

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for March 13, 2013

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Robert E. Koch, Chair Pro Tem; and Brad Peck, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:02 am with the Pledge of Allegiance.

LEGISLATIVE LIAISON

Legislative Liaison Jim Potts spoke with the Board by speaker phone about current legislative issues. Present in audience: Matt Mahoney, Matthew Rasmussen, Roger Lenk, Lester Storms, Tri-City Herald Reporter Michelle Dupler and Chris Lathim.

PUBLIC WORKS (9:13 am)

Public Works Director Matt Mahoney and County Engineer Matthew Rasmussen met with the Board. Present in audience: Roger Lenk, Lester Storms, Michelle Dupler, Ryan Verhulp and Chris Lathim.

Local Agency Standard Consultant Agreement between Intermountain Materials Testing and Franklin County for 2013-2014 On Call Materials Testing

The testing services will be used for Public Works projects and the Corrections construction project.

Motion – Mr. Koch: Mr. Chairman, I move to approve Franklin County Resolution 2013-096 approving a Local Agency Standard Consultant Agreement between Intermountain Materials Testing and Franklin County for On Call Materials Testing services for 2013 and 2014 and authorizing the Chairman to sign the agreement on behalf of the Board. Second by Mr. Peck. 3:0 vote in favor.

Mr. Peck asked Mr. Mahoney to do some checking to make sure rates that are charged per hour are appropriate.

Bid Opening: Aggregate for Bituminous Surface Treatment (BST) (9:21 am)

Bid opening convened at 9:21 am. Present: Commissioners Miller, Koch and Peck; County Administrator Fred Bowen; Public Works Director Matt Mahoney; County Engineer

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Matthew Rasmussen; and Clerk to the Board Mary Withers. Present in audience: Roger Lenk, Lester Storms, Michelle Dupler, Ryan Verhulp, Chris Lathim from Connell Sand & Gravel and Bob S_____ from Apollo.

Two bids were received:

American Rock Products, Inc.	Total base bid is \$134,885.00	
	Alternate #1	total \$800.00
Connell Sand and Gravel, Inc.	Total base bid \$186,012.50	
	Alternate #1	total \$1375.00

The bids will be reviewed. Mr. Peck and Mr. Miller asked that additional research be done with adjacent counties.

CRP 603 – Pasco-Kahlotus Road Reconstruction/Overlay Phase I: Local Agency Agreement

Mr. Mahoney explained the resolution is needed because of changes in the rules by the FHWA agency. Mr. Rasmussen also explained parts of the process.

Motion – Mr. Peck: I move for approval of rescinding Resolution 2013-087 as presented by the Public Works Director and approving a Local Agency Agreement between Franklin County and Washington State Department of Transportation (WSDOT) for CRP 603 – Pasco-Kahlotus Road Reconstruction/Overlay I and authorizing the Chairman to sign on behalf of the Board. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-097 was approved.

CRP 605 Pasco-Kahlotus Road Reconstruction/Overlay/ Phase II

- Creating CRP 605
- Prospectus and Local Agency Agreement

Motion – Mr. Peck: I move for approval of initiating County Road Project designated as CRP 605 – Pasco-Kahlotus Road Reconstruction/Overlay II. Second by Mr. Koch.

Mr. Mahoney explained that there are two separate Pasco-Kahlotus Projects but if funding is received for both, the projects will be combined as far as doing the actual work.

Vote: 3:0 vote in favor. Resolution 2013-098 was approved.

Motion – Mr. Peck: I move to approve Local Agency Project Prospectus and entering into a Local Agency Agreement between Franklin County and Washington State Department of Transportation for CRP 605 – Pasco-Kahlotus Road Reconstruction/Overlay II and authorizing

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the Chairman to sign as presented by Mr. Mahoney. Second by Mr. Koch. 3:0 vote in favor.
Resolutions 2013-098 and 2013-112 were approved.

Award of Bid: approval of purchase of up to 1550 tons of emulsified asphalt from Western States Asphalt

Kevin Scott and Gordon Hanscom joined the audience. One man left the audience.

Motion – Mr. Peck: I move for approval of the award of 2013 Franklin County materials bid for polymerized cationic emulsified asphalt. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 1) Autodesk Engineering Design Software (9:38 am)

Mr. Verhulp gave a verbal report on his review of the contract. There was extensive discussion about provisions of the contract.

Motion – Mr. Koch: I move for approval of authorizing the purchase of Autodesk Engineering Design Software from DLT Solutions for the Franklin County Public Works Department. Second by Mr. Peck. 3:0 vote in favor. Resolution 2013-100 was approved.

OFFICE BUSINESS

Administrative Assistant Margo Hines met with the Board. Present in audience: Lester Storms, Roger Lenk, Michelle Dupler, Gordon Hanscom and two other men.

Public Comment

Lester Storms gave the Board members a handout and explained his concerns about why a proposal related to education is unconstitutional.

Vouchers

Motion – Mr. Peck: I move for approval of the following vouchers: County Road and Motor Vehicle payroll in the total amount of \$80,924.02; Fund expenditures in the total amount of \$443,986.33; and Salary Clearing payroll, Emergency Management payroll and Irrigation payroll in the total amount of \$634,762.84. Second by Mr. Koch.

Mr. Bowen reviewed the vouchers and will be asking Auditor Matt Beaton a question but has no concerns requiring delay of Board approval.

3:0 vote in favor.

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County Road		
Payroll	79303-79318	18,760.68
Direct Deposit		39,021.61
		57,782.29
Benefits	79319-79322	10,204.08
	Total	\$67,986.37
 Motor Vehicle		
Payroll	79323-79336	\$4,996.04
Direct Deposit		5,954.77
		\$10,950.81
Benefits	79337-79340	1,986.84
	Total	\$12,937.65
	Grand Total All Payrolls	\$80,924.02

(Exhibit 2)

Fund Expenditures	<u>Warrants</u>		Amount Issued
Dept of Commerce Pass Through**	78978	78980	\$10,286.57
Landfill Closure Trust Fund	78981		\$2,058.71
Franklin County RV Facility	78982	-	\$256.27
Current Expense	79027	79059	\$21,452.73
.3% Criminal Justice Const Fnd	79060	79061	\$374.67
Current Expense	79062	79105	\$22,851.65
Current Expense	79108	79153	\$50,572.85
Current Expense	79154	79162	\$25,529.90
Current Expense	79163	79216	\$48,570.36
Auditor O & M	79217	79218	\$739.72
Current Expense	79219	79220	\$10,192.50
Election Equipment Revolving	79221	79222	\$20,726.55
Treasurer O & M	79223	-	\$26,000.00
Boating Safety Fund	79224	-	\$660.99
DUI Recovery Fund	79225	-	\$47.95
Jail Commissary	79226	79229	\$740.00
County Roads	79230	79250	\$126,483.89
Solid Waste	79251	79252	\$80.84

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Veteran's Assistance	79253	79257	\$1,638.94
Ending Homelessness Fund	79258	79259	\$3,158.00
TRAC Operations Fund	79260	79293	\$30,845.30
Franklin County RV Facility	79294	79295	\$1,556.95
Current Expense	79296	79302	\$39,160.99
Grand total:			\$443,986.33

(Exhibit 3)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	58011-58101	173,453.01
Direct Deposit		351,477.22
		524,930.23
Benefits	58102-58107	87,233.54
	Total	\$612,163.77
Emergency Mgmt Payroll:		
Payroll	79341-79346	\$2,543.97
Direct Deposit		6,946.53
		9,490.50
Benefits	79347-79350	1,421.26
	Total	\$10,911.76
Irrigation Payroll:		
Payroll	79351-79363	\$6,143.56
Direct Deposit		3,764.84
		9,908.40
Benefits	79364-79367	1,778.91
	Total	\$11,687.31
Grand Total All Payrolls		\$634,762.84

(Exhibit 4)

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Consent Agenda

Ryan Verhulp and Jerrod MacPherson joined the audience.

Motion - Mr. Peck: I move for approval of the consent agenda with 15 items as listed. Second by Mr. Koch. Following discussion, the Consent Agenda passed with a 3:0 vote in favor.

1. Approval of Resolution 2013-101, Personal Services Contract between Benton-Franklin Counties Juvenile Justice Center and Tri-Cities Chaplaincy
2. Approval of Resolution 2013-102, Public Works contract between Benton-Franklin Counties Juvenile Justice Center and Sierra Electric, Inc., for "as needed" electrical repair services
3. Approval of Resolution 2013-103, renewal of Maintenance Contract between Franklin County and Abadan for support of Information Services Minolta Copier C353, SN A02E010014005
4. Approval of Resolution 2013-104, Independent Contractor Agreement to provide legal representation to indigent persons charged with crimes in the courts of Franklin County, Washington, between Franklin County and Diane Grecco, Contract #FCDC1314DG001
5. Approval of Resolution 2013-105, Independent Contractor Agreement to provide legal representation to indigent persons charged with crimes in the courts of Franklin County, Washington, between Franklin County and Nicole Preszler, Contract #FCDC1314NP001D
6. Approval of Resolution 2013-106, Interagency Agreement between the Juvenile Justice Center and the Administrative Office of the Courts (AOC) for JIS and JCS Training
7. Approval of Resolution 2013-107, Local Agricultural Burn Permitting Authority Cooperative Agreement between Franklin County and Franklin Conservation District
8. Approval of Resolution 2013-108, Professional Services Agreement to provide legal representation to Indigent Persons in Benton-Franklin Counties Juvenile Court Division between Benton and Franklin Counties Juvenile Justice Center and Heather Renee Villani, #BFJC0314HRV001
9. Approval of Resolution 2013-109, Lease Agreement for three copiers from Pacific Office Automation for the Benton-Franklin Counties Juvenile Justice Center
10. Approval of Franklin County Commissioner Proceedings for February 20 and 27, 2013
11. Approval of Resolution 2013-110, Intra-Budget Transfer of \$229,742.88 from budget line item 521.20.45.0001 (Rentals and Leases, Sheriff's Vehicles) to new budget line item 594.21.64.0001 (Sheriff's Vehicles Capital Outlay)

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12. Approval of letter to the Port of Pasco in support of the Tri-Cities Airport Terminal Building Expansion Project (Exhibit 5)
13. Approval of Resolution 2013-111, amending Resolution 2009-444 to approve administrative revision of Wireless Communication Device/Cellular Reimbursement Master List
14. Approval of award of bid to Bekemans Construction, LLC, for \$2986.50 for installation of two walls and two doors with one shared window in the Coroner's Office (Exhibit 6)
15. Approval of Resolution 2013-112, authorizing Facilities Department to dispose of surplus property

FACILITIES

Facilities Director Gordon Hanscom met with the Board. Present in audience: Roger Lenk, Lester Storms, Ryan Verhulp, Michelle Dupler and two men.

Bid Opening: HVAC

Bid opening convened at 10:01 am. Present: Ryan Verhulp, Roger Lenk, Lester Storms, Michelle Dupler and two men. Two bids were received.

Mr. Verhulp read a paragraph from the RFP regarding bids. There was discussion about the requirement for a walk-through of the property. Apollo did not complete the walk-through. Mr. Verhulp advised the Board it is an informality/irregularity and the county has the authority to waive the deviation. He said two things weigh directly on the decision: one, it was due to a family emergency; and two, Apollo has provided this service for several years consecutively so they are well aware of the facilities and the type of work and the environment. The Board decided the intent of the walk-through has been accomplished and does not think the bidder should be disqualified because of missing the walk-through.

A man joined the audience.

A third bid was received at 10:06 am. Mr. Koch read from the RFP stating that submission of proposals will be received by 10:00 am. The bid was returned unopened to a representative in the audience from Bruce Heating and Air Conditioning.

Two bids were opened:

Johnson Controls	\$138,877
Apollo Mechanical	\$187,747.32

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The bids will be reviewed prior to award of bid.

Recessed at 10:19 am.

Reconvened at 10:30 am.

PROSECUTOR

Deputy Prosecutor Janet Taylor met with the Board. Present in audience: Rosie H. Rumsey and Michelle Dupler.

Separation Agreement and Release regarding Libbie Wright due to the closing of the Franklin County Printshop

Motion – Mr. Koch: I move to approve Resolution 2013-114 regarding the separation agreement and release regarding Libbie Wright due to the closing of the Franklin County Print Shop. Second by Mr. Peck. 3:0 vote in favor.

Ms. Dupler requested a copy of the document titled Resolution 2013-114.

Executive Session at 10:36 am pursuant to RCW 42.30.140(4) to discuss labor contract negotiations for up to 30 minutes. Ms. Dupler left the audience.

Open Session at 11:08 am.

Executive Session continued at 11:08 am expected to last five minutes.

Open Session at 11:14 am.

OTHER BUSINESS

Sanderson Heights area fire protection: Mr. Koch gave an update about the fire protection matters in the Sanderson Heights area.

EGov 911 consolidation talks and discussion: Mr. Peck gave an update about consolidation of the E911 system.

National Association of Counties (NACo): Mr. Miller gave a report on his trip to Washington, D.C. He had meetings with Bureau of Land Management (BLM) officials and staff representatives of senators and representatives regarding an access road into Juniper Dunes. More research will be done regarding a Map 21 access grant that may be available. Mr. Miller also attended other meetings regarding the environment, energy and land use.

ADJOURNMENT

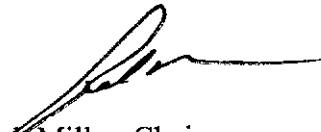
Motion – Mr. Peck: I move to adjourn. Second by Mr. Koch. 3:0 vote in favor.

Adjourned at 11:29 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 20, 2013.

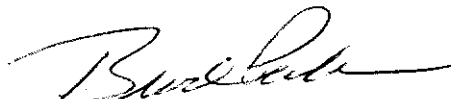
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Rick Miller, Chairman

R.E. Koch - Absent

Robert E. Koch, Chairman Pro Tem



Brad Peck, Member

Attest:


Clerk to the Board

Approved and signed March 27, 2013.



FRANKLIN COUNTY PUBLIC WORKS DEPARTMENT

Matt F. Mahoney, Public Works Director
Matthew S. Rasmussen, PE, County Engineer/Asst. Director

March 13, 2013

MR-13-023

Matthew Lynch
 Western States Asphalt, Inc.
 Po Box 6820
 Spokane, WA 99217

Re: Award of Franklin County 2013 Materials Bid – Polymerized Cationic Emulsified Asphalt

Dear Mr. Lynch,

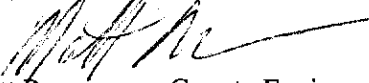
On February 27, 2013 the Franklin County Board of County Commissioners opened bids for the supply of up to 1550 tons of Polymerized Cationic Emulsified Asphalt. At that time your firm was the lowest bid submitted.

After careful review of the submitted bids we have determined that the bid submitted by Western States Asphalt is fair and reasonable and in the best interest of Franklin County.

Therefore, the 2013 Materials Bid for up to 1550 tons of Polymerized Cationic Emulsified Asphalt is hereby awarded to Western States Asphalt of Spokane Washington for a total price of eight hundred sixty two thousand, nine hundred seventy five dollars (\$862,975.00) excluding sales tax.

This letter will serve as the official agreement for Western States Asphalt to supply the above mentioned materials at the specified amount in accordance with the Information for Bidders, Specifications and Bid Proposal. We request that you sign, date and return this letter signifying your acceptance of this award no later than March 29, 2013.

Recommended:


 Matt Rasmussen, County Engineer


 Fred Bowen, County Administrator


Attest:


 Clerk of the Board

Approved:


 Chairman


 Chairman Pro Tem


 Member

I hereby accept this award on behalf of Western States Asphalt:

By: 

Title: Sales Representative

Date: 3/18/2013



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 14, 2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 14, 2013 *Beaton*
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	79303-79318	18,760.68
Direct Deposit		39,021.61
		57,782.29
Benefits	79319-79322	10,204.08
	Total	\$67,986.37
 Motor Vehicle		
Payroll	79323-79336	\$4,996.04
Direct Deposit		5,954.77
		\$10,950.81
Benefits	79337-79340	1,986.84
	Total	\$12,937.65
Grand Total All Payrolls		\$80,924.02

In the total amount of **\$80,924.02** (\$67,986.37 + \$12,937.65)

The motion was seconded by *PKoel* and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy *Jeff A. Burchman* Payroll Prepared By *Stephan Bahovic*



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

3/13/2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/13/2013

Brad Post

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Dept of Commerce Pass Through**	78978	78980	\$10,286.57
Landfill Closure Trust Fund	78981		\$2,058.71
Franklin County RV Facility	78982	-	\$256.27
Current Expense	79027	79059	\$21,452.73
.3% Criminal Justice Const Fnd	79060	79061	\$374.67
Current Expense	79062	79105	\$22,851.65
Current Expense	79108	79153	\$50,572.85
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Veteran's Assistance	79253	79257	\$1,638.94
Ending Homelessness Fund	79258	79259	\$3,158.00
TRAC Operations Fund	79260	79293	\$30,845.30
Franklin County RV Facility	79294	79295	\$1,556.95
Current Expense	79296	79302	\$39,160.99

**Expenditures were previously approved on 02/27/2013 - warrants were void 2/28/2013 due to lack of funding. Money was received from Dept of Commerce on 3/4/2013.

In the amount of

P. Hood
\$443,986.33

The motion was seconded by
And passed by a vote of 3 to 0

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy

Ellie Jordan
Vouchers Audited By



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 13, 2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 13, 2013 *Bene Paul*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	58011-58101	173,453.01
Direct Deposit		351,477.22
		524,930.23
Benefits	58102-58107	87,233.54
	Total	\$612,163.77
Emergency Mgmt Payroll:		
Payroll	79341-79346	\$2,543.97
Direct Deposit		6,946.53
		9,490.50
Benefits	79347-79350	1,421.26
	Total	\$10,911.76
Irrigation Payroll:		
Payroll	79351-79363	\$6,143.56
Direct Deposit		3,764.84
		9,908.40
Benefits	79364-79367	1,778.91
	Total	\$11,687.31
Grand Total All Payrolls		\$634,762.84

In the total amount of **\$634,762.84** (6127163.77+\$10,911.76+\$11,687.31)

The motion was seconded by *PEX* and passed by a vote of 3 to 0

Jill A. B...
The attached payroll has been approved by Auditor or Deputy

Coronelo C...
Payroll Prepared By



Fred H. Bowen
County Administrator

FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Rosie H. Rumsey
Human Resources Director

March 13, 2013

Mr. Jim Toomey, Executive Director
PORT OF PASCO
904 E. Ainsworth
Pasco, WA 99301

TRI-CITIES AIRPORT TERMINAL BUILDING EXPANSION PROJECT, PASCO, WA (PSC)

Dear Jim:

Franklin County enthusiastically supports the Port of Pasco's effort to obtain a federal appropriation for the expansion of the Tri-Cities Airport Terminal Facility.

The Tri-Cities Airport is a major regional transportation asset serving the communities in southeast Washington and northeast Oregon, providing travelers with air service to eight major airport hubs throughout the U.S. It is a gateway to our region, and a key component of economic development that provides economic benefits to businesses reliant on air travel, and to the leisure travelers' quality of life.

In just the last five years, the Tri-Cities Airport has experienced a 50% increase in passenger boardings, serving more than 331,000 passengers annually, while surrounding airports have struggled to maintain commercial service. In the next 10 years, passenger enplanements are expected to double to nearly 500,000. The current terminal building is undersized for the amount of passenger traffic using the airport today and needs a major expansion to handle the current and expected growth.

Franklin County is pleased to support the efforts of the Port of Pasco to expand the Tri-Cities Airport into a facility that will support regional growth over the next 20 years.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rick Miller".

Rick Miller, Chairman
FRANKLIN COUNTY COMMISSIONERS

c: Fred Bowen, Franklin County Administrator
File/LB



FRANKLIN COUNTY

FACILITIES DEPARTMENT

March 13, 2013

Bekeman Construction, LLC
 PO Box 6431
 Kennewick, WA 99336

Re: Award of Franklin County 2013 Installation of two walls and two doors with one shared window in the Coroner's office.

Dear Mr. Bekeman,

After careful review of the submitted bids we have determined that the bid submitted by Bekeman Construction, LLC is fair and reasonable and in the best interest of Franklin County.

Therefore, the 2013 Installation of two walls and two doors with one shared window in the Coroner's office is hereby awarded to Bekeman Construction, LLC of Kennewick, Washington for a total price of two thousand nine hundred and eighty six dollars and fifty cents (\$2,986.50) including sales tax.

This letter will serve as the official agreement for Bekeman Construction, LLC to supply the above mentioned work at the specified amount in accordance with the Information for Bidders, Specifications and Bid Proposal. We request that you sign, date and return this letter signifying your acceptance of this award no later than March 8, 2013.

Recommended:

Gordon Hanscom, Facilities Director

Fred Bowen, County Administrator

Attest:

Clerk of the Board

Approved:

Chairman

Chairman Pro Tem

Member

I hereby accept this award on behalf of Bekeman Construction, LLC:

By:

Title: owner

Date: 3-8-13