



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

MARCH 09, 2016

CALL TO ORDER

Board Chairman Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Superior Court Administrator Pat Austin, Senior Deputy Prosecuting Attorney Janet Taylor, Human Resources Director Carlee Nave, Human Resources Coordinator Eric Wyant, Tiffany Husom, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Superior Court Clerk Financial Manager Yesenia Torres and Clerk to the Board Karin Milham

Public Present: Port of Pasco Director of Economic Development Gary Ballew and Tri-City Herald Reporter Wendy Culverwell

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance.

**PORT OF PASCO FUTURE INDUSTRIAL DEVELOPMENT
PRESENTATION BY ECONOMIC DIRECTOR GARY BALLEW**

Mr. Gary Ballew stated Port of Pasco had recently acquired approximately 440 acres of land off of U.S. Route 12. The Port felt having the land available to develop would encourage industrial growth and increase opportunities for the private sector. Mr. Ballew stated the Port was also looking in Connell area but is concerned about the costs of infrastructure. The Port would continue to look for other property to acquire as Pasco has great potential with the access ability of railway and highway available.

The Commissioners acknowledged Pasco's residential growth was increasing and welcomed the Port's intention to attract industrial business to increase the tax base for the County.

The Board thanked Mr. Ballew for his presentation.



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HUMAN RESOURCES NON-BARGAINING VEBA CONTINUATION DISCUSSION

Franklin County Human Resource Director Carlee Nave shared results of a VEBA options employee poll as requested by the Commissioners. She explained there was a sixty-five (65) percent response to the survey with forty-one (41) percent preferring the status quo, thirty (30) percent preferring VEBA be eliminated and twenty-nine (29) percent preferring a hybrid option.

After further discussion, it was decided to keep the status quo for 2016 but asked that this topic be revisited in August to determine if any changes would be made for 2017.

PUBLIC WORKS BUSINESS

Public Works Director Matt Mahoney three items needing Board approval. The first item was creation of a new Grade 13 Office Assistant, Change of Status of Administrative Secretarial position from part-time to full-time and reclassification of a Grade 18 Surveyor position.

- Resolution 2016-082 Approving a New Grade 13 Office Assistant Position within Public Works: Mr. Mahoney explained his office was in need of an additional office assistant. He stated there would be a fiscal impact but was well within Public Work's budget.
 - ❖ *Commissioner Peck moved to approve Resolution 2016-082 approving the addition of a secretarial position within Public Works. Commissioner Koch seconded and the motion carried.*
- Resolution 2016-082-(A) Approving Change of Status of Administrative Secretary Position from Regular Part-time to Regular Full-time and Rescinding Resolution 2015-053: Mr. Mahoney recommended changing the status of a current administrative secretarial position due to increased workload in the department. The current works schedule is six hours per day; thirty hours per week. He explained this position's fiscal impact would be offset by leaving an open Engineering Technician III position vacant. He explained the Engineering position had been on the books for two years but would only be filled in the future if funding available.
 - ❖ *Commissioner Peck moved approve Resolution 2016-082 approving the Change of Status of Administrative Secretary from part-time to full time. Commissioner Koch seconded and the motion carried.*
- Resolution 2016-083 Reclassification of Surveyor Position: Mr. Mahoney explained Public Works had been undergoing a series of change to increase efficiency and accountability. This process included the re-evaluation of positions.



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Upon the recent retirement of the department's GIS Specialist, it was decided to not immediately fill the position. It was later determined to be more efficient to combine duties of the GIS Specialist with the Professional Licensed Surveyor.

- ❖ *Commissioner Peck moved to approve Resolution 2016-083 reclassification of the Professional Licensed Surveyor position, Grade 18 to County Surveyor Position, Grade 19. Commissioner Koch seconded and the motion carried.*

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

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03/09/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/09/2016 Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00300825 - 00300964 \$594,005.79

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$274,838.99
AUDITOR O & M	\$409.40
GROWTH MANAGEMENT	\$4,270.33
JAIL COMMISSARY	\$4,691.07
ENHANCED 911	\$219,095.13
COUNTY ROADS	\$74,248.70
SOLID WASTE	\$563.39
ENDING HOMELESSNESS	\$3,021.01
TRAC OPERATIONS	\$5,483.07
FRANKLIN COUNTY RV PARK	\$147.86
MOTOR VEHICLE	\$7,238.84

In the amount of: \$594,005.79

The motion was seconded by: Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Beaton

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Julie Jordan

- ❖ *Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of March 9, 2016 for payment of Fund Expenditure warrants totaling \$594,004.79. Commissioner Peck seconded and the motion was unanimously carried.*



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Approval of Consent Agenda

- Resolution 2016-084 Approval of Local Agency Agreement Supplement No. 1 with Washington State Department of Transportation for County Road Project
- Resolution 2016-085 Approving Flat Monthly Payments for the 2016 Juvenile Justice Center Operations and Facilities Budget
- Resolution 2016-086 Approval of Professional Services Contract with Alan J. Tindell for Public Defense
- Resolution 2016-087 Approving Capital Purchase for Pest Control Board to Obtain One 2016 Ford F150 Pickup
- Approval of March 2, 2016 Minutes
- Resolution 2016-088 Approval of Inter Budget Transfer totaling \$3,965 from 2015 Sheriff's Budget to Corrections Food Service
- Resolution 2016-089 Approval of Professional Services agreement with Nicole Preszler for Public Defense Arraignment Services
- Resolution 2016-090 Termination of Professional Services Agreement with Scott Johnson for Public Defense
- Resolution 2016-091 Termination of Professional Services Agreement with Shelly Ajax for Public Defense
- Resolution 2016-092 Termination of Professional Services Agreement with Danielle Purcell for Public Defense
- Resolution 2016-093 Termination of Professional Services Agreement with Christine Bennett for Public Defense
- Resolution 2016-094 Termination of Professional Services Agreement with Scott Johnson for Public Defense- Drug Court



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- Resolution 2016-095 Termination of Professional Services Agreement with Shane Silverthorn for Public Defense
- Resolution 2016-096 Termination of Professional Services Agreement with Karyn Oldfield for Public Defense
- Resolution 2016-097 Termination of Professional Services Agreement with Heather Villani for Public Defense
- Resolution 2016-098 Termination of Professional Services Agreement with Alexis Rado for Public Defense
- Resolution 2016-099 Termination of Professional Services with Jeffrey Briggs for Public Defense
- Resolution 2016-100 Termination for Professional Services with Laura Mapes

COUNTY ADMINISTRATOR KEITH JOHNSON

- Discussion of Boundary and Traffic Issues Associated with Power Line Road: County Administrator Keith Johnson explained City of Pasco completed Phase I of improvements to Powerline Road between Broadmoor (Road 100) and Road 68 in the fall of 2015. Now complete, the road has a temptingly long, straight stretch of new pavement and the City has experienced speeding along this segment of roadway. A portion of this roadway is outside Pasco City limits and causing confusion with speed enforcement. Mr. Johnson explained an interlocal agreement was being drawn up between the County and City of Pasco to resolve this issue. Mr. Johnson will keep the Board informed.
- Update on Bi-County Negotiations: Mr. Johnson gave a brief update of bi-county employee contract negotiations; in particular Superior Court employees. He had met with Benton County Administration staff and had reached a tentative agreement with a few exceptions. One unresolved issue was whether Franklin County wanted to contribute its share for VEBA. Currently, Benton County is contributing to VEBA for those employees but if Franklin County chose not to contribute in the 2016 contract, Benton County would also discontinue contributions, leaving those employees without a major benefit.



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Another unresolved issue pertained to the administrative fee paid to Benton County for managing Superior Court payroll. Mr. Johnson tentatively negotiated a five percent (5%) administrative fee.

The third item pertained to the Judges' salaries. Historically, those salaries have been allocated based on the relative percentage of assessed value of real estate within the two counties. Administrative staff has reached a tentative agreement to process Judges' salaries based on the number of cases filed in each county.

After discussion, the Board thanked Mr. Johnson for his diligent work and authorized him to proceed with the tentative solutions presented regarding Superior Court employee contract negotiations.

EXECUTIVE SESSION

RCW 42.30.110 (1)(i) *Potential Litigation*

Commissioner Miller recessed into Executive Session at 10:40 a.m., for discussion of a potential litigation matter. Executive Session was expected to last up to fifteen (15) minutes with no action expected.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 10:52 a.m., with no action taken.

EXECUTIVE SESSION

RCW 42.30.140 (4) *Contract Negotiations Matter*

Commissioner Miller recessed into Executive Session at 11:05 a.m., for discussion of a contract negotiation matter. Executive Session was expected to last thirty (30) no action expected.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 11:33 a.m., with no action taken.



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ADJOURN

With no further business to bring before the board, the meeting was adjourned at 11:35 a.m.

**BOARD OF COUNTY COMMISSIONERS
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Rick Miller, Board Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:



Clerk to the Board