



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES**

AUGUST 10, 2016

CALL TO ORDER

Commission Chairman Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Planning and Building Director Jerrod MacPherson, Planning and Building Assistant Greg Wendt, Horticulture, Pest and Disease Control Director Tom Wilson, Assistant to the Administrator Sherrie Young, and Clerk to the Board Karin Milham.

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance

PUBLIC HEARING

**Testimony for or Against Adopting the Franklin County Fire Code Ordinance
Implementing the State Mandated International Fire Code Update for 2015**

Commissioner Miller recessed into the Public Hearing at 9:14 a.m., to accept public testimony for or against adopting the Franklin County Fire Code Ordinance implementing the State mandated International Fire Code Update for 2015.

Planning and Building Director Jerrod MacPherson explained RCW 19.27, known as the State Building Code, addresses the International Fire Code. Every City, Town, and County in the State of Washington is required to comply with the State Building Code requirements.

He further explained every three (3) years the State Building Code (including the International Fire Code) goes through a code cycle update. Similarly, the current three (3) year code cycle update is upon us, requiring every jurisdiction comply with the 2015 International Codes (Building, Fire, etc.) as adopted by the State of Washington (including amendments) by 2016.

Mr. MacPherson stated the Building Code Ordinance for the 2015 Code cycle update, as required, was approved at the Board of County Commissioners' Meeting of July 20, 2016. He stated the Franklin County Fire Code Ordinance was adopted separately from the Building Code Ordinance during the 2009 code cycle update. This was done in an effort to give staff an opportunity to coordinate with the local fire districts on proposed language to be added to the



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Fire Code Ordinance for the 2009 update. Staff is recommending once again a separate adoption of the Fire Code from the Building Code for enforcement purposes. There seems to be less confusion in interacting with the public when dealing with fire code issues separately from building code issues.

Commissioner Miller asked for public comment. Having none, Commissioner Miller closed the Public Hearing and reconvened the Regular meeting at 9:18 a.m., and called for a motion.

- ❖ ***Commissioner Bob Koch moved to approve Resolution 2016-298, approving Ordinance 07-2016 implementing State mandated International Fire Code-2015 Edition. Commissioner Brad Peck seconded and the motion was carried unanimously.***

APPROVAL OF CONDITIONAL USE PERMIT 2016-04 IN THE AGRICULTURAL PRODUCTION 20 ZONING DISTRICT

Mr. MacPherson and Planning and Building Assistant Greg Wendt explained the Conditional Use Permit (CUP) application request was for the future expansion of an existing church in the AP-20 Zoning District. The application also includes a site plan change for a new parking area and a property line boundary adjustment in the future.

The church building has been operating at this site since its construction in the 1980's. The church was originally approved as part of the Cypress Garden School Facility which was approved in CUP 1978-1 and modified in CUP 1983-08. Mr. Wendt explained the school is no longer in operation and Cypress Country Estates (Ed Headley) purchased the lands and the existing facilities in 2012. The church has been located at the site for the past 26 years and the congregation is now evaluating its ability to purchase the church parcel and the church.

The church has proposed this CUP application to ensure they can expand and operate the church into the future.

- ❖ ***After extensive discussion of access points and whether future paving of the road leading to the facility was allowed, Commissioner Koch moved to approve Resolution 2016-04 approving Franklin County Conditional Use Permit 2016-04, subject to the six findings of facts and thirteen conditions as recommended by the Planning Committee. Commissioner Peck reluctantly seconded wanting it made known he felt the verbiage in the permit caused unnecessary burden on applicant but does not want to delay the process. The motion carried unanimously.***



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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 08/10/2016 Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00306359 - 00306517 \$394,047.25

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$114,104.33
TREASURER O & M	\$546.08
JAIL COMMISSARY	\$1,898.05
ENHANCED 911	\$4,447.27
COUNTY ROADS	\$51,586.80
SOLID WASTE	\$87.81
ENDING HOMELESSNESS	\$13,066.89
TRAC OPERATIONS	\$27,072.57
FRANKLIN COUNTY RV PARK	\$41,777.88
MOTOR VEHICLE	\$139,459.77

In the amount of: \$394,047.25

The motion was seconded by: Paul Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy: [Signature]
Matt Beaton

Vouchers Audited By: [Signature]
Kristy Davis

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 10, 2016 for payment of payroll totaling \$394,047.25. Commissioner Peck seconded and the motion was unanimously carried.*



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Approval of County Roads and Motor Vehicle Warrants

August 10, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 10, 2016 *[Signature]*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Payroll	126087-126084	\$ 23,277.96
Direct Deposit		<u>40,129.75</u>
		63,407.71
Benefits	126085-126088	13,992.11
	Total	<u>\$ 77,399.82</u>
Motor Vehicle		
Payroll	126089-126099	\$ 4,719.17
Direct Deposit		<u>3,730.14</u>
		8,449.31
Benefits	126100-126103	1,815.73
	Total	<u>\$ 10,265.04</u>
Grand Total All Payrolls		<u>\$ 87,664.86</u>

In the total amount of **\$87,664.86** (\$77,399.82 + \$10,265.04)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Jölla Jordan

❖ ***Commissioner Koch moved to approve County Roads and Motor Vehicle payroll totaling \$87,664.86. Commissioner Peck seconded and the motion was carried unanimously.***



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Approval of Consent Agenda

- Resolution 2016-296 Approval of Intra-Budget Transfer of \$12,000.00 for Professional Services Due to Staff Shortage
 - Resolution 2016-297 Approval of Annexation of City of Kahlotus, Washington to Mid-Columbia Library District
 - Resolution 2016-298 Approval of Michelle Trombley to Replace Vacant Contract of Pamela Peterson in Public Defense Services
 - Approval of August 1, 2016 Minutes
- ❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion was carried.*

ADMINISTRATION OFFICE BUSINESS

- **Discussion of Relocating Planning and Building Department to 502 Boeing Street**
County Administrator Keith Johnson stated Emergency Management was relocating to the Port of Pasco Wagenaar building, on Ainsworth Avenue, thus vacating the portion of the Port of Pasco building located on 502 Boeing Street. He recommended moving the Planning and Building Department into the Boeing Street building which would allow the Franklin County Horticultural Pest and Disease Control and Noxious Weed Control Boards to remain in that building. He felt the move would be more convenient for the public for several reasons including the possibility of having earlier office hours during peak times of the year for the Planning and Building Department and would also allow customers easy access without having to go through security several times during one visit. Mr. Johnson explained customers are sometimes directed to Franklin County Public Works and having the Planning and Building Department closer to Public Works just makes sense.

If the relocation is approved, Mr. Johnson recommended the space being vacated by the Planning and Building Department on the lower level of the Courthouse be used for



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Office of Public Defense offices, a much needed conference room and a private room for nursing mothers.

After extensive discussion regarding whether the relocation was fiscally responsible, staff was asked to prepare a more detailed package for Commission consideration during a future meeting.

EXECUTIVE SESSION

RCW 42.30.140 (4) Contract Negotiations

Commissioner Miller recessed into Executive Session at 10:10 a.m., for an approximately 10 minutes. No action is expected.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 10:20 a.m. No action was taken.


ADJOURN

With no further business to bring before the board, the meeting was adjourned at 10:15 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Rick Miller, Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:


Clerk to the Board