



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

***MAY 18, 2016***

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**CALL TO ORDER**

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Carlee Nave, Planning and Building Director Jerrod MacPherson, Planning and Building Assistant Director Greg Wendt, Administrative Support Specialist Rebecca Gilley, Public Works Director Matt Mahoney, Assistant to the Administrator Sherrie Young and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Miller led the Pledge of Allegiance.

**PUBLIC HEARING FOR PROPOSED BASIN CITY WATER-SEWER DISTRICT  
COMMUNITY DEVELOPMENT BLOCK GRANT**

Commissioner Miller recessed the Regular Commissioners' meeting and opened the Public Hearing at 9:03 a.m.

Commissioner Miller stated there is a Spanish speaking interpreter in the room for those who may need this service.

Public Works Director Matt Mahoney gave a PowerPoint presentation explaining Basin City Water/Sewer District is applying for a 2016 Community Development Block Grant (CDBG) for the Basin City Water System Improvement Phase 3 consisting of Loen Drive, Estella Drive, and Extension to serve Basin City Elementary School and Churches project. To be eligible, Basin City is required to partner with Franklin County as a sub-recipient of this grant.

Mr. Mahoney explained the purpose of this Public Hearing is to obtain citizens views and respond to proposals and questions. He further explained the CDBG program improves the economic, social and physical environment of eligible, rural cities and counties to enhance the quality of life for low to moderate income residents and assists the entire community.

He stated Basin City Water and Sewer District's consultant, Sewell & Associates, completed a study and planning documents for the Basin City water system. The study identified three (3)



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areas of critical concern. Two of these areas, the connection of the water district system to the adjacent mobile home park and the construction of a new water tower, have been constructed.

The third area, or Phase 3, would replace approximately 7500 lineal feet of waterline that services the north section of Basin City, included in this section of Basin City is the Basin City Elementary School, two churches and a large section of residential properties. The waterline for this phase experiences the majority of breaks and is difficult to repair. This portion of the work is currently unfunded.

He explained the completion of this project will eliminate the risk of contamination of the water system servicing not only this area, but the entire system, including migrant worker housing in the mobile home park. It will also insure the safety of water to Basin City Elementary School and the two churches in the community.

The Commissioners felt this would be a benefit to the community and supported the project.

**CLOSE PUBLIC HEARING AND RECONVENE REGULAR MEETING**

Commissioner Miller closed the public hearing and reconvened the Regular meeting at 9:13 a.m.

**CLOSED RECORD APPEAL - ZONE CHANGE REQUEST 2016-01 FROM  
RESIDENTIAL TRANSITION AND RESIDENTIAL SUBURBAN 40,000 TO  
RESIDENTIAL SUBURBAN 20,000**

Planning and Building Director Jerrod Macpherson and Assistant Director Greg Wendt presented the Board with Planning Commission's recommendations for rezoning approximately 198 acres located in the City of Pasco Urban Growth Area. A proposal for a zoning designation change from Residential Transition (RT) and Residential Suburban (RS) 40,000 to Residential Suburban (RS) 20,000 was brought before the Board for final approval.

Mr. Tony Bachart addressed the Board with concerns regarding devaluation of his property due to Kohler Road becoming an arterial road instead of a street. He also expressed concern regarding increased traffic and speeding that would occur if Kohler Road had limited direct access as proposed in the rezoning.

- ❖ ***After discussion, Commissioner Robert Koch moved to approve zoning Ordinance 04-2016 designation change from Residential Transition (R-T) and Residential Suburban 40,000 (RS 40) to Residential Suburban 20,000 (RS-20). Commissioner Brad Peck seconded the motion was carried unanimously.***



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**PUBLIC MEETING - SUB 2016-02 REQUEST TO SUBDIVIDE 23.65 ACRES INTO 14  
RESIDENTIAL LOTS**

**Planning and Building Director Jerrod Macpherson and Assistant Director Greg Wendt  
(Resolution 2016-203)**

Mr. Wendt presented maps and detailed information regarding a recent application to subdivide approximately 23.65 acres into fourteen (14) single-family residential lots. He explained the land is zoned Rural Community (RC-1) and located within a Rural Shoreline Development Area as designated in the County Comprehensive Plan. This area allows for residential use and is located near the Columbia River, west of Richview Drive, north of McDonald Drive, along the north side of Fanning Road (Parcel Number: 1234300275).

Mr. Wendt explained the Planning Commission findings and conditions.

- ❖ ***After discussion, Commissioner Koch moved to approve Resolution 2016-203 authorizing the sub-division of approximately 23.65 acres into fourteen (14) residential lots located within the Rural Shoreline Area as designated in the County Comprehensive Plan. Commissioner Peck seconded the motion was carried unanimously.***

**WASHINGTON STATE UNIVERSITY EXTENTION 4-H YOUTH DEVELOPMENT  
UPDATE**

WSU Extension 4-H Coordinator Natalie Kinion, presented an update on the programs past, current and future progress.

- Currently there are one hundred ten (110) 4-H Clubs
- Seventy-five new project and or General Leader who have completed training since October 1, 2015
- Three hundred forty six (346) Volunteer Leaders who work on an average of 180 hours per year.
- 1,232 Youth Members
- 47 Program Completers

Ms. Kinion explained there was a new 4-H online enrollment system available to the public which has been an asset to the program. Ms. Sarah Howard is a new employee who is implementing the new STEM outreach program for non-traditional participation in the classroom and after school. This program has seen much success and incorporates ninety minutes a week for six weeks.



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Ms. Kinion explained there was still a great need for county-wide programming, marketing, leadership training and training in traditional and non-traditional 4-H projects.

The Commissioners appreciated the update and thanked Ms. Kinion for her presentation.

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

5/18/2016

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 5/18/2016

*Burl Post*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00303443 - 00303573	\$ 452,619.40
Department of Revenue Tax Remittance		2,724.05
		<u>\$ 455,343.45</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 83,097.77	\$ 2,230.14	\$ 85,327.91
Election Equipment Revolving	122.28	-	122.28
Treasurer O & M	454.36	-	454.36
Sheriff Sex Offender Grant	64.65	-	64.65
Jail Commissary	72.00	-	72.00
Enhanced 911	24.24	-	24.24
County Roads	305,706.99	-	305,706.99
Solid Waste	7,997.57	-	7,997.57
County Road Improve Dist	8,955.66	-	8,955.66
Trac Operations	35,981.61	482.50	36,464.11
Franklin County RV Park	2,078.83	11.41	2,090.24
Motor Vehicle	8,063.44	-	8,063.44
	<u>\$ 452,619.40</u>	<u>\$ 2,724.05</u>	<u>\$ 455,343.45</u>

In the amount of: \$ 455,343.45

The motion was seconded by: *R. K. K.*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *[Signature]*

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
*[Signature]*  
Krisley Davis



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❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 18, 2016 for payment of payroll totaling \$455,343.45. Commissioner Koch seconded and the motion was unanimously carried.*

*Approval of Payroll Roster for Salary Clearing, Emergency Management and Irrigation*

May 18, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 18, 2016 *Bo Peck*  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	64597-64649	\$ 173,251.46
Direct Deposit		<u>376,726.33</u>
		548,977.79
<b>Benefits</b>	64650-64654	108,463.70
	<b>Total</b>	<b>\$ 658,441.49</b>
<b>Emergency Mgmt Payroll:</b>		
Payroll	125635-125640	\$ 3,085.16
Direct Deposit		<u>7,052.84</u>
		10,138.00
<b>Benefits</b>	125641-125644	1,896.35
	<b>Total</b>	<b>\$ 12,034.35</b>
<b>Irrigation Payroll:</b>		
Payroll	125622-125630	\$ 3,406.50
Direct Deposit		<u>8,114.75</u>
		11,521.25
<b>Benefits</b>	125631-125634	2,416.02
	<b>Total</b>	<b>\$ 13,937.27</b>
<b>Grand Total All Payrolls</b>		<b>\$ 684,413.11</b>

In the total amount of **\$684,413.11** (\$658,441.49 + \$12,034.35 + \$13,937.27)

The motion was seconded by *Peck* and passed by a vote of 3 to 0.

*John A. Burdhead, Chief Deputy Auditor*  
The attached payroll has been approved by Auditor or Deputy

*Melissa Othel*  
Payroll Prepared by Melissa Othel



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❖ *Commissioner Peck moved to approve Salary Clearing Payroll, Emergency Management Payroll and Irrigation Payroll which has been audited and certified by the auditing officer for warrants prepared for the week of May 18, 2016 for payment of payroll totaling \$684,413.11. Commissioner Koch seconded and the motion was unanimously carried.*

*Approval of Payroll Roster for County Roads and Motor Vehicle*

May 18, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 18, 2016  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads Payroll Direct Deposit	125670-125689	\$ 24,369.84 <u>39,874.41</u> 84,044.25
Benefits	125690-125699	49,368.02
	<b>Total</b>	<b>\$ <u>113,412.27</u></b>
Motor Vehicle Payroll Direct Deposit	125645-125659	\$ 4,555.45 <u>4,357.08</u> 8,912.51
Benefits	125680-125689	7,219.98
	<b>Total</b>	<b>\$ <u>16,132.49</u></b>
<b>Grand Total All Payrolls</b>		<b>\$ <u>129,544.76</u></b>

In the total amount of \$129,544.76 (\$113,412.27 + \$16,132.49)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Melissa Olfelner



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- ❖ ***After review and discussion, Commissioner Peck moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of May 18, 2016 for payment of payroll for County Roads and Motor Vehicle totaling \$129,544.76. Commissioner Koch seconded and the motion was unanimously carried.***

***Approval of Consent Agenda***

- Resolution 2016-204 Approving FCCRUS16-00 an Agreement with GCBH Support State Funded Community Behavioral Health Services through the State Mental Health Agreement
- Resolution 2016-205 Approving FCCP1HP16-00 an Agreement with GCBH Prepaid Inpatient Health Plan and Benton Franklin Human Services
- Resolution 2016-206 Approving an Agreement to Provide Services for Mentally Ill Adults and Emotionally Disturbed Children through the Mental Health Grant
- Resolution 2016-207 Executing a First Amendment to Personal Service Contract between Benton-Franklin County and ABM Janitorial Services
- Resolution 2016-208 Approving Bi-County Non-Bargaining Employer Contribution to VEBA
- Resolution 2016-209 Rescinding Resolution 2016-154 and Creating an Additional Deputy Clerk- LPA II Position in the County Clerk's office
- Resolution 2019-210 Dissolution of Fifty Dollar Petty Cash Fund held in the Commissioners' Office
- Request to Bring an Experienced Employee in at a Grade 12 Step 2
- Approval of February 17, 2016 Minutes
- Approval of February 24, 2016 Minutes



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- Approval of May 9, 2016 Special Meeting Minutes
- Approval of May 11, 2016 Minutes
  
- ❖ *Commissioner Koch moved to approve the Consent Agenda, with the exception of the item dealing with bringing an employee in at a Grade 12 Step 2, which was removed from the Consent Agenda. Commissioner Peck seconded and the motion was carried.*

**ADMINISTRATION OFFICE BUSINESS**

*Other Business*

- Commissioner Miller's Review of the Washington State Association of Counties (WASAC) Columbia River Treaty Proposal

Commissioner Miller explained WASC initially proposed the involvement of twenty-five (25) counties with a monetary contribution of four-thousand dollars (\$4,000) each bringing the total to \$100,000 for advocates to discuss this treaty in Washington D.C.

Commissioner Miller stated Franklin County had already consented to contribute four thousand dollars (\$4,000) support this cause but, because of a lack of participation from the original twenty-five (25) counties, there was concern there would be a lack of funds.

Mr. Keith Johnson mentioned \$5,000 would be allocated for proposal in the County's upcoming Economic Development Plan and would be annual amount in support of this Treaty.

Commissioner Peck was not comfortable with the arrangement, stating that it should have a three (3) year limit and no open end date. Commissioner Miller explained this was the first step going forward and as soon as more is known from the group, the Board can decide at that time what should be done.





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➤ Major Coal Shipping in the Longview-Kelso Washington Area.

County Administrator Keith Johnson discussed a proposal for major coal shipping in the Longview-Kelso, Washington area. Port of Pasco and ~~Port of Kennewick~~ Greater Pasco Area Chamber of Commerce are submitting a letter of support. Since the railway goes through Franklin County we also have an interest in the proposal.



After brief discussion the Commissioners agreed to have Mr. Johnson prepare a resolution in support of the project for approval by the Commissioners.

**RECESS**

Commissioner Miller called for a five (5) minute recess at 10:44 a.m.

**RECONVENE**

Commissioner Miller reconvened the Regular meeting at 10:54 a.m.

**EXECUTIVE SESSION**

*RCW42.30.140 (4) Contract Negotiations*

Commissioner Miller recessed into Executive Session to discuss contract negotiations 10:54 a.m. The discussion was anticipated to last thirty (30) minutes with no action expected.



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**RECONVENED**

Commissioner Miller reconvened the Regular meeting at 11:18 a.m.

**ADJOURN**

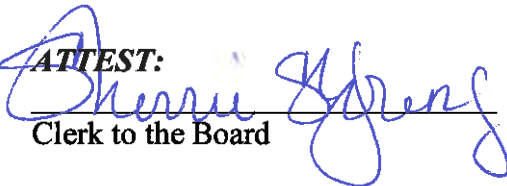
With no further business to bring before the board, the meeting was adjourned at 11:18 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Rick Miller, Chair

  
\_\_\_\_\_  
Robert Koch, Chair Pro Tem

  
\_\_\_\_\_  
Brad Peck, Member

**ATTEST:**  
  
\_\_\_\_\_  
Clerk to the Board