

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 18, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

ASSESSOR

Assessor Steve Marks met with the Board. Present in audience: Matt Mahoney, Jim Raymond, Jerrod MacPherson, Carlee Nave, Peter McEnderfer and Tri-City Herald Reporter Geoff Folsom.

Placement at Grade 16 Step 3 for new hire appraiser

The **Board gave consensus approval** of the request to place a new hire appraiser at Grade 16 Step 3.

OFFICE BUSINESS

Present in audience: Matt Mahoney, Jim Raymond, Jerrod MacPherson and Geoff Folsom.

Vouchers

Motion – Mr. Koch moved for approval of voucher fund expenditures for this date in the bottom line amount of \$196,630.49. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount</u>
Current Expense	109608	109689	2,406.08
TRAC Operations Fund	109752	109777	15,406.99
FC RV Facility	109778	109779	545.75
Current Expense	109780	109786	14,505.04
Auditor O & M	109787	***	240.81
Ending Homelessness Fund	109788	109789	5,348.65
Affordable Housing Fund	109790	109792	14,264.38
FC Unemployment Fund	109793	***	4,927.09
Current Expense	109827	109859	36,594.81
Auditor O & M	109860	***	45.99
Election Equipment Revolving	109861	109862	217.21

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Veteran's Assistance	109863	109864	709.50
Ending Homelessness Fund	109865	109867	7,966.00
Current Expense	109868	109918	42,016.80
Current Expense	109919	109935	23,481.74
Treasurer O & M	109936	***	26,000.00
Jail Commissary	109937	109939	1,953.65
Grand Total			\$196,630.49

Motion – Mr. Koch moved for approval of Salary Clearing, Emergency Management and Irrigation payroll in the bottom line of \$661,938.76. It is signed by Jeff Burckhard and Julie Jordan. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	62233-62305	\$176,540.11
Direct Deposit		362,796.57
		539,336.68
Benefits	62306-62314	98,726.71
	Total	\$638,063.39
Emergency Mgmt Payroll:		
Payroll	109817-109822	\$2,740.50
Direct Deposit		7,110.00
		9,850.50
Benefits	109823-109826	1,662.40
	Total	\$11,512.90
Irrigation Payroll:		
Payroll	109804-109812	\$3,105.98
Direct Deposit		7,233.04
		10,339.02
Benefits	109813-109816	2,023.45
	Total	\$12,362.47
Grand Total All Payrolls		\$661,938.76

Consent Agenda (9:07 am)

Motion – Mr. Miller: Mr. Chairman, I move that we approve 1 through 8 of the consent agenda. Second by Mr. Koch. 3:0 vote in favor.

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1. Approval of Resolution 2015-082, Agreement #ESG-CAC-2015 between Benton and Franklin Counties Department of Human Services and Benton Franklin Community Action Committee
2. Approval of Resolution 2015-083, 2015 Group Medical Insurance Contract between Franklin County and Premera Blue Cross Insurance Company
3. Approval of Resolution 2015-084, increase in petty cash for Sheriff's Office
4. Approval of Resolution 2015-085, authorizing Franklin County Sheriff's Department to dispose of surplus property by donation to City of Connell
5. Approval of Resolution 2015-086, a resolution relating to public records and appointing a Public Records Officers; and rescinding Resolution 2007-028
6. Approval of Resolution 2015-087, creation of Temporary Office Assistant 1 position (part-time, non-union, non-benefitted) and line item 515.20.10.0200 in the 2015 Current Expense Prosecuting Attorney Budget 001-000-480 and Intra-Budget Transfer of \$3500 from 2015 Current Expense Contingency – Salary & Benefits line item to the newly created line item
7. Approval of Resolution 2015-088, 2013-2014 Agreement between Benton and Franklin Counties and Teamsters Local No. 839, representing Superior Court bailiff employees
8. Approval of Franklin County Commissioner Proceedings for February 4 and 11, 2015

PUBLIC WORKS (9:13 am)

Public Works Director Matt Mahoney met with the Board. Present in audience: Jim Raymond, Jerrod MacPherson and Geoff Folsom.

Resolution initiating County Road Project CRP 611 / Franklin County Safety – Data Collection

Motion – Mr. Koch: Mr. Chairman, I would move for approval of initiating a County Road Project designated as CRP 611, Franklin County Road Safety - Data Collection. Second by Mr. Miller. 3:0 vote in favor. Resolution 2015-089 was approved.

Local Agency Agreement between Franklin County and Washington State Department of Transportation for CRP 611 / Franklin County Safety – Data Collection

Motion – Mr. Koch: Mr. Chairman, I would move for approval of resolution regarding CRP 611 – Franklin County Safety – Data Collection entering into a local agency agreement between

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Franklin County and Washington State Department of Transportation and authorize the chairman to sign. Second by Mr. Miller. 3:0 vote in favor. Resolution 2015-090 was approved.

Road Needs report (continued from February 11, 2015) (9:23 am)

Mr. Mahoney presented a report asked for Board approval to use STP funds to the Dent Road project because of timing (Exhibit 3). It is not based on where greatest needs are but the Glade North Road project will take quite a bit of financial support to get it done.

The Board gave **consensus approval to use the STP funding for the Dent Road project.**

Executive Session at 9:28 am pursuant to RCW 42.30.110(g), evaluate qualifications of applicant for employment, expected to last up to 10 minutes. Mr. Folsom left the audience. Present in audience: Sheriff Jim Raymond, Interim County Administrator Jerrod MacPherson, Chief Deputy Prosecutor Janet Taylor and Human Resources Director Carlee Nave.

Open Session at 9:39 am.

HUMAN RESOURCES (HR) (9:39 am)

Chief Deputy Prosecutor Janet Taylor and HR Director Carlee Nave met with the Board. Present in audience: Jim Raymond, Jerrod MacPherson, Steve Sultemeier and Geoff Nave.

Executive Session at 9:40 am pursuant to RCW 42.30.140(4) regarding labor and contract negotiations expected to last up to 20 minutes, reserving the right to come out early and we'll make an effort to do so. Mr. Folsom left the audience. Present in audience: Jim Raymond, Steve Sultemeier and Jerrod MacPherson.

Open Session at 10:01 am. Present in audience: Tim Dickerson.

Executive Session continued at 10:02 am expected to last up to 30 minutes. Mr. Dickerson left the audience.

Open Session at 10:33 am. Present in audience: Geoff Folsom, Jim Raymond, Steve Sultemeier, Jerrod MacPherson.

COUNTY ADMINISTRATOR (10:34 am)

County Administrator Fred Bowen met with the Board. Present in audience: Geoff Folsom, Jim Raymond, Steve Sultemeier, Jerrod MacPherson.

Construction Superintendent: Larry Hueter

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Motion – Mr. Koch moved to approve Larry Hueter continuing Franklin County employment as construction superintendent as needed to complete the project, not to extend beyond the end of May 2015. Second by Mr. Miller. 3:0 vote in favor.

PROSECUTOR (10:40 am)

Deputy Prosecutor Tim Dickerson met with the Board. Present in audience: Geoff Folsom, Jim Raymond, Steve Sultemeier and Jerrod MacPherson.

Executive Session at 10:40 am pursuant to RCW 42.30.110(1)(i) to discuss current and future litigation with the board as an update, expected to last up to 30 minutes. Mr. Folsom left the audience.

Open Session at 11:10 am.

Recessed at 11:10 am.

Reconvened at 11:16 am.

COUNTY ADMINISTRATOR (continuing) (11:16 am)

County Administrator Fred Bowen met with the Board. Present in audience: Jerrod MacPherson.

Executive Session at 11:18 am pursuant to RCW 42.30.110(1)(c), real estate sale, minimum price, expected to last up to 20 minutes.

Open Session at 11:38 am.

County Administrator Fred Bowen

Board members expressed appreciation to County Administrator Fred Bowen who is leaving county employment after 30 years.

HUMAN RESOURCES (HR) (continuing)

Deputy Prosecutor Janet Taylor and HR Director Carlee Nave met with the Board. Present in audience: Jerrod MacPherson.

Executive Session at 11:41 am pursuant to RCW 42.30.140(4) regarding labor and contract negotiations expected to last up to 20 minutes, reserving the right to come out early.

Open Session at 12:02 pm.

Adjourned at 12:03 pm.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until February 25, 2015.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:



Clerk to the Board



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

2/18/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 2/18/2015

[Handwritten signature]

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	109608	109689	2,406.08
TRAC Operations Fund	109752	109777	15,406.99
FC RV Facility	109778	109779	545.75
Current Expense	109780	109786	14,505.04
Auditor O & M	109787	***	240.81
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Current Expense	109827	109859	36,594.81
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Veteran's Assistance	109863	109864	709.50
Ending Homelessness Fund	109865	109867	7,966.00
Current Expense	109868	109918	42,016.80
Current Expense	109919	109935	23,481.74
Treasurer O & M	109936	***	26,000.00
Jail Commissary	109937	109939	1,953.65

In the amount of

[Handwritten signature]

\$196,630.49

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

[Handwritten signature]

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia

[Handwritten signature]

[Handwritten signature]



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

February 18, 2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 18, 2015, [Signature], move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	62233-62305	\$176,540.11
Direct Deposit		362,796.57
		<hr/> 539,336.68
Benefits	62306-62314	98,726.71
	Total	<hr/> \$638,063.39 <hr/>
Emergency Mgmt Payroll:		
Payroll	109817-109822	\$2,740.50
Direct Deposit		7,110.00
		<hr/> 9,850.50
Benefits	109823-109826	1,662.40
	Total	<hr/> \$11,512.90 <hr/>
Irrigation Payroll:		
Payroll	109804-109812	\$3,105.98
Direct Deposit		7,233.04
		<hr/> 10,339.02
Benefits	109813-109816	2,023.45
	Total	<hr/> \$12,362.47 <hr/>
Grand Total All Payrolls		<hr/> \$661,938.76 <hr/>

In the total amount of \$661,938.76 (\$638,063.39 + \$11,512.90 + \$12,362.47)

The motion was seconded by [Signature] and passed by a vote of 3 to 0.

[Signature] The attached payroll has been approved by Auditor or Deputy [Signature] Payroll Prepared by Julie Jordan

Board of Commissioners
Agenda Summary Report

DATE SUBMITTED: 2/12/2015	PRESENTED BY: Matt Mahoney, Public Works Director
ITEM: (Select One) <input type="checkbox"/> Consent Agenda. Suggested Date: _____ <input checked="" type="checkbox"/> To Be Brought Before the Board. Suggested Date: <u>February 18, 2015</u> Time needed <u>5</u> minutes	
SUBJECT / ISSUE: Franklin County – Urban (large) STP Funding - \$50,000	
FISCAL IMPACT: None. Currently, Franklin County has \$50,000 in surface transportation program (STP) funding. This report is regarding to which project the Public Works Department recommends that funding be dedicated.	
ACTION(S) REQUESTED: Based on the following information, provide direction to the Public Works Department regarding the STP funding.	
<p>BACKGROUND: On February 11, 2015, the Franklin County Public Works Department presented to the Board of Franklin County Commissioners a list of projects that are on the County's six-year transportation improvement program (STIP) and which occur within the urban area. The purpose of this list was to present the Board with options for currently-obligated federal STP funding, amounting to \$50,000, that is reserved for the County within said urban area. While it may be possible to move that funding out of the urban area and into the rural area, the Public Works Department limited its recommendations to those projects already in the urban area. In summary, they are:</p> <p><u>Dent Road Widening (Burns Road to Dent Road)</u> – This project would improve Dent Road to current County standards in an area of rapid residential development. The cost to bring the area to current standards is about \$150,000. The cost to bring it to the standards necessary for projected build-out is about \$175,000.</p> <p><u>Wernett Road III (quarter mile (MP 2.27 to MP 2.52) to all-weather standard)</u> – This project would reconstruct a portion of Wernett Road to an all-weather standard, thus permitting traffic on it during all weather conditions. The estimate cost is approximately \$150,000.</p> <p><u>Wernett Road (Road 76 to Road 84) – new through road</u> – This project would construct a new segment of Wernett Road from Road 76 to Road 84. The construction of this road would create an alternative route for Argent Road and Court Street. The construction of this through route may reduce the traffic on Argent Road. The estimated cost is about \$800,000.</p> <p><u>Glade North Overlay III (first mile)</u> – This project aims at improving the first four-plus miles of Glade North Road to an all-weather standard, thus removing weight restrictions to a rural arterial during inclement weather. The first mile of this improvement is within the urban area. The STP funding would likely go towards preliminary engineering, thus preparing the project for the right-of-way phase.</p> <p><u>Rivershore Development Study</u> – This project would aim at planning routes through the Rivershore area. The estimated cost is approximately \$60,000.</p> <p>Subsequent to this presentation, the Board of Franklin County Commissioners requested that the Public Works Department make a suggestion regarding to which of these projects the funding should be directed. Specifically, this query was between the Dent Road Widening project and the Glade North Overlay III project.</p> <p>It is the opinion of the Public Works Department that the money should be directed towards the Dent Road Widening project. The reasoning for this recommendation is that the Glade North Overlay III project is far from being fully financed. Given the relative scarcity of rural road improvement dollars that have been available as of late to all local agencies, and given the redistribution of available funding specifically for the rural Franklin County jurisdiction, the financing for larger road improvement projects has become difficult to secure. In order to fund the construction of the Glade North Overlay III project, the County would likely need to receive funding from the County Road Administration Board. It would likely require two (2) two-year cycles of funding in order to have substantial capital to complete construction of the overlay, and Franklin County already will likely require one(1) two-year cycle of funding to complete the existing Pasco-Kahlotus Road Reconstruction and Overlay II project, which is already in the right-of-way phase. As such, the County is estimating, at a minimum, six years before the Glade North Overlay III project will be viable. In contrast, the much more affordable Dent Road Widening project could be funded in as little as a year. The existing STP funding would help advance the project toward completion more swiftly than attempting to procure new funding alone.</p>	

Board of Commissioners
Agenda Summary Report

COORDINATION:

This consideration was completed under the supervision of Matt Mahoney, Public Works Director, and was discussed with Fred Bowen, County Administrator.

RECOMMENDATION:

The Franklin County Public Works Department recommends that the Board of Franklin County Commissioners direct the Department to proceed with having the STP funding moved to the Dent Road Widening project.

HANDLING/ROUTING:

One (1) original to the Board's records, one (1) copy to the Franklin County Public Works Department

ATTACHMENTS:

None.

I certify the above information is accurate and complete.



Matt Mahoney, Public Works Director