



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

#### Regular Commission Meeting

*Franklin County Courthouse, Commissioners' Meeting Room  
1016 North 4th Avenue, Pasco, Washington*

**Wednesday, January 11, 2017**

**9:00 a.m.**

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:10 am**    **DISCUSSION OF RESOLUTION 2017-09 APPROVING  
FRANKLIN COUNTY EXPENSE FUND INTERBUDGET  
TRANSFERS**  
*Presented by Director of Finance Thomas Westerman and Accounting  
Supervisor Tim Anderson*
- 9:10 am - 9:15 am**    **PUBLIC COMMENT**
- 9:15 am - 9:20 am**    **OFFICE BUSINESS**
1. Approval of Warrant Registers
  2. Approval of Payroll Rosters
  3. Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-07 Approval of Interagency Agreement with Washington State University Extension (*Item being represented. Was tabled during January 4, 2017 meeting*)
2. Resolution 2017-10 Approving of Final Plat for Steele Corner Addition (*SUB 2016-03*)
3. Bi-County Resolution 2017-11 Approving Memorandum of Understanding for Superior Court Salaries, Benefits and Information Services Expenses and Rescinding Franklin County Resolution 2016-126
4. Bi-County Resolution 2017-12 Approving Agreement between NCIC Inmate Communications and Benton Franklin Counties Juvenile Justice Center for Inmate Telephone Service
5. Resolution 2017-13 Adopting Franklin County Flat Monthly Payment for 2017 Benton Franklin Juvenile Center Operations and Facilities Budget
6. Approval of January 4, 2017 Regular Commissioners' Meeting Minutes

**9:20 am - 9:30 am    ADMINISTRATION OFFICE BUSINESS**

1. Office Business
  - a. Contract with Jim Potts and Zac Kennedy
  - b. Resolution 2017-14 Approval to Waive Competitive Bidding Requirements for Emergency Purchase of Liquid Magnesium Chloride for Anti-Icing and De-Icing (Emergency Approval due to Snow Storm)
2. Executive Session (if necessary)

**9:30 am - 9:35 am    PUBLIC COMMENT**

**9:35 am                ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 11, 2017**

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**CALL TO ORDER**

Commission Chairman, Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Chief Deputy Treasurer Andrew Hicks, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Interim Planning Director Nicole Stickney, Director of Finance Thomas Westerman, Accounting Supervisor Tim Anderson and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

**FRANKLIN COUNTY EXPENSE FUND INTERBUDGET TRANSFERS**

Director of Finance Thomas Westerman and Accounting Supervisor Tim Anderson presented a background to Resolution 2017-09 for the Commissioners. Mr. Westerman explained that due to some departments falling short on funds prior to the end of the year; transfers were needed to pay for expenditures spent for the remainder of 2016 year. Any 2017 expense transfers would need to come before the Board as in the past.

- ❖ *Commissioner Peck moved to approve Resolution 2017-09 approval of Franklin County current expense fund interbudget transfers. Commissioner Miller seconded and the motion was carried unanimously.*

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 11, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/11/2017 *Brian Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00312603 - 00312833 \$286,990.04

Fund Expenditures	Amount issued
CURRENT EXPENSE	\$81,990.51
ELECTION EQUIP REVOLVING	\$246.16
COURTHOUSE FACILITATOR	\$1,145.00
JAIL COMMISSARY	\$6,596.24
ENHANCED 911	\$48,572.00
COUNTY ROADS	\$136,934.31
SOLID WASTE	\$2,033.64
VETERAN'S ASSISTANCE	\$519.95
TRAC OPERATIONS	\$407.25
MOTOR VEHICLE	\$8,544.98

In the amount of: \$286,990.04

The motion was seconded by: *R Miller*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

*Maisey Stein*  
Vouchers Audited By:  
Maisey Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 11, 2017 for payment of payroll totaling \$286,990.04. Commissioner Miller seconded and the motion was unanimously carried.*



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JANUARY 11, 2017

## *Approval of Consent Agenda*

- Resolution 2017-07 Approval of Interagency Agreement with Washington State University Extension (*Item being represented. Was tabled during January 4, 2017 meeting*)
  - Resolution 2017-10 Approving of Final Plat for Steele Corner Addition (*SUB 2016-03*)
  - Bi-County Resolution 2017-11 Approving Memorandum of Understanding for Superior Court Salaries, Benefits and Information Services Expenses and Rescinding Franklin County Resolution 2016-126
  - Bi-County Resolution 2017-12 Approving Agreement between NCIC Inmate Communications and Benton Franklin Counties Juvenile Justice Center for Inmate Telephone Service
  - Resolution 2017-13 Adopting Franklin County Flat Monthly Payment for 2017 Benton Franklin Juvenile Center Operations and Facilities Budget
  - Approval of January 4, 2017 Regular Commissioners' Meeting Minutes
- ❖ ***Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.***

## ADMINISTRATION OFFICE BUSINESS

- ❖ Administrator Keith Johnson presented the Board with a Contract for Jim Potts and Zac Kennedy for Legislative representation in Olympia during the legislative sessions. Commissioner Peck deemed it wise to have postponed the signing of the previous contract as the language was not appropriate for this particular circumstance. Mr. Johnson edited the verbiage to make it pertinent to the contract and it was approved and signed by all Commissioners.
- ❖ Mr. Johnson presented the board with a Public Works Emergency request. Public Works Director Matt Mahoney presented the Board with a resolution to waive competitive bidding requirements for emergency purchase of liquid magnesium chloride for anti-icing and de-icing. Due to the unforeseen weather, our supplies have been diminished and our supplier would not be able to furnish us with supplies needed for the roads.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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- ❖ *Commissioner Peck moved to approve Resolution 2017-14 approval to waive competitive bidding requirements for emergency purchase of liquid magnesium chloride for anti-icing and de-icing. Commissioner Miller seconded and the motion was carried.*

**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 9:22 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

**Brad Peck - Absent**

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Brad Peck, Chair Pro Tem

  
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Rick Miller, Member

**ATTEST:**

  
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Karin Melham  
Clerk to the Board