



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Regular Board Meeting Wednesday, January 25, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am** **Director of Audit Services Grade 20 Step 4**
Presented by Human Resources Director Carlee Nave
- 9:05 am – 9:10 am** **Initiating County Road Project 615-Smith Canyon #722-0.07 Bridge Replacement (Resolution 2017-20)**
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman
- 9:10 am - 9:15 am** **PUBLIC COMMENT**
- 9:15 am - 9:20 am** **OFFICE BUSINESS**
1. Approval of Vouchers
 2. Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-21 2016 Continuum of Care Program Grant Agreement
2. Resolution 2017-22 Lease Addendum between Our Lady of Lourdes Counseling Center and Benton and Franklin Counties
3. Resolution 2017-23 2017 Bi-County Non-Bargaining Wages
4. Resolution 2017-24 County Owned Cell Phone Provided to TRAC Event Manger
5. Resolution 2017-25 Community Development Block Grant Contract between Franklin County and Department of Commerce for Basin City Water and Sewer District
6. Resolution 2017-26 Request to County Road Administration Board to Withdraw Redundant Final Prospectus -County Road Project 605
7. Resolution 2017-27 Supplement #2 with WSDOT to De-obligate a Portion of Funds for County Road Project 612- 2015-2016 County Safety Improvement
8. Resolution 2017-28 Supplement #2 with WSDOT to De-obligate Construction Funds for County Road Project 609- Basin City Alternative Transportation
9. Resolution 2017-29 Certification of the 2017 Road Levy and Estimated Revenue to County Road Administration Board
10. October 26, 2016 Commissioners' Meeting Minutes
11. December 21, 2016 Commissioners' Meeting Minutes
12. January 18, 2017 Commissioners' Meeting Minutes

9:20 am - 9:30 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
 - a. Discussion of ADCOMM Contract for E911 Consolidated Services
 - b. Interbudget transfer from Current Expense Fund Contingency to Current Expense Planning and Building Department
(Resolution 2017-30)
Executive Session (if necessary)

9:30 am - 9:35 am PUBLIC COMMENT

9:35 am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 25, 2017**

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

DIRECTOR OF AUDIT SERVICES GRADE 20 STEP 4

Human Resources Director Carlee Nave presented the Board with clarification for this request. This position has been vacant and the request presented was to fill the existing position, not to change the Grade and Step.

**INITIATING COUNTY ROAD PROJECT 615-SMITH CANYON #722-0.07
BRIDGE REPLACEMENT (Resolution 2017-20)**

Public Works Director Matt Mahoney and County Engineer Craig Erdman presented the Board with information on the Smith Canyon Bridge Replacement. Mr. Mahoney discussed the detours that would take place and the approximate time allotted to finish the bridge work.

- ❖ *Commissioner Peck moved to approve Smith Canyon Bridge Replacement, Resolution 2017-20. Commissioner Miller seconded and the motion was approved.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 25, 2017**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

01/25/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/25/2017 Brend Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00313293 - 00313482 \$602,460.02

Fund Expenditures	Amount issued
CURRENT EXPENSE	\$424,846.22
ELECTION EQUIP REVOLVING	\$300.05
TREASURER O & M	\$177.38
JAIL COMMISSARY	\$5,934.61
ENHANCED 911	\$2,237.72
COUNTY ROADS	\$44,327.48
SOLID WASTE	\$520.97
LAW LIBRARY	\$12,914.32
ENDING HOMELESSNESS	\$24,173.36
AFFORDABLE HOUSING	\$909.70
TRAC OPERATIONS	\$25,204.54
FRANKLIN COUNTY RV PARK	\$8,716.48
MOTOR VEHICLE	\$52,197.19

Brend Peck
In the amount of: \$602,460.02

The motion was seconded by: _____

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Jeff Burckhard

Jeff Burckhard, Chief Deputy Auditor
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Maisey Stein
Vouchers Audited By:
Maisey Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 25, 2017 for payment of payroll totaling \$602,460.02. Commissioner Miller seconded and the motion was unanimously carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 25, 2017**

Approval of Consent Agenda

- Resolution 2017-21 2016 Continuum of Care Program Grant Agreement
 - Resolution 2017-22 Lease Addendum between Our Lady of Lourdes Counseling Center and Benton and Franklin Counties
 - Resolution 2017-23 2017 Bi-County Non-Bargaining Wages
 - Resolution 2017-24 County Owned Cell Phone Provided to TRAC Event Manger
 - Resolution 2017-25 Community Development Block Grant Contract between Franklin County and Department of Commerce for Basin City Water and Sewer District
 - Resolution 2017-26 Request to County Road Administration Board to Withdraw Redundant Final Prospectus - County Road Project 605
 - Resolution 2017-27 Supplement #2 with WSDOT to De-obligate a Portion of Funds for County Road Project 612-2015-2016 County Safety Improvement
 - Resolution 2017-28 Supplement #2 with WSDOT to De-obligate Construction Funds for County Road Project 609-Basin City Alternative Transportation
 - Resolution 2017-29 Certification of the 2017 Road Levy and Estimated Revenue to County Road Administration Board
 - October 26, 2016 Commissioners' Meeting Minutes
 - December 21, 2016 Commissioners' Meeting Minutes
 - January 18, 2017 Commissioners' Meeting Minutes
- ❖ *After brief discussion on (Resolution 2017-24, TRAC Event Manager cell phone) Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 25, 2017**

ADMINISTRATION OFFICE BUSINESS

- Administrator Keith Johnson gave the Board an update on ADCOMM Contract for E911 Consolidated Services. Due to inclement weather Mr. Johnson has not been able to meet with the principle Engineer but will keep the Board informed of proceedings.
- Mr. Johnson presented the Board with an Interbudget transfer request from Current Expense Fund Contingency to Current Expense Planning and Building Department. Due to the current absence of a Director in Planning, AHBL Contractor required more funding than initially anticipated.


Mr. Johnson informed the Commissioners that the Director of Planning position had not yet been filled, but there were two persons of interest set to be interviewed.

- ❖ *Commissioner Peck moved to approve Interbudget transfer from Current Expense Fund Contingency to Current Expense Planning and Building Department in the amount of five thousand dollars (\$5,000), Resolution 2017-30. Commissioner Miller seconded and the motion carried.*


ADJOURN

With no further business to bring before the board, the meeting was adjourned at 9:35 a.m.


**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:


Karin Miller
Clerk to the Board