

COMMISSIONERS RECORD 51
FRANKLIN COUNTY
Commissioners' Proceedings for October 3, 2012

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am.

AUDITOR

Auditor Matt Beaton and Chief Accountant Thomas Westerman met with the Board. Present in audience: Chief Deputy Auditor Jeff Burckhard, Administrative Accountant Robin Stanco, Acting Public Works Director Guy Walters, Felix Vargas, Lester Storms, Jim and Pam Follansbee, Roger Lenk, Rich Lahtinen, Tri-City Herald Reporter Kristi Pihl, a TV reporter, Human Resources Director Rosie H. Rumsey, Eric Hsu, Lee Barrow, Kevin Carle and Tri-City Herald photographer Bob Brawdy.

County Accounting Reorganization

Mr. Beaton requested approval of reorganization of accounting functions for all county accounting including the Auditor's Office and the Public Works Department. He listed the position changes. Mr. Westerman spoke briefly about the fiscal impacts. Mr. Beaton responded to Mr. Peck's question about the auditor's function and the State Auditor's Office auditing process.

Motion – Mr. Miller: I move that we restructure Franklin County Auditor's Office accounting functions as the auditor just described. Second by Mr. Koch.

Mr. Koch said he is having a hard time understanding how it's going to save money. It's going to cost more for Public Works people to get the numbers they need to do business. Mr. Beaton said I'm not presenting this as primarily a cost savings move. I do believe there are efficiencies due to economies of scale, that is having everybody in close proximity and under one set of management. This was really an outgrowth of the state auditor's fraud investigation and

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what happened at Public Works. I'm not here trying to say you should do this because it is a cost savings. It does happen due to the fact that in the first year we are down one position.

Human Resources Director Rosie Rumsey said she agrees with the reorganization. She has not seen the resolution so she doesn't know what salary grades are being presented. She noted that the Classification Committee has not presented any recommendation to the Commissioners at this time for those positions. In response to Mr. Peck's question, Mr. Beaton indicated the positions were presented to the Classification Committee and the committee did not grade them exactly as the auditor is requesting.

Mr. Peck asked Mr. Bowen if the Board of Commissioners is obligated to take such changes through the Classification Committee and if we do and we don't concur with their assessment, does the Board have the authority to act anyway? Mr. Bowen said yes, they do.

Interim Public Works Director Guy Walters said it is hard to comment on something his office has not seen. He would have liked to have had a chance to review the proposal in order to give the Board comments and ideas.

There was additional discussion.

Vote: 2:0 vote in favor. Yeas: Mr. Peck and Mr. Miller. Abstain: Mr. Koch. Mr. Koch said this resolution came in obviously unknown to a number of people including us. Resolution 2012-316 was approved.

OFFICE OF PUBLIC DEFENSE (OPD) (9:30 am)

OPD Director Eric Hsu met with the Board. Present in audience: Chief Deputy Auditor Jeff Burckhard, Administrative Accountant Robin Stanco, Acting Public Works Director Guy Walters, Felix Vargas, Lester Storms, Jim and Pam Follansbee, Roger Lenk, Rich Lahtinen, Tri-City Herald Reporter Kristi Pihl, a TV reporter, Human Resources Director Rosie H. Rumsey, Eric Hsu, Lee Barrow, Kevin Carle and Tri-City Herald photographer Bob Brawdy.

Executive Session at 9:31 am per RCW 42.30.140(4) regarding contract negotiations, contracts with Superior Court defenders, expected to last 15 minutes. Those in the audience left the meeting.

Open Session at 9:46 am. Present in audience: Jim and Pam Follansbee, Felix Vargas, Roger Lenk, Lester Storms, Rich Lahtinen, Kristi Pihl, man TV reporter and Bob Brawdy.

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Mr. Hsu requested authorization to proceed with requests for qualifications for Superior Court contracts based on a flat rate. The Board gave **consensus approval**.

OFFICE BUSINESS (9:47 am)

Administrative Assistant Margo Hines met with the Board. Present in audience: Jim and Pam Follansbee, Felix Vargas, Roger Lenk, Lester Storms, Rich Lahtinen, Kristi Pihl, man TV reporter and Bob Brawdy.

Vouchers

Motion – Mr. Koch moved for approval of vouchers for 14 different items with a bottom line total of \$609,013.04. It is signed by Jeff Burckhard and vouchers are audited by Julie Jordan. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 1)

Fund Expenditures	<u>Warrants</u>		Amount Issued
Current Expense	72105	72133	\$60,870.00
Current Expense	72134	72153	\$22,295.81
Current Expense	72154	72193	\$38,174.23
TRAC Operations Fund	72194	72220	\$23,849.25
Franklin County RV Facility	72221	72224	\$18,430.52
Current Expense	72225	-	\$2,263.85
Jail Commissary	72226	72228	\$4,824.82
Enhanced 911	72229	72231	\$5,341.04
Law Library	72232	-	\$3,745.55
Veteran's Assistance	72233	72237	\$4,601.12
Ending Homelessness Fund	72238	72241	\$17,142.00
County Roads	72242	72261	\$346,599.58
Solid Waste	72262	72264	\$561.61
Motor Vehicle/Public Works	72265	72292	\$60,313.66

Consent Agenda

Motion - Mr. Koch: Mr. Chairman, I move for approval of the consent agenda as presented including 18 items. Second by Mr. Miller. 3:0 vote in favor.

1. Approval of Resolution 2012-317, amending Franklin County Resolution 2012-015, amending the maximum amount payable to Apollo Sheet Metal to not to exceed \$35,000 plus

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Washington State sales tax for replacement of parts and labor at the Benton-Franklin Counties Juvenile Justice Center

2. Approval of Resolution 2012-318, declaring metal book shelves assigned to the Auditor's Office as surplus and authorizing their disposal
3. Approval of Resolution 2012-319, terminating the Juvenile Defense contract of Attorney Keith Hilde, pursuant to his written request
4. Approval of Resolution 2012-320, guest speaker contract between the Juvenile Justice Center and Diana Wavra for the Case Management Assessment Process (CMAP) training
5. Approval of Resolution 2012-321, Agreement #12/13-DD-GW-00 to provide developmental disabilities services between Benton and Franklin Counties Department of Human Services and Goodwill Industries of the Columbia, Inc.
6. Approval of Resolution 2012-322, Agreement #12/13-DD-ARC-00 to provide developmental disabilities services between Benton and Franklin Counties Department of Human Services and The Arc of Tri-Cities
7. Approval of Resolution 2012-323, Agreement #12/13-DD-CI-00 to provide developmental disabilities services between Benton and Franklin Counties Department of Human Services and Columbia Industries
8. Approval of Resolution 2012-324, Grant Number 11-46204-503 Amendment B, for the housing and essential needs grant between Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit, and Benton and Franklin Counties Department of Human Services
9. Approval of Resolution 2012-325, Second Amendment to Institutional Controls Agreement among The Landfill Group, the IWAG, the City of Pasco, the City of Kennewick, and Franklin County, regarding the Pasco Sanitary Landfill Superfund Site, Pasco, Washington
10. Approval of Resolution 2012-326, appointment of Keeley Gant to the Benton-Franklin Workforce Development Council to fill the Advisory position for Post Secondary Educational Institutions, term dates October 1, 2012, through June 30, 2015
11. Approval of Resolution 2012-327, appointment of Cori Jones to the Benton-Franklin Workforce Development Council to fill the B-13 position for Community Based Organization representation, term dates October 1, 2012, through June 30, 2015

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12. Approval of Resolution 2012-328, Agreement between Franklin County and Runbeck Election Services, Inc., to purchase a comprehensive ballot printing system to produce ballots on demand in connection with its elections responsibilities
13. Approval of award of bid for underground storage tank monitoring system to Legacy Power Systems of Ritzville, Washington, for \$6400.88 (Exhibit 2)
14. Approval of Resolution 2012-329, inter budget transfer of \$6400.88 from the 2012 Current Expense Non-Departmental Budget #001-000-700, line item 519.90.00.0001 (Contingency) to the Facilities Budget #001-000-200, line item 518.30.48.0001 (Repairs & Maint/ABM – Courthouse)
15. Approval of cancellation of Treasurer's checks that are a year old or older and due for cancellation per RCW 36.22.100 (Exhibit 3)
16. Approval of Resolution 2012-330, Professional Services Agreement with Attorney Christine Bennett to provide public defense services in the Juvenile Division of the Benton and Franklin Counties Superior Court
17. Approval of Commissioners Proceedings for September 12, 2012
18. Approval of Resolution 2012-331, appropriation of \$4000 within the 2012 Current Expense Non-Departmental Budget #001-000-700 for line item 519.90.41.0000, Professional Services - Negotiator

COUNTY ADMINISTRATOR (10:04 am)

County Administrator Fred Bowen met with the Board. Present in audience: Jim and Pam Follansbee, Felix Vargas, Roger Lenk, Kristi Pihl, man TV reporter and Bob Brawdy.

Executive Session at 10:04 am based on RCW 42.30.110(1)(g), evaluate qualifications of applicant for employment, Public Works Director, expected to last 15 minutes. Those in the audience left the meeting.

Open Session at 10:22 am.

Present in audience: Jim and Pam Follansbee, Felix Vargas, Rich Lahtinen, Roger Lenk, Kristi Pihl, man TV reporter and Bob Brawdy.

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OTHER BUSINESS

Public Comment

Felix Vargas said he feels the restructuring by the auditor's office is correct. He asked what actions the Commissioners will take as far as being more directly involved in oversight and monitoring of all financial expenditures. He mentioned the discovery of fraud as reported in the news media and said it seems appropriate for the Commissioners to straighten this out and give us a definitive timeline on what they knew and when and what actions were taken at the time rather than for citizens to try to piece it all together as reported in the press. He asked the Commissioners what additional broader restructuring is going to be required from your perspective?

Mr. Miller thanked Mr. Vargas for his comments and said he feels the Tri-City Herald newspaper article several months ago had a fairly accurate timeline.

Mr. Koch said all the elected officials have internal control of their own departments except that the Commissioners have control of the budget. He said he is not against the positions that were approved this morning for the accounting functions but was against the way it was brought to us without having a recommendation by the Classification Committee or review by the Public Works Department and the Human Resources Department. He thinks all departments are doing more internally, for instance to have two people counting money and backing up issues in their offices.

Mr. Peck said any process or structure is exactly as good as the people who are doing it. In this case with Public Works, it is clear to him that there was a legacy of trust based on friendships that overcame controls that were in place. He said we are all co-equal elected officials. He said we should never treat county money with any less regard than we would our own money. Regarding additional restructuring that might be required, we are purchasing new software. We are restructuring the auditor's functions. Those are the keys. Much of the rest is set in state law. He does not anticipate other structural changes. He noted there is a balance between being hasty and thorough and said in this case it was appropriate to be thorough. He feels the commissioners have taken a great deal of action already. He agrees the Tri-City

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Herald's coverage by and large has been responsible and accurate. He said he knows County Administrator Fred Bowen is a good and honorable and decent man.

The Commissioners are each available to meet with Mr. Vargas.

Mr. Vargas thanked the Board for their responses. He asked the Board to become more directly involved in budgetary matters.

Petition to incorporate the City of Riverview

Mr. Lenk said a petition to incorporate a new city, the City of Riverview, will be given to the Auditor today and invited the Commissioners to attend.

ADJOURNMENT

Motion – Mr. Miller: I move that we adjourn at 10:38 am. Second by Mr. Koch. 3:0 vote in favor.

Adjourned at 10:38 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 10, 2012.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Brad Peck, Chairman



Rick Miller, Chairman Pro Tem



Robert E. Koch, Member

Attest:



Clerk to the Board

Approved and signed October 17, 2012.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

10/3/2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/3/2012

ReKoch

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	72105	72133	\$60,870.00
Current Expense	72134	72153	\$22,295.81
Current Expense	72154	72193	\$38,174.23
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Solid Waste	72262	72264	\$561.61
Motor Vehicle/Public Works	72265	72292	\$60,313.66

ReKoch

In the amount of

\$609,013.04

The motion was seconded by

And passed by a vote of 3 to 0

John A. Bueche

The attached vouchers have been approved by Auditor or Deputy

Mike Jordan

Vouchers Audited By



FRANKLIN COUNTY

FACILITIES DEPARTMENT

September 19, 2012

TO: Franklin County Commissioners
Franklin County, Washington

FROM: Gordon Hanscom
Facilities Director

AWARD OF BID: Underground Storage Tank Monitoring System

I recommend that the bid for the Underground Storage Tank Monitoring System, for the cost of \$6,400.88, be awarded to Legacy Power Systems of Ritzville, Washington.

Recommended:

Handwritten signature of Gordon Hanscom.

Gordon Hanscom
Facilities Director

Dated this 3rd day of October, 2012

Approved:

Handwritten signature of Brad Peck.
Chair

Handwritten signature of the Chair Pro Tem.

Chair Pro Tem

Handwritten signature of a Member.
Member

Attest:

Handwritten signature of Mary Withers.
Clerk to the Board



Power Systems

August 20, 2012

Franklin County
1016 N 4th Ave.
Pasco, WA 99301

Jennifer Wagner - Facility Maintenance

cell phone 509-727-5644

Quotation

Please accept this quotation to Deliver, Install and start-up a Replacement tank monitor system at the Franklin County Courthouse:

INCON CL6D Colibri -TANK MONITORING SYSTEM

TSP-LL2-53 fuel detection probe

TSP-IDF4 4" Float Kit for Diesel

Training for Incon Colibri system

Delivery, installation and system startup \$5,894.00

WSST 8.6% \$506.88

Total \$6400.88

This quote includes site restoration back to current level, installation and start up of all equipment.

This proposal does include acquisition of electrical permits if required. However any other regulatory requirements that may be imposed by any jurisdiction are not included. This proposal does not include [REDACTED] use, excise, contractors or any other taxes not specifically detailed in this proposal. In addition, this proposal does not include any work not specifically addressed in the above quotation.

Thank you for the opportunity to quote your power generation needs.

We truly appreciate a call with any questions or adjustments that you would like to make to this proposal.

Sincerely,

Phil Peterson - Power Specialist

509 481 3950

Branch Office: 1566 E Weber Rd. Ritzville, WA 99169 ~ 509 659 4470 ~ 509 659 4490fax
Business Office: PO Box 360 Burley, WA 98322 ~ 253 858 0214 ~ 253 858 0215fax



FRANKLIN COUNTY TREASURER

Josie Koelzer, Treasurer

October 03, 2012

Dear Board of County Commissioners:

The following treasurer's checks are one year old or older and due for cancelation with your authorization as per RCW 36.22.100. Effort has been made to contact the holders of these checks that were issued for refund of payments.

DATE	CHECK NO.	PAYEE	AMOUNT
03/04/2009	2059	Chuck Bailey	\$10.00
05/14/2009	2215	Adrian Snoden	\$9.00
11/22/2009	2527	Jose Martinez	\$20.21
04/19/2010	2687	Hugo Garcia	\$13.31
04/22/2010	2701	Richard Buckner	\$60.22
06/01/2010	2796	Dallas Barnes	\$18.75
06/02/2010	2798	Wooded Island Orchard	\$46.75
10/06/2010	2880	Diego Ledesma	\$8.22
10/22/2010	2918	Wayne Stolle	\$5.70
11/02/2010	2969	Kevin Mills	\$66.20
11/18/2010	3008	First American	\$1,570.21
12/06/2010	3018	William Bosch	\$212.72
03/24/2011	3148	Josie Trevino	\$11.52
05/04/2011	3244	Wayne Klundworth	\$9.32
05/15/2011	3277	Fern Ryan	\$15.51
TOTAL			\$2,077.64

Respectfully,

Josie Koelzer
Franklin County Treasurer

APPROVED this 3 day of October 2012.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Brad Peck, Chair

Rick Miller, Chair Pro-Tem

Robert Koch, Member