

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for June 26, 2013

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; and Robert E. Koch, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Brad Peck, Member, was absent on personal business. Meeting convened at 9:00 am with the Pledge of Allegiance.

WSU EXTENSION

WSU Extension Agent Natalie Kinion and WSU Intern Yadira Olivera met with the Board. Present in audience: WSU Extension Director Tim Waters, Tri-City Herald Reporter Geoff Folsom, Tracy Diaz, Superior Court Judge Bruce Spanner, Superior Court Administrator Pat Austin, Juvenile Justice Center Interim Administrator Darryl Banks and Human Services Director Ed Thornbrugh.

Update on 4-H/youth development activities, benefits and trainings

Ms. Kinion gave an update about the 4-H program including numbers of youth and volunteers participating, the amount of volunteer hours, and 4-H service events.

Pathways to Literacy

Ms. Kinion and Ms. Olivera gave an update regarding the Pathways to Literacy program, described as: "providing Spanish and English education to increase literacy and the quality of life in our community."

SUPERIOR COURT

Superior Court Judge Bruce Spanner, Superior Court Administrator Pat Austin and JJC Interim Administrator Darryl Banks met with the Board. Present in audience: County Clerk Mike Killian, Geoff Folsom, Auditor Matt Beaton, Robin Stanco, Ed Thornbrugh, Human Services Department employees Tracy Diaz, Tammie Washburn, Lisa Taylor-Coburn and Melinda Rodriguez, Rob Ellsworth with Windermere, Samantha Hammond with Benton-Franklin Domestic Violence Services, and Steve Gaulke with Therapeutic Innovations in Recovery .

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State of the Judiciary 2013 and Superior Court and Juvenile Justice Center requests

Judge Spanner gave the report titled the State of the Judiciary 2013 for Benton-Franklin Counties Superior Court using the screen. The Superior Court is requesting that Franklin County consider adding a seventh judge (without adding a reporter, bailiff or other staff), restoring Adult Drug Court to 45 participants, and increasing salaries of bi-county non-bargaining unit employees.

Mr. Banks reviewed the report regarding the Juvenile Justice Center (JJC). He told the Board about capital improvement needs at the JJC which included the following:

HVAC, roof, and public restrooms;
carpet replacement and repair of water damage on walls and ceiling tiles; and
space needs for a second courtroom, secure judicial chambers, and training/meeting rooms.

He requested that the needs be included in a capital improvement plan.

Judge Spanner asked the Board to consider using the Office of Public Defense (OPD) to handle contracts with defense attorneys.

Judge Spanner briefly told the Board how threatened state budget cuts could affect the Becca and CASA programs. He also told the Board about new laws that will affect budgets and staffing regarding detention relief officers.

AUDITOR

Auditor Matt Beaton and Director of Audit Services Robin Stanco met with the Board. Present in audience: Tom Westerman, Geoff Folsom, Margo Hines, Mike Killian, Ed Thornbrugh, Human Services Department employees Tracy Diaz, Tammie Washburn, Lisa Taylor-Coburn and Melinda Rodriguez, Rob Ellsworth with Windermere, Samantha Hammond with Benton-Franklin Domestic Violence Services, and Steve Gaulke with Therapeutic Innovations in Recovery.

Implementing and approving Voucher Certification Policy and Procedures

Mr. Beaton answered the Board's questions about the Voucher Certification Policy and Procedures. The document will be put on next week's consent agenda.

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HUMAN SERVICES (10:07 am)

Human Services Administrator Ed Thornbrugh met with the Board. Those present in the audience included: Human Services Department employees Tracy Diaz, Tammie Washburn, Lisa Taylor-Coburn and Melinda Rodriguez, Rob Ellsworth with Windermere, Samantha Hammond with Benton-Franklin Domestic Violence Services, and Steve Gaulke with Therapeutic Innovations in Recovery .

State Budget

Mr. Thornbrugh explained what will happen with staffing if the state budget is not approved before next week

Therapeutic Innovations and Recovery (TIR)

TIR has honored the contract requirement to find a new site.

Crisis Response Relocation

Mr. Thornbrugh asked for Board approval to proceed with negotiating a lease with Mr. Ellsworth to move the Crisis Response office to a new location at 500 North Morain in Kennewick and explained how the move will be of benefit to consolidate services nearer to each other. The net increased cost per year is anticipated to be \$7000 which can be absorbed in the budget. He referred to a coordinated entry system which would involve a single point of entry or screening process for housing/homeless services. The Board **gave approval** to proceed with lease negotiations.

Consolidated Homeless Housing Grant

Mr. Thornbrugh recommended implementation of a Coordinated Entry System for Homeless Housing Services based upon the Progressive Engagement model as a centralized model to be operated by the Department of Human Services. The estimated cost for program staff is \$169,000 per year. There will be an additional administrative position for accounting that is estimated at \$52,000. The cost of that position will be shared across the department. The current decentralized program has cost an estimated \$150,000 per year. In addition to funding from the Homeless Housing Funds, many program-direct expenses can be charged directly to state grants. Mr. Thornbrugh reviewed some of the benefits and drawbacks to the public and to the counties. The Progressive Engagement Model is developed around delivering the right services at the right time to meet the need at hand and help people move to

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self-sufficiency. It is expected to reduce the need to access homeless services. Further details were explained including how other services can be coordinated at the time of in-take. It is possible that Human Services could also aid with Veterans Assistance fund management and screening.

Mr. Thornbrugh asked for approval of four positions and developing the budget line item transfers that are necessary to create the positions and formally start developing the coordinated entry system through the Human Services Office. The four positions are: two navigator positions, one case manager and one accounting assistant. Some savings will come by centralizing this activity. There will be some direct billable expenses to grants. There will be no impact on Current Expense funds. Mr. Thornbrugh said we are not asking for new taxes or new funding or grants from Current Expense but just asking to spend the money differently. If the grants end or are reduced, the positions would be eliminated. The positions would probably not be filled until late November or December with the grant funding beginning in January 2014. He answered the Board's questions. The Board **gave approval** of the request.

OFFICE BUSINESS

Administrative Assistant Margo Hines met with the Board. Present in audience: Geoff Folsom and Tracy Diaz.

Vouchers

Motion – Mr. Koch: I move for approval of vouchers totaling \$2,486,656.13. Second by Mr. Miller. Mr. Bowen has reviewed the vouchers. 2:0 vote in favor.

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Current Expense	83800	83864	\$75,899.40
Current Expense	83865	83918	\$150,490.80
Current Expense	83919	83935	\$45,791.86
Current Expense	83936	83956	\$207,717.52
FC Capital Projects Fund	83957	-	\$602.98
.3% Criminal Justice Const Fnd	83958	83962	\$1,742,406.35
Motor Vehicle/Public Works	83963	83977	\$32,797.08
Current Expense	83978	-	\$15,918.75

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Election Equipment Revolving	83979	-	\$430.37
Crime Victims/Witness Assist	83980	-	\$7.60
Boating Safety Fund	83981	83983	\$1,085.36
Jail Commissary	83984	83985	\$1,715.08
Enhanced 911	83986	83995	\$178,544.82
Law Library	83996	83998	\$9,344.31
FC Public Facilities Const Fund	83999	84002	\$4,003.65
TRAC Operations Fund	84003	84022	\$16,849.27
Franklin County RV Facility	84023	84026	<u>\$3,050.93</u>
	Grand Total:		\$2,486,656.13

(Exhibit 1)

Consent Agenda

Motion – Mr. Koch: Mr. Chairman, I move for approval of the consent agenda as listed,

1 through 10. Second by Mr. Miller. 2:0 vote in favor.

1. Approval of Resolution 2013-221, Amendment #1 to Personal Services Contract between the Juvenile Justice Center and Mark A. Rudeen for Interpreter Services
2. Approval of Resolution 2013-222, Amendment #2 to Personal Services Contract between the Juvenile Justice Center and Connections Consulting for interpreter services
3. Approval of Resolution 2013-223, Benton-Franklin Counties Personal Services Contract between Benton/Franklin Counties Juvenile Justice Center and Julie A. Elmenhurst, dba Elmenhurst Counseling, LLC
4. Approval of Resolution 2013-224, Public Works Contract #2013/2014-THREE BROTHERS CLEANING between Benton and Franklin Counties Department of Human Services, Crisis Response Unit, and Three Brothers Cleaning
5. Approval of Resolution 2013-225, Third Amendment to Agreement #11/13-SA-ESD-00 between Benton and Franklin Counties Department of Human Services and Educational Service District 123 (ESD 123)
6. Approval of Resolution 2013-226, Public Works Contract #2013/2014-Columbia River Plumbing & Mechanical LLC for “as needed” plumbing services between Benton and Franklin Counties Department of Human Services, Crisis Response Unit, and Columbia River Plumbing & Mechanical, LLC

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7. Approval of Resolution 2013-227, Professional Services Agreement #PSA-2013/15-DORSETT-00 between Benton and Franklin Counties Department of Human Services and Jennifer Dorsett
8. Approval of Resolution 2013-228, First Amendment to Communications Site Lease Agreement between Franklin County and New Cingular Wireless PCS, LLC, an AT&T Mobility Corporation, for site at TRAC
9. Approval of Resolution 2013-229, Payment of Conover Insurance Invoice No. 866724 for Commercial Crime Insurance Coverage
10. Approval of Resolution 2013-230, payment of Franklin County's portion of an invoice accrued by The Landfill Group to Aspect Consulting, LLC, for professional consulting services

COUNTY ADMINISTRATOR (10:32 am)

County Administrator Fred Bowen met with the Board. Present in audience: Geoff Folsom, Tracy Diaz and Ed Thornbrugh.

Letter to Natural Resource Advisory Committee (NRAC)

Motion – Mr. Koch: I move for approval of chairman's signature on the authorization to pay for the ad. Second by Mr. Miller. 2:0 vote in favor. (Exhibit 2)

Transfer of \$50,000 from Contingency into Office of Public Defense (OPD)

OPD has requested additional funds to cover costs associated with the *Stewart* trial. Mr. Bowen asked for approval of a \$50,000 transfer at this time with additional transfers expected in the future for a total amount expected to be approximately \$150,000.

Motion – Mr. Koch: I move for approval of authorizing the transfer. Second by Mr. Miller. 2:0 vote in favor. Resolution 2013-231 was approved.

PROSECUTOR

Deputy Prosecutor Ryan Verhulp met with the Board. Present in audience: Geoff Folsom, Tracy Diaz and Ed Thornbrugh.

Human Services Contract Amendments

Mr. Verhulp has reviewed seven first amendments to agreements between Benton-Franklin Counties Department of Human Services and contractors who provide developmental disabilities services. The original contracts expire on June 30. If the

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amendments are approved prior to that date, new contracts will not be needed. Mr. Verhulp explained what the amendments do including extending the contract dates.

Motion – Mr. Koch: I would move for approval. Second by Mr. Miller. 2:0 vote in favor.

The following resolutions were approved:

1. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-SA-00 between Benton and Franklin Counties Department of Human Services and Service Alternatives, Inc., **amending Resolution 2012-337**
2. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-PTC-00 between Benton and Franklin Counties Department of Human Services and Peoplenetworks Tri-Cities, LLC, **amending Resolution 2012-338**
3. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-GW-00 between Benton and Franklin Counties Department of Human Services and Goodwill Industries of the Columbia, Inc., **amending Resolution 2012-321**
4. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-CI-00 between Benton and Franklin Counties Department of Human Services and Columbia Industries **amending Resolution 2012-323**
5. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-CDC-00 between Benton and Franklin Counties Department of Human Services and Children's Developmental Center; **amending Resolution 2012-301**
6. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-AWI-00 between Benton and Franklin Counties Department of Human Services and Ambitions Community Support Services, Inc. **amending Resolution 2012-368**
7. Human Services: Joint Bi-County, First Amendment to Agreement #12/13-DD-ARC-00 between Benton and Franklin Counties Department of Human Services and The ARC of Tri-Cities **amending Resolution 2012-322**

Executive Session at 10:41 am expected to last up to 15 minutes pursuant to RCW 42.30110(1)(i) regarding the ORRCO claim. Those in the audience left the meeting.

Open Session at 10:57 am.

ADJOURNMENT

Motion – Mr. Koch: I move to adjourn. Second by Mr. Miller. 2:0 vote in favor.

Adjourned at 10:59 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until July 1, 2013.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Rick Miller, Chairman



Robert E. Koch, Chairman Pro Tem

Brad Peck - Absent

Brad Peck, Member

Attest:



Clerk to the Board

Approved and signed July 3, 2013.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

6/26/2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 6/26/2013 *[Signature]*

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Current Expense	83800	83864	\$75,899.40
Current Expense	83865	83918	\$150,490.80
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FC Public Facilities Const Fund	83999	84002	\$4,003.65
TRAC Operations Fund	84003	84022	\$16,849.27
Franklin County RV Facility	84023	84026	\$3,050.93

In the amount of

\$2,486,656.13

The motion was seconded by

And passed by a vote of 3 to 0

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy

Julie Jordan
Vouchers Audited By: Julie Jordan



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

June 26, 2013

Kent McMullen, President
FRANKLIN COUNTY NRAC
3108 Tuscany Drive
Pasco, WA 99301

RE: FRANKLIN COUNTY NRAC EXPENDITURES

Dear Mr. McMullen:

Franklin County Commissioners hereby approve the reimbursement of \$14.25 to Franklin County Farm Bureau for the advertisement placed at the direction of NRAC in the Franklin County Graphic giving notice of an NRAC meeting to run an ad one time on May 30, 2013.

To allow for County budgetary considerations, any other expenditures by NRAC, now or in the future, will require pre-approval by the Franklin County Administrator at the direction of the Franklin County Commissioners.

Respectfully,

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

A handwritten signature in black ink, appearing to read "Rick Miller", written over a horizontal line.

Rick Miller, Chairman

Enclosure

cc: County Administrator Fred Bowen