

# FRANKLIN COUNTY COMMISSIONERS' RECORD 53

COMMISSION PROCEEDINGS  
NOVEMBER 4, 2015

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## CALL TO ORDER

Commission Chairman, Brad Peck called the Franklin County Commissioners' Regular meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

## PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance.

Commissioners present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert E. Koch.

Staff present during all or a portion of the meeting: County Administrator Keith Johnson, Interim Clerk to the Board Sherrie Young, Franklin County Sheriff Jim Raymond, Franklin County Director of Public Works Matt Mahoney, Franklin County Human Resources Director Carlee Nave, Benton Franklin Human Services Executive Director Kyle Sullivan, Public Works Franklin County Public Works Associate Engineer Kathleen Neuman, Franklin County RV Park Caretaker Dustin Ketchersid and Franklin County RV park employee Keith Wilson.

Public Present during all or a portion of the meeting: Carol Johnson, Doug Stafford, Julie Jamison, Cathy Merrill Holle, Eileen Grigsby, Judith Gidley and Kris Kennedy.

## PUBLIC WORKS BID OPENING

*Construction Contract for County Road Maintenance Project (CRMP) 2014-02  
Hendricks Bridge Repair*

Public Works Director Matt Mahoney explained repairs were necessary for Hendricks Bridge due to an incident that occurred August 19, 2014. On January 14, 2015 the Franklin County Boards of Commissioners awarded a Personal Service Contract (Resolution 2015-013) to Anderson Perry & Associates, Inc., of Walla Walla, Washington to make recommendations and design a bid-ready solution for the repair.

An Invitation to Bid was published in the October 14 and October 21 editions of the *Franklin County Graphic* as well as in the October 14, 2015 edition of the *Tri-City Herald*.

Mr. Mahoney recommended proceeding with the bid opening.

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Commissioner Robert Koch opened the bids which were reviewed by Mr. Mahoney. The bids were as follows:

<b>Company</b>	<b>Company Location</b>	<b>Bid Amount</b>
Harry Johnson Plumbing and Excavation	Walla Walla, WA	\$167,825.00
Moreno & Nelson Construction	Walla Walla, WA	\$129,650.00
N.A. Dergstrom, Inc.	Spokane Valley, WA	\$169,100.00
Rotachy, Inc.	Vancouver, WA	\$158,951.00
Wesslen Construction	Spokane, WA	\$194,563.80
West Company, Inc.	Airway Heights, WA	\$209,100.00
Westland Construction	Spokane, WA	\$194,563.80
<i>ENGINEERS ESTIMATE</i>		<i>137,000.00</i>

Mr. Mahoney stated all bids would be reviewed and he would present a bid award recommendation to the Board during the November 9, 2015 Regular Commissioner's Meeting.

**PRESENTATION BY CATHY MERRILL HOLLE AND EILEEN GRIGSBY OF  
COMMUNITY ACTION CONNECTIONS**

Ms. Cathy Merrill Holle and Eileen Grigsby presented the annual report to the Board reviewing the 2015 Community Needs Assessment and Inventory of Community Assets.

Ms. Holle felt it was important to understand real and perceived needs and issues facing the eligible families, to identify resources, enhance community collaboration and partnerships and to avoid duplication of services.

Ms. Grigsby gave a PowerPoint presentation showing several statistics for Benton and Franklin Counties. She explained the top needs were housing assistance, help with short term shelter assistance, energy assistance and dental services.

She explained increasing awareness of services and educating community about available services and assistance was important as identifying and decreasing long waitlists. There also needs to be more collaboration between organizations.

The Board thanked Ms. Holle and Ms. Grigsby for their presentation.

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## OFFICE BUSINESS

### Approval of Vouchers

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	121113	121158	432,126.47
Trac Operations Fund/ # 405	121159	121196	32,918.51
Sheriff/Sex Offender Grant	121197	121199	217.28
Jail Commissary/ # 134	121200	121203	1,606.61
Ending Homelessness Fund	121204	121208	9,599.71
FC Capital Projects Fund	121209	121210	5,653.30
Franklin County RV Facility	121211	121212	399.70
Current Expense	121213	121222	3,703.88
Auditor O&M/ # 102	121223		55.61
.3% Criminal Justice Const Fund	121224		10,236.27
Franklin County RV Facility	121225		558.39
Current Expense	121255	121281	100,362.37
Solid Waste/ # 152	121282		21,815.90
Motor Vehicle/ # 500	121283	121294	5,882.47
County Roads/ # 150	121295	121311	14,068.47
Boating Safety/ # 130	121345	121347	608.82
		<b>TOTAL</b>	<b>\$639,813.76</b>

- ❖ *Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of November 4, 2015 for payment of fund expenditures totaling \$639,813.76. Commissioner Rick Miller seconded and the motion was unanimously carried.*

### Approval of Payroll

<b>Salary Clearing Payroll:</b>						
Payroll		63623-63695				\$ 201,176.24
Direct Deposit						351,509.48
						552,685.72
Benefits		63696-63710				336,704.40
				<b>Total</b>		<b>\$ 889,390.12</b>
<b>Emergency Mgmt Payroll:</b>						
Payroll		121078-121087				\$ 4,431.15
Direct Deposit						5,740.36
						10,171.51
Benefits		121088-121097				5,281.12
				<b>Total</b>		<b>\$ 15,452.63</b>

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<b>Irrigation Payroll:</b>						
Payroll		121059-121069			\$	4,549.18
Direct Deposit						7,291.28
						11,840.46
Benefits		121070-121077				7,316.55
				<b>Total</b>	<b>\$</b>	<b>19,157.01</b>
		<b>Grand Total All Payrolls</b>			<b>\$</b>	<b>923,999.76</b>

- ❖ *After review and discussion, Commissioner Robert Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of November 4, 2015 for payment of payroll totaling \$923,999.76. Commissioner Miller seconded and the motion was unanimously carried.*

*Approval of Consent Agenda*

1. Approval of Resolution Authorizing the Board Chair to Execute Service Agreement with Direct TV/Groove Entertainment for Services at the Franklin County RV Park *(removed from consent agenda for discussion)*
2. Authorizing Public Works to Award 2016 Procurement of Magnesium Chloride Solution Deicer to Envirotech Services, Inc., of Greenley, Colorado
3. Approval of Resolution 2015-388 Authorizing the Board Chair to Execute Service Agreement with Tri-Cities Monitoring for Armed Security Guard Service for the Benton-Franklin Counties Juvenile Justice Center
4. Approval of Resolution 2015-389 Authorizing the Transfer of Funds from Current Expense to the Public Defense Budget
5. Approval of Resolution 2015-390 Appointing Carol Moser to the Benton-Franklin Workforce Development Council
6. Approval of Resolution 2015-391 Authorizing Benton-Franklin Department of Human Services to Purchase of Computers, Printers, Network Devices, Software and Support
7. Approval of Resolution 2015-392 Authorizing Purchase of Computer and Printer Consumables

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8. Approval of Resolution 2015-393 Adopting the Franklin County Noxious Weed Control Board 2016 Budget

- ❖ *Commissioner Miller moved to approve Consent Agenda Items one through eight. Commissioner Koch seconded and the motion was carried unanimously.*

There was discussion of whether the County was responsible for providing wireless services at Franklin County RV Park and whether the DIRECTV contract had undergone legal review.

After extensive discussion of the legality of the contract as it pertains to a government agency, the previous motion to approve Consent Agenda Items one through eight was rescinded.

- ❖ *Commissioner Miller moved to approve Consent Agenda Items two through eight. Commissioner Koch seconded and the motion was carried unanimously.*

## COUNTY ADMINISTRATOR

- Procurement of Cell Phones for Auditor and Treasurer: County Administrator Keith Johnson felt it would be more appropriate for elected officials to use a County-owned device rather than personal cell phone. Due to the rapid changes with technology more texts are being sent. Although technology is close to having the capability of capturing the content of texts it would be impossible to distinguish personal texts from business-related texts.
  - ❖ *After discussion, Commissioner Miller moved to approve the procurement of cell phones for the Auditor and Treasurer. Commissioner Koch seconded and the motion carried. (Resolution 2015-394)*
- Juvenile Justice Center and Superior Court Contributions Discussion: Mr. Johnson reviewed correspondence he had drafted to Benton County recognizing the need for discussion regarding the Juvenile Justice Center and Superior Court operations.

After discussion, it was to revise the letter slightly and send to Benton County Commissioners.

- Other Business  
Mr. Johnson explained Benton County Commissioners took action during the Nov 3, 2015 meeting regarding mental health services and will be requesting a bi-county meeting to discuss the future of the agency. Because of a new

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administration at Franklin County, Mr. Johnson felt speaking with Benton County Administrator David Sparks prior to a bi-county meeting would be beneficial to the resolving the issues involving both the Juvenile Justice Center and Superior Court.

After discussion, it was decided Mr. Johnson would meet with Mr. Sparks and begin the process of organizing an advisory committee. The committee would present a recommendation to both Boards.

**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 10:40 a.m.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON



Chairman, Brad Peck



Chairman Pro Tem, Rick Miller



Member, Robert Koch

**ATTEST:**

Clerk to the Board

Approved and signed January 13, 2016.