

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for September 16, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; and Rick Miller, Chair Pro Tem; County Administrator Keith Johnson; Interim County Administrator Jerrod MacPherson; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance. Commissioner Robert E. Koch, Member, was absent on personal business. Meeting convened at 9:00 am.

WSU EXTENSION

WSU Extension Director Tim Waters and Extension Agent Lizann Powers Hammond met with the Board. Present in audience: Eric Hsu and Carlee Nave.

Update on WSU Extension activities regarding food safety and nutrition

Ms. Hammond gave an update regarding food safety including the Master Food Preserver program. WSU Extension expects to write a 2016 Children, Youth and Families at Risk (CYFAR) Grant proposal and may ask for a letter of support from the Commissioners. This type of grant may include a focus on walkability and safety of communities.

OFFICE OF PUBLIC DEFENSE (9:15 am)

OPD Director Eric Hsu met with the Board. Present in audience: Carlee Nave, Kevin Wesley and Tri-City Herald Reporter Tyler Richardson.

Financial Report

Mr. Hsu gave financial and operations reports including future plans and explained how tracking is accomplished. Mr. Peck said the measurements that are being tracked are valuable when they're done with great care. He asked Mr. Hsu to make sure to measure the right things that are meaningful, measurable and relative.

OFFICE BUSINESS (9:44 am)

Present in audience: Carlee Nave, Kevin Wesley, Tyler Richardson, Tim Dickerson and Danita Wetle.

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Vouchers

(9:44 am) **Motion** – Mr. Miller moved for approval of vouchers audited and certified by the auditing officer as listed with a bottom line total of \$70,379.26. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Excise Tax			
Current Expense			772.21
Boating Safety Fund			0.94
County Roads			65.80
TRAC Operations Fund			99.54
Franklin County RV Facility			4.82
Motor Vehicle Fund			207.05
Current Expense	118980	119024	37,392.56
TRAC Operations Fund/ # 405	119025	119047	12,480.66
Current Expense	119048	119055	175,977.88
Auditor O&M/ # 102	119056		71.02
Election Equip Revolving/ # 104	119057	119059	313.58
Jail Commissary/ # 134	119060	119062	1,667.49
Enhanced 911/State Contract	119063		906.11
Veteran's Assistance	119064		1,842.30
Ending Homelessness Fund	119065		263.00
FC Capital Projects Fund	119066		1,080.00
.3% Criminal Justice Const Fund	119067		44,967.30
County Roads/ # 150	119084	119102	65,586.18
Current Expense	119103	119115	8,448.92
2nd Quarter % Excise Tax Fund	119116		200,000.00
Solid Waste/ # 152	119117	119119	729.51
Motor Vehicle/ # 500	119120	119133	17,502.39
		TOTAL	570,379.26

Motion – Mr. Miller moved for approval of Salary Clearing, Emergency Management and Irrigation payroll in the grand total of \$688,846.57. Matt Beaton and Melissa Olheiser have signed this cover sheet. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 2)

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<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	63402-63459	\$ 182,993.86
Direct Deposit		372,039.16
		<hr/> 555,033.02
Benefits	63460-63465	108,240.19
	Total	\$ 663,273.21
Emergency Mgmt Payroll:		
Payroll	118970-118975	\$ 2,847.85
Direct Deposit		7,049.15
		<hr/> 9,897.00
Benefits	118976-118979	1,857.35
	Total	\$ 11,754.35
Irrigation Payroll:		
Payroll	118957-118965	\$ 3,342.21
Direct Deposit		8,042.25
		<hr/> 11,384.46
Benefits	118966-118969	2,434.55
	Total	\$ 13,819.01
Grand Total All Payrolls		\$ 688,846.57

Motion – Mr. Miller moved for approval of County Road Payroll and Motor Vehicle payroll in the bottom line of \$86,685.30. It is also signed by Matt Beaton and Melissa Olheiser. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 3)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	118841-118858	\$ 21,719.48
Direct Deposit		39,244.54
		<hr/> 60,964.02
Benefits	118859-118862	13,681.34
	Total	\$ 74,645.36
Motor Vehicle		
Payroll	118826-118836	\$ 4,051.69
Direct Deposit		5,721.10
		<hr/> 9,772.79
Benefits	118837-118840	2,267.15
	Total	\$ 12,039.94
Grand Total All Payrolls		\$ 86,685.30

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Consent Agenda (am)

Motion – Mr. Miller: I move that we approve Consent Agenda 1 through 4. Second by Mr. Peck. 2:0 vote in favor.

1. Approval of Resolution 2015-342, accepting work performed by Ray Poland and Sons, Inc., under contract for CRP 607 – Birch Bridge #922-4.15 replacement
2. Approval of Resolution 2015-343, Agreement #15/16-DD-SA-00 between Benton and Franklin Counties Department of Human Services and Service Alternatives, Inc.
3. Approval of Resolution 2015-344, Agreement #15/16-DD-CDC-00 between Benton and Franklin Counties Department of Human Services and Children's Developmental Center
4. Approval of Resolution 2015-345, Agreement #15/16-DD-ACCS-00 between Benton and Franklin Counties Department of Human Services and Ambitions Community Support Services of Washington, Inc.

PROSECUTOR (9:50 am)

Deputy Prosecutor Tim Dickerson, Human Resources Director Carlee Nave and HR Generalist Danita Wetle met with the Board. Present in audience: Kevin Wesley and Tyler Richardson. Prosecutor Shawn Sant was unavailable.

Executive Session at 9:52 am pursuant to RCW 42.30.140(4) regarding labor – contract negotiations expected to last 10 minutes. Mr. Wesley and Mr. Richardson left the audience.

Open Session at 10:04 am. Mr. Wesley and Mr. Richardson joined the audience.

Mr. Dickerson said it will be necessary for Mr. Wesley to meet with all three commissioners.

Mr. Peck said this isn't so much about looking to hire a contractor to provide these services but the fact we're making essentially a personnel change and taking a function out of our county staff and moving it outside. He said I'm not opposed to doing that but just don't like to do things of that significance without a full board here and let you meet us and let us meet you as a board. He said it is really more about process and equity for our board members.

Mr. Miller is in favor of moving the work to an outside contractor but wants to have all three commissioners available to consider it.

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COUNTY ADMINISTRATOR (10:08 am)

Interim County Administrator Jerrod MacPherson met with the Board. Present in audience: Carlee Nave, Danita Wetle and Tyler Richardson.

Reclassification of full-time secretary position within the Planning and Building Department

Motion – Mr. Miller moved for approval of a Change of Status and reclassification of a position in the Planning and Building Department from secretary to administrative support specialist as of January 1, 2016. Second by Mr. Peck. Mr. Peck would prefer that the change start effective immediately. Mr. Miller agreed. The motion was amended to approve the change effective immediately. 3:0 vote in favor.

Information Services Department

HR Director Carlee Nave asked if a similar reclassification of position and Change of Status could be placed on the Consent Agenda next week for the Information Services Department. After discussion, the Board agreed to place on the consent agenda and requested detailed information be available for review prior to the Board meeting.

Reclassification of Clerk of the Board position

Motion – Mr. Miller: Mr. Chairman, I move for reclassification of Clerk of the Board position from a Grade 12 to a Grade 15 as presented in this resolution. Second by Mr. Peck. 3:0 vote in favor. Resolution 2015-346 was approved.

Executive Session at 10:20 am pursuant to RCW 42.30.140(4) regarding labor – contract negotiations, expected to last up to 15 minutes. HR Director Carlee Nave and HR Generalist Danita Wetle remained in the meeting. Mr. Richardson left the audience.

Open Session at 10:33 am.

OTHER BUSINESS

Airport

Mr. Miller said an airline plans to start having direct flights from Pasco to Los Angeles next year. Mr. Peck said it is one result of a \$750,000 grant obtained by the Tri-Cities Airport that included \$25,000 of support from the county as part of economic development efforts using some of the county's .09 economic development funds. He explained further.

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Tri-Cities Rivershore Enhancement Committee (TREC)

Mr. Peck said the Board has authorized use of \$12,000 in 2016 from the county's .09 economic development funds for a TREC request. As Chairman of the Board and the county's TREC representative, he has asked for information from the Corps of Engineers regarding land and/or access easement transfers involving the Federal government that border either the Snake or Columbia Rivers.

ADJOURNMENT


Adjourned at 10:42 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until September 23, 2015.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed September 23, 2015.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

9/16/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 9/16/2015

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Table with columns: FUND Expenditures, WARRANTS, AMOUNT ISSUED. Lists various fund categories and their corresponding warrant numbers and amounts.

In the amount of

570,379.26

The motion was seconded by

And passed by a vote of 2 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By: Kristy Davis

**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

September 16, 2015

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Payroll	63402-63459	\$ 182,993.86
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		<u>11,384.46</u>
Benefits	118966-118969	2,434.55
	Total	<u>\$ 13,819.01</u>
	Grand Total All Payrolls	<u>\$ 688,846.57</u>

In the total amount of **\$688,846.57** (\$663,273.21 + \$11,754.35 + \$13,819.01)

The motion was seconded by  and passed by a vote of 2 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Melissa Olheiser

**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

September 16, 2015

Franklin County Commissioners:


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		60,964.02
Benefits	118859-118862	13,681.34
	Total	\$ <u>74,645.36</u>
Motor Vehicle		
Payroll	118826-118836	\$ 4,051.69
Direct Deposit		<u>5,721.10</u>
		9,772.79
Benefits	118837-118840	2,267.15
	Total	\$ <u>12,039.94</u>
	Grand Total All Payrolls	\$ <u>86,685.30</u>

In the total amount of **\$86,685.30** (\$74,645.36 + \$12,039.94)

The motion was seconded by  and passed by a vote of 2 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Melissa Olheiser