

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for November 5, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

PUBLIC WORKS

Public Works Director Matt Mahoney met with the Board. Present in audience: Connell Mayor Bruce "Blacky" Blackwell, Connell City Manager Jed Crowther, Tim Dickerson, Sandy Schroeder, Linda Robb, Joel Miranda and Tri-City Herald Reporter Geoff Folsom.

STP and TAP Project Selection

Mr. Mahoney reviewed the project selection submittal items for the STP and TAP Projects with the Board.

City of Connell walk path (9:11 am)

Mr. Mahoney, Mr. Blackwell and Mr. Crowther talked with the Board about a request for Franklin County to pay for a third of the cost of asphalt for a walk path in Connell that is partially located on right-of-way adjacent to the Franklin County shop. Franklin County's share is estimated to be approximately \$3600. The Board asked Mr. Mahoney to obtain additional information from the Prosecutor's Office and County Road Administration Board (CRAB) and discuss it further at the next Board meeting.

HUMAN RESOURCES (HR)

Deputy Prosecutor Janet Taylor, HR Generalist Carlee Nave and Deputy Prosecutor Tim Dickerson met with the Board. Susan Looker, Vyrle Hill and David Goldsmith from Washington Counties Risk Pool (WCRP) were present by speaker phone.

Executive Session at 9:37 am pursuant to RCW 42.30.110(1)(i) regarding potential litigation expected to last up to 30 minutes.

Open Session at 10:08 am.

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Recessed at 10:08 am.

Reconvened at 10:14 am.

HUMAN RESOURCES (continuing)

Deputy Prosecutor Janet Taylor, HR Generalist Carlee Nave and Deputy Prosecutor Tim Dickerson met with the Board. Present in audience: Larry Hueter, Joel Miranda, Linda Robb, Sandy Schroeder, Tiffany Coffland and Geoff Folsom.

Executive Session at 10:17 am pursuant to RCW 42.30.1140(4) regarding labor – contract negotiations expected to last up to 10 minutes. Those in the audience left the meeting.

Open Session at 10:29 am.

Executive Session continued at 10:29 am expected to last 15 minutes.

Open Session at 10:46 am.

Executive Session continued at 10:46 am expected to last 15 minutes.

Open Session at 11:01 am.

Present in audience: Larry Hueter, Sandy Schroeder, Tiffany Coffland and Geoff Folsom.

Discussion regarding county contribution amount for 2015 employee insurance

There was discussion regarding the county's contribution amount for 2015 employee insurance. Additional discussion occurred later in the meeting during the 2015 budget discussions.

2013 Employee Awards: Attendance/Service/Safe Driving

Motion – Mr. Miller: moved for approval of a resolution authorizing 2013 employee awards for attendance, service and safe driving. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-335 was approved.

OFFICE BUSINESS (11:06 am)

Vouchers

Motion – Mr. Miller moved for approval of vouchers for County Road and Motor Vehicle for a grand total of \$89,230.49. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 1)

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<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	105666-105683	24,143.06
Direct Deposit		41,816.29
		<hr/> 65,959.35
Benefits	105684-105688	12,780.69
	Total	<hr/> \$78,740.04 <hr/>
Motor Vehicle		
	105516-	
Payroll	105528	\$4,462.19
Direct Deposit		4,230.39
		<hr/> \$8,692.58
Benefits	105529-105532	1,797.87
	Total	<hr/> \$10,490.45 <hr/>
	Grand Total	
	All Payrolls	<hr/> \$89,230.49 <hr/>

Motion – Mr. Miller moved for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll at a bottom line amount of \$844,851.91. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	61577 – 61659	\$ 199,462.35
Direct Deposit		346,061.46
		<hr/> \$ 545,523.81
Benefits	61660 – 61674	266,375.11
	Total:	<hr/> \$ 811,898.92 <hr/>
Emergency Management Payroll:		
Payroll	105310 – 105320	\$ 3,707.92
Direct Deposit		6,079.78
		<hr/> \$ 9,787.70
Benefits	105321 – 105329	4,771.69
	Total:	<hr/> \$ 14,559.39 <hr/>
Irrigation Payroll:		
Payroll	105330 – 105341	\$ 4,405.25
Direct Deposit		7,080.18
		<hr/> \$ 11,485.43
Benefits	105342 – 105349	\$ 6,908.17
	Total:	<hr/> \$ 18,393.60 <hr/>
	Grand Total All Payrolls	\$ 844,851.91

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Motion – Mr. Miller moved for approval of fund expenditures signed by Mr. Bowen, Mr. Burckhard and Margaret Mathia in the bottom line amount of \$467,922.97. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 3)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
FC Public Facilities Const Fund	105350		9,333.75
TRAC Operations Fund	105351	105377	63,635.27
Current Expense	105378	105423	120,479.76
Current Expense	105424	105434	4,974.04
Jail Commissary	105435	105440	4,844.87
Enhanced 911	105441	105446	71,063.85
.3% Criminal Justice Const Fnd	105447	105448	1,719.55
County Roads	105449	105458	92,504.22
Solid Waste	105459	105463	7,054.74
Motor Vehicle/Public Works	105464	105484	83,947.47
Current Expense	105485	105489	1,919.52
Ending Homelessness Fund	105490	105493	3,114.93
Affordable Housing Fund	105494	***	3,331.00
		Grand Total:	\$467,922.97

Consent Agenda

Motion – Mr. Miller: I move we approve consent agenda items 1 through 5. Second by Mr. Peck. 3:0 vote in favor.

Consent Agenda

1. Approval of Resolution 2014-436, Personal Services Contract between Franklin County and U.S. Linen and Uniform
2. Approval of Resolution 2014-437, approval of 2015 Franklin County Noxious Weed Control Board budget
3. Approval of Resolution 2014-438, appointing Kellie Benson as a county-designated mental health professional (CDMHP) and limiting appointments of CDMHPs to the period during which they are employed by the Crisis Response Unit of Benton and Franklin Counties
4. Approval of Resolution 2014-439, Personal Services Contract between Benton and Franklin Counties Juvenile Justice Center and Amy Campbell
5. Approval of Franklin County Commissioner Proceedings for October 22, 2014

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COUNTY ADMINISTRATOR (11:11 am)

County Administrator Fred Bowen met with the Board. Present in audience: Larry Hueter, Janet Taylor, Carlee Nave and Geoff Folsom.

CKJT Change Order #1-2014 re Office Space Renovation in Public Safety Building

Mr. Hueter and Mr. Bowen answered the Board's questions about the changes.

Motion – Mr. Miller: I move that we approve Change Order #1 to the CKJT contract for Public Safety Building office space renovation in the amount of \$11,762 to be paid from Budget 350-000-001, .3% Criminal Justice Construction Fund, Contingency. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-440 was approved.

Present in audience: Janet Taylor, Carlee Nave, Geoff Folsom, Thomas Westerman and Tim Anderson.

RV Park – 2015 Operations

There was discussion about Mr. Bowen's request for approval to begin the process to hire one full-time Groundskeeper/Custodian/Office Staff position and one Accounting Assistant II position to start work on January 1, 2015, at the RV Park.

After extensive discussion, the Board **gave approval** to begin the process to hire a Groundskeeper/ Custodian/Office Staff position.

The Board did not give approval to hire an accounting assistant. The need for accounting work was discussed later in the meeting with Auditor Matt Beaton.

Executive Session at 11:29 am pursuant to RCW 42.30.110(1)(b), real estate acquisition or site selection, expected to last up to 10 minutes, reserving the right to come out early. Those in the audience left the meeting.

Open Session at 11:41 am.

Recessed at 11:41 am.

Reconvened at 11:47 am.

OTHER BUSINESS

Auditor Matt Beaton and Finance Director Thomas Westerman met with the Board. Present in audience: Tim Anderson, Carlee Nave, Janet Taylor and Matt Mahoney.

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RV Park

In response to the Board's inquiry, Mr. Beaton said he thinks the Auditor's Office can do the RV Park bookkeeping, depending on the particulars of it. Controls and checks and balances will need to be developed. After more information is prepared including cost information, the Board will discuss it again.

2015 Budget Review including

continuing discussion regarding county contribution amount for 2015 employee insurance

Finance Director Thomas Westerman and Accounting Supervisor Tim Anderson met with the Board. Present in audience: Janet Taylor, Carlee Nave and Matt Mahoney.

There was discussion about the 2015 budget in an effort to determine the county's contribution amount for 2015 employee insurance. Discussion also included review of budget increase requests, particularly for additional staff.

The Board **had consensus agreement** to authorize a monthly county contribution amount of \$945 for medical insurance for 2015 and a total monthly county contribution amount for employee benefits of \$1030.

Adjourned at 1:34 pm.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 12, 2014.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed November 12, 2014.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 5, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 5, 2014,
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	105666-105683	24,143.06
Direct Deposit		41,816.29
		65,959.35
Benefits	105684-105688	12,780.69
	Total	\$78,740.04
 Motor Vehicle		
Payroll	105516-105528	\$4,462.19
Direct Deposit		4,230.39
		\$8,692.58
Benefits	105529-105532	1,797.87
	Total	\$10,490.45
Grand Total All Payrolls		\$89,230.49

In the total amount of **\$89,230.49** (\$78,740.04 + \$10,490.45)

The motion was seconded by Renee Peck and passed by a vote of 3 to 0.

Jeff A. Buchhorn
The attached payroll has been approved by Auditor or Deputy

Julie Jordan
Payroll Prepared By Julie Jordan



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 5, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 5, 2014  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	61577-61659	\$199,462.35
Direct Deposit		346,061.46
		545,523.81
Benefits	61660-61674	266,375.11
	Total	\$811,898.92
 Emergency Mgmt Payroll:		
Payroll	105310-105320	\$3,707.92
Direct Deposit		6,079.78
		9,787.70
Benefits	105321-105329	4,771.69
	Total	\$14,559.39
 Irrigation Payroll:		
Payroll	105330-105341	\$4,405.25
Direct Deposit		7,080.18
		11,485.43
Benefits	105342-105349	6,908.17
	Total	\$18,393.60
Grand Total All Payrolls		\$844,851.91

In the total amount of **\$844,851.91** (\$811,898.92 + \$14,559.39 + \$18,393.60)

The motion was seconded by  and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy 

Payroll Prepared by  Julie Jordan



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

11/5/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 11/5/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
FC Public Facilities Const Fund	105350		9,333.75
TRAC Operations Fund	105351	105377	63,635.27
Current Expense	105378	105423	120,479.76
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Current Expense	105485	105489	1,919.52
Ending Homelessness Fund	105490	105493	3,114.93
Affordable Housing Fund	105494	***	3,331.00

In the amount of

467,922.97

The motion was seconded by

Burd Peak

And passed by a vote of 3 to 0

Reviewed by County Administrator

J. Beaton

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia

Jill A. Burdshaw

Margaret Mathia