



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
DECEMBER 14, 2016**

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**CALL TO ORDER**

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

**Staff Present:** County Administrator Keith Johnson, Superior Court Administrator Patricia Austin, Sheriff Jim Raymond, Director of Finance Thomas C. Westerman, Accounting Supervisor Tim Anderson, Human Resources Director Carlee Nave, and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Miller led the Pledge of Allegiance

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**FRANKLIN COUNTY, WASHINGTON  
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**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

12/14/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 12/14/2016 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00311445 - 00311631 \$520,532.83

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$358,468.79
SUPPLEMENTAL PRESERVATION	\$800.00
TREASURER O & M	\$486.75
GROWTH MANAGEMENT	\$1,344.00
COURTHOUSE FACILITATOR	\$1,590.00
JAIL COMMISSARY	\$13,090.57
COUNTY ROADS	\$103,938.41
SOLID WASTE	\$72.73
ENDING HOMELESSNESS	\$195.00
CAPITAL PROJECTS FUND	\$9,506.76
TRAC RENEWAL AND REPLACE	\$300.00
TRAC OPERATIONS	\$24,460.56
FRANKLIN COUNTY RV PARK	\$104.22
MOTOR VEHICLE	\$6,075.04

In the amount of: \$520,532.83

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

*[Signature]*  
Vouchers Audited By:  
Maisey Stein

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 14, 2016 for payment of payroll totaling \$520,532.83. Commissioner Peck seconded and the motion was unanimously carried.*



*Approval of Consent Agenda*

- Resolution 2016-459 Approving Equipment Rental and Revolving Fund Rental Rates for the 2017 Calendar Year
  - Resolution 2016-460 Approval of 2017-2018 Contract with The Wesley Group
  - Resolution 2016-461 Authorization to Issue Back Pay for Hours Worked
  - Resolution 2016-462 Approval of 2016-2018 Sheriff's Deputies Collective Bargaining Agreement
  - Resolution 2016-463 Approval of General and Excess Liability Insurance at Rattlesnake Mountain Communication Facility
  - Resolution 2016-464 Approval of Interlocal Agreement between Franklin County and Cities of Connell, Kahlotus, Mesa and Pasco
  - Resolution 2016-465 Approval of Fifth Amendment to Agreement ESG-CAC-2015 between Benton Franklin Counties Human Services and Community Action Committee
  - Resolution 2016-466 Approval of Contract with City of Kennewick for the Fee Services Rendered for Graffiti Abatement Program
  - Resolution 2016-467 Approval of Personal Services Contract with Tri-Cities Monitoring Inc. for Benton-Franklin Counties Juvenile Justice Center
  - Resolution 2016-468 Approval of First Amendment to Washington State Patrol Agreement C130717GSC with Benton-Franklin Juvenile Justice Center
- ❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded with discussion on item 9 (Tri-Cities Monitoring for Juvenile Justice Center) and the motion was carried.*



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**ADMINISTRATION OFFICE BUSINESS**

**EXECUTIVE SESSION**

County Administrator Keith Johnson requested a ten minute Executive Session under *RCW 42.30.140 (4) Contract Negotiations*.

Commissioner Miller recessed into Executive Session at 9:07 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last ten minutes.

**RECONVENE**

Commissioner Miller reconvened the Regular meeting at 9:18.m. with no action taken.

**UNFINISHED 2017 BUDGET BUSINESS**

Director of Finance Thomas C. Westerman and Accounting Supervisor Tim Anderson brought back the final 2017 Budget for the Boards approval. After a brief discussion, the Board requested more information on "must pay" items in departments and allowing isolation of funds for that sole purpose. County Administrator Keith Johnson, Mr. Westerman and Mr. Anderson will review the details and report their findings to the Board.

- ❖ *Commissioner Peck moved to approve the Franklin County 2017 Current Expense Budget with the understanding that staff will prepare a "must pay" schedule and monitor accounts to insure funds are used for specific purposes only and not elsewhere. Commissioner Koch seconded and the motion carried.*
- Adoption of 2017 Franklin County Current Expense Budget (Resolution 2016-469)
- Adoption of 2017 Franklin County Miscellaneous Budget (Resolution 2016-470)
- Resolution setting 2017 Levy amount for Franklin County at One Percent (Resolution 2016-471)
- Resolution Increasing 2017 Levy amount for Franklin County Road Department by \$32,265.00 (Resolution 2016-472)
- Resolution Increasing 2017 Levy amount for Franklin County by \$78,034.00 (Resolution 2016-473)
- Letter to Assessor setting 2017 Veteran's Assistance Fund Property Tax Levy



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- Letter to Assessor stating there will be a \$650,000 Levy Shift between County Road Department and County Current Expense for 2017

**EXECUTIVE SESSION**

County Administrator Keith Johnson requested an Executive Session RCW 42.30.110(g) to Evaluate the Qualifications of an Applicant for Public Employment or to Review the Performance of Public Employee.

Commissioner Miller recessed into Executive Session at 9:55 a.m., to evaluate the qualifications of an applicant for public employment or to review the performance of public employee. Executive Session was anticipated to last fifteen minutes with no action taken.

Commissioner Miller reconvened the Regular meeting at 10:07 a.m., announcing Executive Session would be extended for another fifteen minutes.


**RECONVENE**


Commissioner Miller reconvened the Regular meeting at 10:25 a.m.

**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 10:25a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
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Rick Miller, Chair

  
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Robert Koch, Chair Pro Tem

  
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Brad Peck, Member

**ATTEST:**  
  
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Karin Williams  
Clerk to the Board