

COMMISSIONERS RECORD 49
FRANKLIN COUNTY
Commissioners' Proceeding for January 30, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Neva J. Corkrum, Member; Fred Bowen, County Administrator; and Patricia Shults, Pro Tem Clerk to the Board. Rick Miller, Chair Pro Tem, was absent attending the Washington Counties Risk Pool Management/Supervisory Training in Benton County.

OFFICE BUSINESS

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda as follows and authorize Rick Miller's signature on item 6 when he returns:

1. Approval of **joint Resolution 2008-034** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Agreement, #07-90628-00-HCD, between the Juvenile Justice Center and the John D. and Catherine T. MacArthur Foundation, for a term commencing January 1, 2008, and terminating on December 31, 2009. (Exhibit 1: Information sheet.)
2. Approval of **joint Resolution 2008-035** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract between the Juvenile Justice Center and Jacqueline G. Van Wormer (Models for Change Grant Coordinator), for a term commencing January 1, 2008, and terminating on December 31, 2009. (Exhibit 2: Information sheet.)
3. Approval of **joint Resolution 2008-036** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract amendment between the Juvenile Justice Center and Apollo Sheet Metal, amending Benton County Resolution 07 113 and Franklin County Resolution 2007-080, for a term commencing January 1, 2008, and terminating on December 31, 2008. (Exhibit 3: Information sheet.)
4. Approval of **joint Resolution 2008-037** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract amendment between the Juvenile Justice Center and Tri-Cities Maintenance & Janitorial II, thus, amending Benton County Resolution 07-088 and Franklin County Resolution 2007-073, for a term commencing January 1, 2008, and terminating on December 31, 2008. (Exhibit 4: Information sheet.)

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5. Approval of **joint Resolution 2008-038** in the matter of Benton and Franklin Counties Juvenile Justice Center staff position 1664, Juvenile Probation Counselor III – MacArthur Models for Change, Short Term Transition Program and Risk Assessment Program. (Exhibit 5: Information sheet.)
6. Approval for the Board to sign a Certificate of Appreciation recognizing John Gessel for his valued hard work and dedication to the Franklin County Facilities & Maintenance Department. (Exhibit 6)
7. Approval of *Voluntary Transfer of Annual Leave Request* as per Resolution 2001-246 for Amy Schroeder (Treasurer's Office) for Gary Keever (Corrections) to transfer 20 hours, completing the 225 total hours allowed. (Exhibit 7)
8. Approval of **joint Resolution 2008-039** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement #0863-34026 between the Juvenile Justice Center and State of Washington Department of Social and Health Services, Juvenile Rehabilitation Administration, for a term commencing January 2, 2008, and terminating on June 30, 2009. (Exhibit 8: Information sheet.)
9. Approval of **joint Resolution 2008-040** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement #0863-34078 between the Benton-Franklin Counties Juvenile Justice Center and State of Washington Department of Social and Health Services Disposition Alternatives, for a term commencing January 1, 2008, and terminating on June 30, 2009. (Exhibit 9: Information sheet.)
10. Approval of **joint Resolution 2008-041** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement #0863-34090 between the Juvenile Justice Center and State of Washington Department of Social and Health Services, Juvenile Rehabilitation Administration, for a term commencing January 1, 2008, and terminating on June 30, 2009. (Exhibit 10: Information sheet.)
11. Approval of **joint Resolution 2008-042** in the matter of Benton and Franklin Counties Juvenile Justice Center staff position 1642, part-time Legal Secretary IV – MacArthur Models for Change Grant Program. (Exhibit 11: Information sheet.)
12. Approval of County Road Fund payroll in the amount of \$69,774.54 and Motor Vehicle Fund payroll in the amount of \$11,089.38 for pay period ending January 24, 2008.

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13. Approval of **Resolution 2008-043** authorizing the destruction of a TV/VCR combo, Serial Number K05824841, as identified on the *Franklin County Storage – Salvage* form received from the Prosecutor's Office, in conjunction with RCW 36.32.210 (inventory).

Second by Mr. Koch. 2:0 vote in favor.

PLANNING AND DEVELOPMENT DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Closed Record Public Hearing: Appeal for Conditional Use Permit **CUP 2007-16**, applicant Granite Northwest, Inc., request to place a mobile office structure (factory assembled structure) on approximately 40 acres of land zoned Medium Industrial 1-2.

Closed Record Public Hearing convened at 9:17 am. Present: Commissioners Koch and Corkrum; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; Planner Jeremy Underwood; and Pro Tem Clerk to the Board Patricia Shults. No one was present in the audience.

Mr. MacPherson indicated they were here for a Closed Record Public Hearing for Granite Northwest, which is Conditional Use Permit 2007-16. The regular public meeting was held a few weeks ago and there was some language they needed to clean up for the fire code official requirements. At that time, the Board requested a Closed Record Public Hearing so they could alter the Planning Commission's recommendation. The language was changed for condition number 3, which Mr. MacPherson read into the record from the Action Summary Sheet (Exhibit 12).

Motion - Mrs. Corkrum: I move we reaffirm the Planning Commission's positive recommendation with the modification to Conditions of Approval #3 and approve Conditional Use Permit Application CUP 2007-16, subject to the six (6) findings of fact and six (6) conditions of approval. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-044.

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Public Meeting: CUP 2007-18 – a conditional use permit for applicant Jason Story to construct a 2,040 square foot accessory building (detached garage/storage building) in the RS-20 Zoning District. The property is approximately .85 acres (37,036 sf) in size.

Public Meeting convened at 9:20 am. Commissioner Miller was absent on County business. Present: Commissioners Koch, and Corkrum; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; Planner Jeremy Underwood; and Pro Tem Clerk to the Board Patricia Shults. No one was present in the audience.

Mr. Wendt read from the Action Summary Sheet (Exhibit 13).

Mr. MacPherson showed the Board copies of drawings and recommended approval.

Mr. Wendt read the conditions of approval.

Mrs. Corkrum asked if the structure was going to be behind the house. Mr. Wendt indicated yes. Mrs. Corkrum asked what proximity to the neighbors? Mr. Wendt showed the Board a plat plan and explained.

Motion – Mrs. Corkrum: I move we grant approval to Conditional Use Permit Application CUP 2007-18, subject to the six (6) findings of fact and eleven (11) conditions. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-045.

Delegated Order for Burn Permitting

Mr. MacPherson indicated Planning Department staff met with the Conservation District, Director Mark Nielson as representative, and county employee Jim Cherry. They talked about the new delegated order for burn permitting. Mr. MacPherson presented a resolution to the Board regarding the delegated order for burn permitting. He indicated they were going to do a one-year extension and then fall in line and do two years next year to get all the permitting agencies on the same timeline. They developed a resolution and a cooperative agreement with the Conservation District. It's exactly the same language as their existing agreement. This just updates the timeline.

Mrs. Corkrum thought the Board already signed the delegation letter.

Mr. MacPherson stated the Board signed the letter to send to the state requesting the

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delegated authority but the state is waiting for the Cooperative Agreement before they issue the delegated authority.

Mr. Wendt indicated the timeline expires December 31, 2008.

Motion – Mrs. Corkrum: I move approval for the Local Ag Burn Permitting Authority Cooperative Agreement between Franklin County and Franklin Conservation District. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-046.

Final Approval Short Plat SP 2007-026

Mr. MacPherson indicated the applicants for SP 2007-26 met all their conditions of preliminary approval from December 3, 2007, and are seeking final approval and the Chairman's signature on the plat.

Motion – Mrs. Corkrum: I move for final approval of Short Plant 2007-026 for Rick Mastre. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-047.

Final Approval for Short Plat SP 2007-023

Mr. MacPherson indicated the same individual had another plat in a different location. This is Short Plat SP 2007-023 for Rick Mastre. He's met the preliminary approval conditions and is seeking final approval and the Chairman's signature.

Motion – Mrs. Corkrum: I move for final approval of Short Plat 2007-023 for Rick Mastre. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-048.

PUBLIC WORKS

Design Engineer Matt Mahoney and Assistant Public Works Director Guy Walters met with the Board. Present in the audience: Public Works Equipment Superintendent Darrel Farnsworth.

Contract Award for CRP 592/2006 for Gravel Road Paving Upgrade Group 3

Mr. Mahoney explained they would like to award the bid for CRP 592/2006 for Gravel Road Paving Upgrade Group 3 to Copenhaver Construction, Inc., as it states, for the base bid plus Schedule A. By having the Public Works crew doing the chip sealing, they save \$50,000. Schedule A is the grading and the crushed surfacing.

Motion – Mrs. Corkrum: I move we award the bid for CRP 592/2006 Gravel Road Paving Upgrade Group 3, Crestloch Road, Cypress Drive, Fir Road, and Everett Road to

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Copenhaver Construction, Inc., of Creston, Washington, their bid of \$1,006,133.80, for the base bid with an addition of Schedule A. It was 16.8% lower than the engineer's estimate. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 14)

CRP 593 Road 100/Dent Road Extension Appraisal Proposal

Mr. Mahoney explained the appraisal proposal for CRP 593 Road 100/Dent Road Extension. In their formal task assignment with the Washington State Department of Transportation (WSDOT), the local program's Real Estate Division, they were doing all the appraisal review, negotiations and acquisition of all the parcels for that project. In that task, they included for WSDOT to actually contract appraisal services because they didn't have the manpower. He presented a recommendation by Mr. Fife to the Board to award the bid to John McFaddin for \$23,000. He was the lowest bidder and also met the qualifications. This recommendation is made by Mr. Fife based on his review of the DOT process they went through and also the recommendation made by Bill Hicks, who is the appraisal supervisor with DOT Local Programs. They will get a consultant agreement to John McFaddin for him to sign with the task and come back to the Board for signature.

Motion – Mrs. Corkrum: I move approve CRP 593 - Road 100 / Dent Road Extension Appraisal Proposal to John McFaddin, who bid \$23,000. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 15)

CRP 596 / R-170 Landslide Area, Phase I: Canal Relocation Electrical Work

Mrs. Corkrum asked Mr. Mahoney how the canal relocation was going. He indicated they are actually digging and are laying the 27-inch pipe, which is the actual main canal. As part of that project, they followed the County's guidelines for selecting contractors off the Small Works Roster for relocation of electrical work. What that entails is relocating a pond, which includes the pump and the electrical work. The reason those weren't included in the original contract is because details still had to be taken care of with the landowners as far as where the ultimate pond location was going to be. The details have since been finalized with the landowner and are now part of this project. Mr. Mahoney provided the Board with a copy of the contract provisions and plans for

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their information. He indicated electrical bids are due to Public Works Office by this Friday.

2008 Work Plan

Mr. Mahoney explained the 2008 Work Plan is marked draft until the Board actually approves it. He brought a recommendation for approval letter authorizing Public Works to proceed. Mrs. Corkrum asked, didn't we have a preliminary copy?

Mr. Mahoney stated that Mr. Fife brought all the information before the Board and discussed it in detail as a formality. The Work Plan falls in line with the Public Works budget. Mrs. Corkrum asked why the Work Plan was marked "draft." Mr. Mahoney stated the recommendation letter needed to be signed by the Board first, for insertion into the Work Plan. He will put all the originals together and then bring the originals to the Board.

Motion – Mrs. Corkrum: I move for approval of the 2008 Work Plan as presented. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 16)

Road Levy Certification for 2008

Mr. Walters requested the Chairman's signature on the Road Levy Certification for 2008, which is sent to the County Road Administration Board (CRAB) each year. The estimated revenue produced in Franklin County was also sent to CRAB.

Motion – Mrs. Corkrum: I move we approve the Digital Submittal Certification for County Road Administration Board for 2008 Road Levy Certification, County 11, Franklin. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 17)

Sheriff's Vehicle: Crown Victoria Repair Costs

Mr. Farnsworth explained to the Board the options they would have in replacing two Sheriff's vehicles that were damaged in an accident. He presented a breakdown to the Board for their consideration. The 2003 Crown Victoria was one that they had planned on keeping as a reserve car. There was some question about a rebuilt motor versus a new motor. The new motor from the dealership would cost \$3,697.50. The rebuilt motor from NAPA would cost \$3,499.00. He stated there were two viable options. The first option is to take the car to the auction as is and let it sit and keep one of

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the other cars. They would take about a \$3,000 loss on the salvage value. The second option in his opinion is to put in a new motor and run it for three years. Typically the patrol cars they keep have from 120,000 to 134,000 miles. That's been proven to be the best window for their application for not losing motors and transmissions, but obviously they lost a motor on this one. He believes their best cost per mile or per year is to put a new motor in it and keep it for the 75,000 warranty. Typically the cars will get 22,000 to 32,000 miles per year.

Mr. Bowen stated he is concerned. What they plan to do is have 172,000 miles on a vehicle by the time they get through doing this. It's not just the engine alone but then you can start talking about transmissions and rear ends and brakes and everything else. Mr. Farnsworth stated that was true; there would be some additional costs. They could lose a transmission and replace that for around \$3,000. Their cost per year would still be well in line with replacement, if they keep it for three years. The big issue for the cars is the motor and transmission.

Mr. Bowen stated they would lose on the other end of the resale value. Mr. Farnsworth stated, somewhat. They've been getting around \$4,000 at the auction. A year or two in older cars doesn't affect them dramatically. Mr. Bowen was thinking of the mileage, not so much the years. Mr. Farnsworth stated the mileage hasn't been as big a deal as the year of the car. The black and white-colored cars generally don't go for as much as the solid-colored cars.

Mr. Koch asked about the figures presented. Mr. Farnsworth explained the difference in cost for the part between the dealer long block and the NAPA long block. Mr. Bowen asked when the car was scheduled to be replaced. Mr. Farnsworth said within the next month, but they planned on keeping it as a reserve car. They could just as easily keep another car and put this one up for auction the way it is. Mr. Bowen asked, if the County didn't put any money into this car at all, do you have another car to use as a reserve car? Mr. Farnsworth indicated that was correct.

Mr. Bowen asked what the sales estimate was. Mr. Farnsworth stated around \$1,000 to \$1,500 versus \$4,000. Mr. Koch asked if the car ran at all. Mr. Farnsworth

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stated they had the motor out of it right now, but two rod bearings are spun and the crank shaft is gone. It would run but it is very noisy.

Mr. Bowen said, with what was just stated, wouldn't it be cost effective to just send the car to auction the way it is and bring in the other one and not put \$4,000 into it and not worry about transmissions? Mr. Farnsworth said that would be fine with him. That is a very viable option. They would be taking somewhat of a loss at auction. His opinion is to either put a new motor in and run it or leave it alone and take it to the auction. That is what he is asking for direction from the Board. Which way do you want to go?

Mrs. Corkrum stated if the County could get \$1,500 at sale, we would be money ahead to get rid of it and not fix it. Mr. Koch agreed, if they have another car they could use as a reserve car. The Board had **consensus approval** to sell the vehicle at auction.

2007 Crown Victoria

Mr. Farnsworth indicated the next vehicle (a 2007 Crown Victoria) was in a rollover on Highway 395 in 2005. It had 9,500 miles on it. The body shop repairs are very expensive. Replacement of that car, with the equipment transferred over, is going to cost \$33,000 to \$34,000. Columbia Basin College (CBC) will have an automotive class starting in about a week that can start working on repairing the car. They estimated they could get it done by the end of April. Their repair cost is somewhere between \$3,000 and \$3,500. That's not including the light bar, the vinyl stickers, the wheels and tires. That's an extra \$3,500. So somewhere under \$7,000 would repair that car to get it back on the road.

Mr. Koch understood that they put the car up on the hoist. Mr. Farnsworth indicated they did. It didn't look like there was any frame damage. They put a different tire on it and drove it in and out of the shop and the drive train seems to appear in good working order. Mr. Koch has no problem having CBC repair the vehicle. It's all tin work damage, which has nothing to do with the stability of the car. He has no problem putting it back on the road.

The Board gave **consensus approval** to have CBC repair the vehicle.

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Mrs. Corkrum asked about another car that was clipped. Mr. Farnsworth stated they should be able to recover the cost from the insurance company. There is a hole in the rear door, which was temporarily patched. The 2003 vehicle is back out in service but is scheduled to be replaced this year. The new cars would probably not be in service until August.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Claim for Damages

Mr. Verhulp presented a resolution to the Board for consideration, seeking approval for the claim for damages or refund of the personal property tax to Home Boys in the amount of \$2,076.05. Personal property taxes that had not been assessed against Home Boys were charged against Home Boys' real property. That wasn't proper procedure; therefore, he recommends a refund of that amount.

Motion - Mrs. Corkrum: I move approval of the claim for damages as reimbursement for payment of lien on personal property taxes on tax parcel number 700-093-0550 paid to the Franklin County Treasurer's Office by Home Boys, Inc. The amount to be refunded is \$2,076.05. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-049.

Mr. Verhulp spoke to Home Boys' attorney and they are willing to sign a release of liability in exchange for the payment, resolving this matter.

ACCOUNTING

2007 Cleanup Resolution

Administrative Chief Accountant Thomas Westerman met with the Board.

Mr. Westerman explained the need for a resolution to clean up the 2007 budget. The biggest one to note is the Facilities Budget. There's about \$53,000 that's needed because of the Corrections line item.

Human Resources Director Rosie Rumsey joined the audience.

Mrs. Corkrum asked Mr. Westerman if he had found out any more about the possibility of no other expenditures after December 31st. Anything after December 31st would go out of the next year's budget. Mr. Westerman indicated he did receive

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something from the State Auditor, but they need to be careful that it's not in one of our bond covenants and it's not in one of our grant agreements. So it is a little risky to convert over from accrual basis to cash basis. Mrs. Corkrum asked if it was doable. Mr. Westerman indicated he wasn't sure yet. He needs to do more research.

Mr. Koch asked if Mr. Bowen was aware of spending \$100,000 in the Corrections budget for repair and maintenance. Mr. Bowen explained that Facilities purchased supplies on behalf of Corrections, which should have come out of the Corrections Budget, and Tom Navarrete's salary was included in that line item, for reimbursement by Corrections. Mr. Koch stated he didn't understand why his salary wouldn't be under the salary line item. Mr. Bowen explained that his salary is in Facilities but they show it as a maintenance charge to the jail because if they don't show it in the jail, they're not reimbursed.

Motion – Mrs. Corkrum: I move approval of transfers totaling \$61,281 to alleviate negative 2007 expenditure lines within various Current Expense Departments due to processing end-of-year expenses. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-050.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Utility Line Items

Mr. Bowen presented a resolution to the Board to create utility line items for all the different facilities and transfer out of the lump sum of \$181,304 into the individual line items. The amounts listed are their best guess and may need to be corrected at the end of the year. This is the best way to keep track of where the money is going.

Mrs. Corkrum asked if this was for all utilities: electricity, water, garbage. Mr. Bowen indicated no, he was under the impression it was just for electrical.

Motion – Mrs. Corkrum: I move for approval of Resolution 2008-051 regarding creation of utility line items in the 2008 Current Expense Facilities Budget Number 001-000-200 and intra budget transfers totaling \$181,304 within the 2008 Current Expense Facilities Budget Number 001-000-200. Second by Mr. Koch. 2:0 vote in favor.

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Ms. Rumsey left the meeting due to time constraints.

Vouchers/Warrants

Motion – Mrs. Corkrum: I move approval of the **2007** vouchers in the amount of \$253,639.63 as listed: Current Expense warrants 61179 through 61229 for \$115,189.33; Current Expense warrants 61230 through 61266 for \$22,706.00; Boating Safety warrant 414 for \$1,077.18; DOC Building Inspection warrants 59 through 61 for \$4,080.00; Election Equipment warrant 455 for \$22.74; Law Library warrants 1061 through 1062 for \$6,608.43; Trial Court Improvement warrant 4 for \$3,713.40; Current Expense warrants 61267 through 61282 for \$39,096.19; Veteran's Assistance warrants 1382 through 1383 for \$2,189.56; Current Expense warrant 61283 for \$1,346.52; Auditor O&M warrants 461 through 462 for \$13,755.05; Jail Commissary warrant 2425 for \$217.82; Current Expense warrant 61284 for \$2,271.21; Current Expense warrants 61285 through 61291 for \$4,723.05; Current Expense warrants 61292 through 61298 for \$12,812.09; Current Expense warrant 61299 for \$6,668.00; and Auditor O&M warrant 463 for \$17,163.06. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 18)

Motion – Mrs. Corkrum: I move for approval of payment of the following payroll amounts: Salary Clearing Payroll warrants 44887 through 44990 for \$198,104.41; warrants 44991 through 45001 for \$269,725.65; and Direct Deposit for \$273,347.42; for a total amount of \$741,177.48. Second by Mr. Koch. 20 vote in favor. (Exhibit 19)

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 9246 through 9255 for \$3,514.66; warrants 9256 through 9264 for \$4,868.38; and Direct Deposit for \$7,229.84; for a total amount of \$15,612.88; and

Irrigation payroll warrants 13218 through 13232 for \$8,104.930 and warrants 13233 through 13240 for \$4,613.04; for a total amount of \$12,717.34.

Minutes

Motion – Mrs. Corkrum: I move for approval of Commissioners proceedings for January 16, 2008, and January 22, 2008. Second by Mr. Koch. 2:0 vote in favor.

Adjourned at 10:29 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until February 4, 2008.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board