

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for October 21, 2009

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Bob Koch, Chair Pro Tem; and Brad Peck, Member; and Mary Withers, Clerk to the Board. Fred Bowen, County Administrator, was absent due to sickness. Meeting convened at 9:05 am.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 9:05 am expected to last up to 15 minutes regarding potential litigation based on RCW 42.30.110(1)(i) to discuss the Kari Lee claim for damages.

Open Session at 9:20 am.

Executive Session at 9:21 am expected to last five minutes for potential litigation based on RCW 42.30.110(1)(i) to discuss Woodbury claim for damages.

Open Session at 9:28 am.

VETERANS ASSISTANCE

American Legion representative James Reed, Service Officer for Post 34, James Taylor, Sergeant at Arms, and Alfred Thompson and his young son met with the Board.

Mr. Koch asked have you checked with the Community Action Committee (CAC) to get some rental assistance and/or housing help? Mr. Reed said yes, Mr. Thompson has been there.

The Board members told those in the audience that they had not planned to make a decision regarding the Veterans Assistance policy today. Mr. Reed, Mr. Taylor, and Mr. Thompson and his son left the meeting.

Mr. Peck suggested the Board should differentiate between whether we need to complete some sort of a programmatic review of how the Veterans Assistance process works and then make a decision about this particular request for a waiver or whether we're willing to go ahead and make a decision on the request for waiver based on the rules that we currently operate under and then do the program review later. He recognizes that the whole purpose of this fund is to provide immediate relief for people in financial distress so it doesn't seem fair or appropriate to delay the decision on the waiver while we do a program review.

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Motion – Mr. Peck: I would move that we grant this request for a waiver of the financial income limit allowing Mr. Thompson to be eligible, recognizing he's only \$17 over the income threshold for his family size, and that we authorize the Veterans Assistance Fund to go ahead and make this disbursement. Second by Mr. Koch. 3:0 vote in favor.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Public Hearing: To take testimony for and against increasing the revenue and expenditure bottom lines of the 2009 Miscellaneous Park Acquisition and Capital Fund #155-000-001 by \$8500 due to receipt of unanticipated revenue

Public Hearing convened at 9:40 am. Present: Commissioners Miller, Koch and Peck; Engineer Tim Fife; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Fife said County Roads paid for the boat launch project in the prior year. It was built and completed. At the time we were told to hold back because the Commissioners wanted to give \$10,000 funding to the Port of Columbia for Lyons Ferry for capital improvements. The \$10,000 was taken out but not accounted for in the 2009 budget. In addition, the impact fee that is collected when new houses are built has been a little higher than expected. Approval of the resolution would allow us to do the final bill.

No one was present in the audience to comment.

Mr. Fife answered Mr. Peck's question. Mr. Fife said we no longer operate parks. We will still continue to collect this fee. The City of Pasco would like the county to raise the fee to what they've been charging and then possibly use it for some of their parks and recreation programs. The fee will continue to be collected and can be used for parks in the urban area, or in the rural area if that is where it is collected.

Jerrod MacPherson and Greg Wendt from the Planning and Building Department joined the audience. They did not wish to comment.

Motion – Mr. Koch: Mr. Chairman, I move to pass Franklin County Resolution 2009-425 to increase the revenue and expenditure bottom lines of the 2009 Miscellaneous

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Park Acquisition and Capital Fund #155-000-001 by \$16,000, from \$38,500 to \$54,500.

Second by Mr. Peck. 3:0 vote in favor.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Meeting: Subdivision SUB 2009-03, a preliminary plat subdivision application request by Gene Batey for Triple J Estates. Said application is to subdivide approximately 5.04 acres into five single-family residential lots. The site is zoned Residential Suburban 20,000 (RS-20) and is located within the City of Pasco's Urban Growth Area Boundary.

Public Meeting convened at 9:51 am. Present: Commissioners Miller, Koch and Peck; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 1).

Mr. MacPherson showed a copy of the 2009 aerial photograph with parcel overlay on the screen. He explained the road requirements involved. Mr. Wendt reviewed the conditions of approval.

Mr. MacPherson and Mr. Wendt answered Mr. Peck's questions regarding the road width, hammerhead portion of the road, water, sewer and SEPA. The planners are authorized to give administrative approval for subdivisions of four lots or less. Subdivision applications for five or more lots go before the Planning Commission for a recommendation.

Motion – Mr. Koch: Mr. Chairman, I move to grant preliminary approval of Subdivision Application SUB 2009-03 subject to the six findings of fact and eight conditions of approval. Second by Mr. Peck. 3:0 vote in favor. This is Resolution 2009-426.

Planning Commission

The Board asked Mr. MacPherson to do some research about length of terms for Planning Commission members.

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OFFICE BUSINESS

Unpaid Furloughs

Mr. Miller said some employees who are being laid off have asked if they can be exempt from the remaining unpaid furlough days. He has not talked to the accounting department or the Treasurer about how it would affect the bottom line. Fifteen positions are involved. Mr. Koch said he would have to know some numbers before he could make a decision. Mr. Peck said he would be willing to hear more about it. He said there are two issues, a policy and the fiscal impact. Mr. Miller said more information will be obtained.

Secretary Patricia Shults met with the Board. Present in audience: Dan Blasdel.

Consent Agenda

Motion - Mr. Koch: Mr. Chairman, I move for approval of consent agenda for October 21, 2009, as presented:

1. Approval of ***Voluntary Transfer of Annual Leave Request*** as per Resolution 2001-246 for Kimberley Yates (District Court) for Laurye Schmidt (District Court) to transfer 7.5 hours.
2. Approval of **joint Resolution 2009-427** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on Amendment #07/09-PIHP-NECC-01 between Nueva Esperanza Counseling Center and Benton and Franklin Counties' Department of Human Resources, effective October 1, 2007, through November 30, 2009, and amending Franklin County Resolution 2007-520. (Exhibit 2: Information sheet.)
3. Approval of **joint Resolution 2009-428** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on Amendment #07/09-CMH-NECC-01 between Nueva Esperanza Counseling Center and Benton and Franklin Counties' Department of Human Resources, effective October 1, 2007, through November 30, 2009, and amending Franklin County Resolution 2007-521. (Exhibit 3: Information sheet.)
4. Approval of **joint Resolution 2009-429** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on Amendment #09/09-DIV-NECC-02 between Nueva Esperanza Counseling Center and Benton and Franklin Counties' Department of Human Resources,

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- effective October 1, 2007, through November 30, 2009, and amending Franklin County Resolution 2009-244. (Exhibit 4: Information sheet.)
5. Approval of **joint Resolution 2009-430** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on Amendment #07/09-CMH-LCS-02 between Lutheran Community Services and Benton and Franklin Counties' Department of Human Resources, effective October 1, 2007, through November 30, 2009, and amending Franklin County Resolution 2007-577. (Exhibit 5: Information sheet.)
 6. Authorizing cancellation of Salary Clearing warrants 45730, 45838 and 45959, totaling \$405.26, pursuant to RCW 36.22.100. (Exhibit 6)
 7. Authorizing cancellation of Current Expense warrants 58957, 59585, 59922, 59924, 59993, 60118, 60409, 60420, 60461, 60527, 60528, 60534, 60536, 60757, 60759, 60883, 60898, 60916, 61034, 61043, 61255, 61712, 61722, 62016, 62060, 62064, 62087, 62101, 62925, 62926, 62927, 63293, 63305, 63760, and 63855, for a total of \$876.79, pursuant to RCW 36.22.100. (Exhibit 7)
 8. Authorizing cancellation of Claims Clearing warrants 1073, 1717, 1768, 1769, 1819, 2083, 3148, 3793, and 3950, for a total of \$386.83, pursuant to RCW 36.22.100. (Exhibit 8)

Second by Mr. Peck, with discussion or removal of items 6 and 7.

Treasurer Tiffany Coffland, Becky Mulkey and Robin Stanco joined the audience.

Mr. Peck said cancellation of warrants came up before and the state says we shall cancel the warrants (not we should). My question is what is our practice on notifying these people?

Treasurer Tiffany Coffland explained the efforts made to contact people and businesses including using certified mail. The cost was about \$360.

Mr. Peck said that answers my questions. I appreciate the extra effort.

Ms. Shults said she also has contacted people in past years because Chief Accountant Tom Westerman did not have an assistant to help him at the time.

3:0 vote in favor.

Rick Rochleau, Kevin Carle and Sheriff Richard Lathim joined the audience.

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Vouchers/Warrants

Motion - Mr. Koch: Mr. Chairman, I move for 2009 vouchers/fund expenditures for Clerk LFO Collection Fund warrants 23758 through 23760 for \$411.591; Clerk LFO Collection Fund warrants 23761 through 23762 for \$915.27; Crime Victim Witness warrant 23763 for \$200.41; and Current Expense warrants 23764 for \$598.01; in the bottom line of \$2125.28. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 9)

Recessed at 10:29 am.

Reconvened at 10:34 am.

COUNTY ADMINISTRATOR

County Administrator's Secretary Bridgette Scott met with the Board. Present in audience: Accountant Robin Stanco, Treasurer Tiffany Coffland, Coroner Dan Blasdel, Security Director Rick Rochleau, Undersheriff Kevin Carle and Sheriff Richard Lathim.

Budget Workshop 2010

The Board had scheduled a budget workshop for 10:30 am. Mr. Koch said he does not care to carry on a budget workshop without Mr. Bowen present. Mr. Miller said he thinks we're not under a time crunch. Mr. Peck wouldn't be opposed to having a brief discussion for courtesy of the people waiting on decisions. I don't want to get into a detailed number-crunching session. The Board held a brief budget workshop discussion but delayed any detailed discussion until County Administrator Fred Bowen is present.

COUNTY ADMINISTRATOR (continuing)

Bridgette Scott met with the Board.

Inter Budget Transfer \$20,000 from Security Department Budget #001-000-580 to Sheriff's Budget #001-000-520

Ms. Scott explained the request for approval of an inter budget transfer.

Motion – Mr. Koch: Mr. Chairman, I would move for inter budget transfer of \$20,000 from Security Department Budget #001-000-580 to the Sheriff's Budget #001-000-520. Second by Mr. Peck. 3:0 vote in favor. This is Resolution 2009-431. (Exhibit 10: Information sheet.)

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US Bank Charge Card Services

Ms. Scott explained how the county uses the charge card services for travel. It is time to renew the service but this time it will be with US Bank. The Board **gave approval.**

Motion – Mr. Koch: Mr. Chairman, I would move for authorizing the Commissioners Office to contract with US Bank for charge card services utilizing the State of Washington's Western States Contracting Alliance (WSCA) program. Second by Mr. Peck. 3:0 vote in favor. This is Resolution 2009-432. (Exhibit 11: Summary Sheet.)

Contract between State of Washington Department of Commerce and Franklin County through the Community Development Block Grant (CDBG) Program for a \$1,000,000 General Purpose Grant for the Basin City Water and Sewer District project.

Basin City Water and Sewer District was allotted \$800,000 earlier to purchase the water system. They are now at the construction phase. In November 2008 we applied for a general purpose grant. The contract has finally been received. Ms. Scott explained the invoice and payment process. We expect additional contracts in coming weeks regarding this project including a contract with the engineer and a subrecipient agreement with Basin City Sewer and Water District.

Motion – Mr. Koch: Mr. Chairman, I move for approval of resolution regarding the contract between the State of Washington Department of Commerce and Franklin County through the Community Development Block Grant Program for a \$1,000,000 General Purpose Grant for the Basin City Water and Sewer District. Second by Mr. Peck.

In response to Mr. Peck's question, Ms. Scott said the county will pay after receiving reimbursement.

3:0 vote in favor. This is Resolution 2009-433. (Exhibit 12: Summary sheet.)

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Rescind Franklin County Resolution 2001-154 and amend the Franklin County Travel Policy, Section IV – Meal Reimbursement, to follow the OFM-established per diem meal rates within the state and GSA rates for out-of-state travel.

The proposed resolution will refer to using current OFM and GSA rates rather than specific amounts so it will not need to be amended later. The Travel Policy is also being updated so it will not refer to specific figures. The in-state rates are from OFM. The out-of-state rates are from GSA. The Treasurer's office has suggested we use both rates, based on a recommendation from the state auditor.

Motion – Mr. Peck: I move we rescind Resolution Number 2001-154 and amend the Franklin County Travel Policy Section IV – meal reimbursement. Second by Mr. Koch. 3:0 vote in favor. This is Resolution 2009-434. (Exhibit 13: Information sheet.)

Adjourned at 11:05 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 26, 2009.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed November 2, 2009.