between Franklin County and the City of Mesa for the Franklin County Sheriff to provide police protection and law enforcement within the corporate limits of the City, with said agreement expiring on December 31, 2009.
 3. Approval of **Resolution 2007-673** for a Service Provider Contract modification (number 1) between the Benton-Franklin Workforce Development Council (WDC) and Career Path for WIA Title I-B PY 2007/2008 In-School Program funds in the amount of \$96,442 and the Out-of-School Youth Program funds in the amount of \$96,443, effective October 1, 2007.
 4. Approval of **Resolution 2007-674** for a Service Provider Contract modification (number 1) between the Benton-Franklin Workforce Development Council (WDC) and Columbia Industries for the Adult Program Services in the amount of \$64,554, effective October 1, 2007.
 5. Approval of **Resolution 2007-675** for a Service Provider Contract modification (number 1) between the Benton-Franklin Workforce Development Council (WDC) and Employment Security Department for PY 2007/2008 WIA Title I-B Dislocated Worker Program funds in the amount of \$75,896, effective October 1, 2007.
 6. Approval of **Resolution 2007-676** appointing Mr. Kim Empey to the Franklin County Mosquito Control District Board of Trustees for a two-year term representing Commissioner District 3, effective January 1, 2008, through December 31, 2010. (Exhibit 2: Letter from Brian Benner)
 7. Approval of **Resolution 2007-677** authorizing Information Services to purchase a server from Dell as identified on the attached quote, in an amount not to exceed \$4,000, to be paid from the **2007** Capital Outlay Budget, Number 001-000-710, line item 594.19.64.3501 (Computer Hardware). (Exhibit 3: Information sheet.)
 8. Authorizing the cancellation of checks totaling \$27.18, as identified on the letter received from the Franklin County Treasurer's Office. (Exhibit 4)
 9. Approval of **Resolution 2007-678** for the Tower Site Lease Agreement between Day Wireless Systems and Franklin County, authorizing Franklin County Sheriff's Office E911 Communications Division (Dispatch) to utilize the radio site located at Jump off Joe, and authorizing the Chairman to sign said agreement on behalf of the Board.

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10. Approval of **Resolution 2007-679** for the Tower Site Lease Agreement between Day Wireless Systems and Franklin County, authorizing Franklin County Sheriff's Office E911 Communications Division (Dispatch) to utilize the radio site located at Rattlesnake DOE, and authorizing the Chairman to sign said agreement on behalf of the Board.
11. Approval of **joint Resolution 2007-680** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement Amendment between the Juvenile Justice Center (JJC) and Washington State Department of Social & Health Services, Children's Administration, thus, amending Benton County Resolution 07-744 and Franklin County Resolution 2007-547. (Exhibit 5: Information sheet.)
12. Approval of **Resolution 2007-681** authorizing the Chairman to sign the Business Associate Agreement between Washington Counties Insurance Pool and Franklin County, with an effective date of January 1, 2008.
13. Approval of County Road Fund payroll in the amount of \$65,536.14 and Motor Vehicle Fund payroll in the amount of \$10,572.08 for pay period ending December 27, 2007.

Second by Mr. Miller. 3:0 vote in favor.

Vouchers/Warrants

Motion – Mr. Miller: Mr. Chairman, I move that we accept the vouchers/warrants as listed: Current Expense warrant 60750 for \$8568.00; Jail Commissary warrants 2407 through 2412 for \$11,384.50; Grand Old 4th warrant 170 for \$582.68; Liability Reserve Fund warrant 31 for \$279.34; Clerk LFO Collection warrants 28 and 29 for \$270.48; DOC Building Inspection warrant 54 for \$30.00; Law Library warrants 1055 and 1056 for \$6310.70; Current Expense warrant 60751 for \$8454.58; FC Enhanced 911 warrant 1277 for \$7122.04; Current Expense warrants 60752 through 60769 for \$8561.93; and Current Expense warrants 60770 through 60816 for \$62,951.89; for a total amount of \$114,516.14. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 6)

Motion – Mrs. Corkrum: I move for approval of payroll as follows: Salary Clearing Payroll warrants 44653 through 44765 for \$183,788.81; warrants 44766 through 44777

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for \$220,078.64; and Direct Deposit for \$256,047.06; for a total amount of \$659,914.51.

Second by Mr. Miller. 3:0 vote in favor.

The cover sheet also includes the following:

Emergency Management Payroll warrants 9183 through 9192 for \$3475.51; warrants 9193 through 9201 for \$4845.94; and Direct Deposit for \$7268.99; for a total amount of \$15,590.44; and

Irrigation Payroll warrants 13142 through 13155 for \$7054.66; and warrants 13156 through 13163 for \$4355.79; for a total amount of \$11,410.45. (Exhibit 7)

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Out-of-State Travel

Mr. Bowen asked for approval for Paul Whitemarsh to attend the conference in San Diego as part of the Grand Old 4th committee.

Motion- Mrs. Corkrum: I move for approval. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 8)

Amendment #2 with Harms Engineering, Inc., regarding the Clark Addition Water System Project

The first grant was planning-only. This portion is for design. Mr. Bowen answered the Board's questions about the pay schedules in the contract.

Motion – Mr. Miller: I move that we approve Amendment #2 between Harms Engineering, Inc., and Franklin County for Clark Addition Water Systems Project, amending Franklin County Resolutions 2006-579 and 2007-544. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-682.

Professional Services Contract between Franklin County and American Building Maintenance (ABM) in an amount not to exceed \$120,765 per year for janitorial services for Franklin County Facilities

Motion – Mrs. Corkrum: I move for approval of Professional Services contract between Franklin County and American Building Maintenance. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-683.

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Mr. Bowen said the attachment to the contract shows what is required on a weekly basis and a quarterly basis.

HUMAN RESOURCES (HR)

HR Director Rosie H. Rumsey met with the Board.

Non-bargaining salary resolutions

Ms. Rumsey asked for approval of a resolution for non-bargaining personnel with a salary matrix broken down into annual salary and monthly salary. Attachment A lists the Sheriff's Department and Corrections. Attachment B is all of the positions that have been graded and put onto the new salary matrix. It includes only the grades, not the steps. This is what we will use as new people are hired. Attachment C lists some salaries that have been frozen listed by positions and numbers, not names. These employees will continue to get a cost of living adjustment (COLA). A history needs to be kept of what the original salary is. Ms. Rumsey said we'll probably have to do this particular resolution every year so we will have a record of what the new salary is going to be. The HayGroup study has been completed.

Motion – Mrs. Corkrum: I move we adopt the salary matrix for non-bargaining personnel to be effective January 1, 2008. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-684.

Ms. Rumsey said the resolution includes language that all union contracts will have to be negotiated. The changes are not automatic for union employees.

TRAC

Ms. Rumsey asked for approval of a resolution placing TRAC employees on their own seven-step salary matrix. TRAC Manager Troy Woody has reviewed the resolution.

Mr. Koch asked if the City of Pasco has been consulted. Ms. Rumsey said the TRAC employees are basically on the same salary matrix as previously. She did not contact the City of Pasco.

Motion – Mr. Miller: Mr. Chairman, I move that we adopt the salary matrix for Franklin County TRAC personnel to be effective January 1, 2008. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-685.

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Elected Officials Placement on Salary Matrix

Ms. Rumsey asked for approval of a resolution to place elected officials on a salary matrix. They are listed by position and grade, using a 10-step scale because they are now at step seven.

Motion – Mrs. Corkrum: I move approval for Resolution 2007-686 regarding salary schedule effective January 1, 2008, for the Auditor, Treasurer, Assessor, Clerk, Sheriff, Prosecuting Attorney, and Coroner. Second by Mr. Miller. 3:0 vote in favor.

COUNTY ADMINISTRATOR (continuing)

Courthouse Security Project

Mr. Bowen said the judges had been given three garage door openers but they need additional options to open the garage doors since different judges come at different times. The judges had requested purchase of 12 garage door openers. However, it was decided that another option was better. It will cost \$1013.

Motion – Mrs. Corkrum: I move for approval of Resolution 2007-687 regarding authorizing the purchase and installation of eight three-channel remotes in an amount not to exceed \$1013 to be paid from the Capital Projects Fund #300-000-001. Second by Mr. Miller. 3:0 vote in favor.

Contingency Reserve Account

Mr. Bowen asked the Board to rescind Resolution 2007-576 which authorized carpet for the Child Support Office. The carpet will not be installed in 2007 but will be done in 2008.

Motion – Mr. Miller: I move that we sign Franklin County Resolution 2007-688 to rescind Resolution 2007-576 and direct the Auditor to return the transfer of \$7805 to the Non-Departmental Budget #001-000-700, line item 519.90.10.0001 (Contingency Reserve). Second by Mrs. Corkrum. 3:0 vote in favor.

Scagliola Repair: Rescind Resolution 2007-581

Mr. Bowen asked for approval of a resolution regarding repair of the scagliola wall and rescinding Resolution 2007-581. He explained the process that will take place for the repair.

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Motion – Mrs. Corkrum: I move for approval. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-689.

Inter Budget Transfers totaling \$5000 from 2007 Current Expense Miscellaneous Boards Budget #001-000-240, to the Planning and Building Budget #001-000-130

A miscalculation was made. The Planning and Building Department has asked for approval to transfer \$5000 from Miscellaneous Boards. Mr. Bowen referred to the explanation from Planning Director Jerrod MacPherson (Exhibit 9). There are funds available to make the transfer.

Motion – Mr. Miller: Mr. Chairman, I move that we accept the Inter Budget Transfer totaling \$5000 from the 2007 Current Expense Board of Equalization Budget #001-000-240 to the Planning and Building Department Budget #001-000-130. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-690.

TREASURER

Treasurer Tiffany Coffland met with the Board.

Bank of America Contract

Ms. Coffland said Chief Civil Deputy Prosecutor Ryan Verhulp has told her the Bank of America contract does not have a termination date. Ms. Coffland said she would prefer that the contract be signed without a termination date because the bank is covering \$30,000 and asking the county to use the Bank of America for three years. She doesn't think there will be any legal issues with it. It's just something the bank wanted in writing that said we weren't going to go out for an RFP until the third year.

She said Mr. Verhulp did state he didn't have a problem with the contract being approved, that he just wasn't going to approve it as to form. He made a comment about the terms and conditions. Ms. Coffland said the document states what the bank is going to do for us, like if we want to make a stop payment or wire transfers. The contract just outlines the process; it's nothing new.

Mrs. Corkrum does not think it's an issue. The other Board members agreed.

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Motion – Mrs. Corkrum: I move we approve Resolution 2007-691, Agreement for Government Banking Services between Franklin County and Bank of America. Second by Mr. Miller. 3:0 vote in favor.

INDIGENT DEFENSE COORDINATOR

Indigent Defense Coordinator Ray Gonzales met with the Board.

Reassign Indigent Defense Contract

Attorney Sam Swanberg has been under contract with the county. He has asked to reassign his indigent defense contract to Attorney Shawn Sant with the Mendoza law firm. Mr. Gonzales said he feels Mr. Sant is qualified. He said the only issue is whether we count about eight cases from 2007 against the case cap. Mrs. Corkrum asked Mr. Gonzales what are you recommending? Mr. Gonzales said he thinks it will be taken care of by an extended per-case rate that we'll calculate. Mr. Gonzales also answered Mr. Bowen's questions.

Motion – Mr. Miller: Mr. Chairman, I move that we approve Resolution 2007-692 for Independent Contractor Agreement between Franklin County and Shawn Sant to provide legal representation to indigent persons charged with crimes in the court of Franklin County Superior Court effective January 1, 2008, through December 31, 2008. Second by Mrs. Corkrum. 3:0 vote in favor.

MINUTES

Motion – Mrs. Corkrum: I move for approval of Commissioners Proceedings for December 12, December 17 and December 19, 2007. Second by Mr. Miller. 3:0 vote in favor.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 10:20 am regarding potential litigation based on RCW 42.30.110(1)(i) to review current claims.

Open Session at 10:32 am.

Adjourned at 10:33 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until January 2, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed January 7, 2008.

END OF 2007 COMMISSIONER PROCEEDINGS