



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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**Regular Board Meeting and Public Hearing  
Wednesday, March 01, 2017  
1016 North 4th Avenue**

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am**      **PUBLIC HEARING**  
**Public Works Declaring Surplus of County Owned Property and Putting Items Up for Sale**  
*Presented by Director of Public Works Matt Mahoney*  
(Resolution 2017-49 upon approval)
- 9:15 am – 9:30 am**      **PUBLIC HEARING**  
**SUB 2016-06 Application to Subdivide 24.96 Acres into 22 Single Family Residential Lots**  
*Presented by Temporary Planning Manager Nicole Stickney*  
(Resolution 2017-50 upon approval)
- 9:30 am - 9:35 am**      **PUBLIC COMMENT**
- 9:35 am -9:45 am**      **LEGISLATIVE UPDATE**  
*Presented by Jim Potts and Zac Kennedy*
- 9:45 am - 9:50 am**      **OFFICE BUSINESS**  
1. Approval of Vouchers  
2. Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-51 Approval of 2016-2018 Local 874-CH Collective Bargaining Agreement
2. Resolution 2017-52 Approval of 2017 VEBA Contributions for Bi-County Non-Bargaining Employees
3. Resolution 2017-53 Approval of Separation Agreement and Release-Crisis Response Non-Bargaining Employees
4. Resolution 2017-54 Approval of 2016 Safe Driving, Length of Service, and Attendance Awards
5. Resolution 2017-55 Approval of Grant Agreement 2017-HHAA-CAC-ABD between Benton and Franklin Human Services and Community Action Connections
6. Resolution 2017-56 Approval of Agreement 2017-HHAA-CBVC with Columbia Basin Veterans Coalition
7. Resolution 2017-57 Approval of Contract Amendment with Tri-Cities Monitoring
8. Approval to Hire Planning and Building Director at Grade 20 Step 7
9. Approval of February 20, 2017 Emergency Board of Commissioners Meeting Minutes

**9:50 am – 10:00 am      ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. **Resolution 2017-58** Temporary Change to Administrative Support Specialist Position in Planning and Building Department.
3. Executive Session (if necessary)

**10:00 am – 10:05 am      PUBLIC COMMENT**

**10:05 am                      ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

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**CALL TO ORDER**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Captain Rick Rochleau, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Planning Director Interim Nicole Stickney, and Clerk to the Board Karin Milham.

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

**PUBLIC HEARING**

*Testimony Regarding Public Works Declaring Surplus of County Owned Property and Putting Items Up for Sale*

Director of Public Works Matt Mahoney addressed the Board regarding Public Hearing in accordance with RCW 36.34.040. The Franklin County Public Works Department maintains a fleet of vehicles and equipment, through the Motor Vehicle (ER&R) Fund, including: (1) a 1999 Chevy Crew Cab Pickup, (2) a 2002 Ford F250 Crew Cab Pickup, (3) a 1990 Mack Dump Truck, (4) a 2008 Mack Tractor, (5) a 1997 TC95 Plow (Norstar Industries), (6) a 1994 V-Box Sander. Mr. Mahoney has determined the vehicles and equipment listed, to have reached the end of their useful life for county purposes, and that the sale of said vehicles, through public auction, to be the most cost effective for the county.

The County published notice of its intention to sell County Property each week during two successive weeks in the County's legal newspaper.

Mr. Mahoney recommended the Board of Franklin County Commissioners declare the subject county property as surplus, and authorize the Public Works Director to dispose of the property via Public Auction to be held at Booker Auction Company, 31 Eltopia Road, Eltopia, Washington 99330 on Saturday, March 11, 2017, and to therefore have the County Auditor remove the property, as may be applicable, from the inventory list for the Motor Vehicle (ER&R) Fund.

Commissioner Koch recessed into a Public Hearing at 9:03 a.m., to accept public testimony regarding Public Works declaring surplus of County-owned property and putting items up for sale.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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Commissioner Koch asked for Public comment. Having none, Commissioner Koch closed the Public Hearing and reconvened the Regular meeting at 9:05 a.m., and called for a motion.

- ❖ *Commissioner Peck moved to approve County-owned property as surplus and authorization of disposal via public auction. Commissioner Miller seconded and the motion was carried. Resolution 2017-49*
- ❖ *Commissioner Peck moved to approve the Chair to sign on behalf of the Board and Franklin County, the subject titles in regards to the surplus of County property. Commissioner Miller seconded and the motion was carried.*

There was a brief discussion on the County roads and assessments of damage due to extreme weather conditions. Assessments are still being made to roads by qualified individuals from various departments.

Mr. Mahoney talked about the safety of the public driving around designated road closures and posted warning signs. Commissioner Peck initiated a discussion of options the County may have to prevent the public from putting themselves in possible danger by ignoring the signs.

**PUBLIC HEARING**

*Testimony regarding SUB 2016-06 Application to subdivide 24.96 acres into 22 single family residential lots*

Temporary Planning Manager Nicole Stickney addressed the Board regarding the SUB 2016-06 application to subdivide 24.96 acres into 22 single family residential lots. At the regularly scheduled Planning Commission hearing on February 7, 2017 the Franklin County Planning Commission voted to forward a positive recommendation for this application to the Board of County Commissioners subject to six (6) findings of fact and six (6) conditions of approval. Ms. Stickney gave clarification on a few of the conditions.

Commissioner Koch recessed into a Public Hearing at 9:40 a.m., to accept public testimony regarding SUB 2016-06 Application to subdivide 24.96 acres into 22 single family residential lots.

Commissioner Peck asked for clarification of which party would be responsible (applicant, developers and final owners) if conditions were not met.

Commissioner Koch asked for Public comment. Having none, Commissioner Koch closed the Public Hearing and reconvened the Regular meeting at 9:54 a.m., and called for a motion.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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- ❖ *Commissioner Peck moved to approve SUB 2016-06 Application to Subdivide 24.96 Acres into 22 Single Family Residential Lots. Commissioner Miller seconded and the motion was carried. Resolution 2017-50*

**LEGISLATIVE UPDATE**

Mr. Jim Potts gave the Board an update on the bills that have passed and the status of others.

- 5010 and 5239, two water bills that have passed the Senate
- 1376 Paint Stewardship is in House rules.
- The 1% property tax bill did not pass, but will most likely be implemented in the Budget bill
- 1594 and 1595 Public Records Request in House rules
- 1113 Excess Liquor Revenue Distribution in House rules

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

2/22/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 2/22/2017

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00314388 -	00314579	\$ 479,324.95
Department of Revenue Tax Remittance			2,157.13
			<b>\$ 481,482.08</b>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 202,218.43	\$ 857.16	\$ 203,075.59
Auditor O & M	3,497.71	-	3,497.71
Election Equipment Revolving	274.28	-	274.28
Crime Victims/Witness Assst	2,747.59	-	2,747.59
Jail Commissary	2,801.74	-	2,801.74
Enhanced 911	24.72	-	24.72
County Roads	162,731.40	602.76	163,334.16
Solid Waste	3,258.50	-	3,258.50
Law Library	11,540.36	-	11,540.36
Ending Homelessness	3,520.00	-	3,520.00
Distressed Cmty LTGO DS	52.39	-	52.39
TRAC Operations	28,978.78	566.58	29,545.36
Franklin County RV Park	-	6.11	6.11
Motor Vehicle	57,679.05	124.52	57,803.57
	<b>\$ 479,324.95</b>	<b>\$ 2,157.13</b>	<b>\$ 481,482.08</b>

In the amount of: \$ 481,482.08

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Carroll*

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
*Maisey Stein*  
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of February 22, 2017 for payment of payroll totaling \$481,482.08. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

3/1/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/1/2017

*Bob Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00314779 - 00314962	\$ 474,985.28
Funds not released due to cash deficit and warrant #'s have not been issued:		
290 Financial Software GO Bond D/S	108,168.75	108,168.75
		<u>\$ 583,154.03</u>

Fund Expenditures	Checks Issued	Checks Not Issued	Total
Current Expense	\$ 346,073.98		\$ 346,073.98
Election Equipment Revolving	26,166.35		26,166.35
Trial Court Improvement Fund	4,775.69		4,775.69
Jail Commissary	2,912.72		2,912.72
Enhanced 911	960.01		960.01
County Roads	10,548.02		10,548.02
Solid Waste	547.71		547.71
Veteran's Assistance	601.00		601.00
Ending Homelessness	34,434.71		34,434.71
Financial Software GO Bond D/S		108,168.75	108,168.75
TRAC Renewal and Replace	206.33		206.33
TRAC Operations	21,629.98		21,629.98
Franklin County RV Park	2,671.81		2,671.81
Motor Vehicle	23,456.97		23,456.97
	<u>\$ 474,985.28</u>	<u>\$ -</u>	<u>\$ 583,154.03</u>

In the amount of: \$ 583,154.03

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Leif*

Vouchers Audited By:

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

*Maisey Stein*  
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 1, 2017 for payment of payroll totaling \$583,154.03. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

*Approval of County Roads and Motor Vehicle Payroll*

March 1, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 1, 2017  
move that the following warrants be approved for payment.

*[Signature]*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00314581-00314582	\$ 2,666.47
Net EFT Payroll Checks	00003163-00003196	49,551.40
Deduction and Contribution Checks	00314583-00314596	81,068.38
	<b>Total</b>	<b>\$ 133,286.25</b>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00314580	\$ 1,384.37
Net EFT Payroll Checks	00003158-00003162	4,938.02
Deduction and Contribution Checks	00314587-00314609	13,748.16
	<b>Total</b>	<b>\$ 20,070.55</b>
 <b>Grand Total All Payrolls</b>		 <b>\$ 153,356.80</b>

In the total amount of **\$153,356.80** (\$133,286.25 + \$20,070.55)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0

*[Signature]*  
The attached payroll has been approved by Auditor or Deputy

*[Signature]*  
Payroll Prepared By Kristy Davis

❖ *Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$153,356.80. Commissioner Miller seconded and the motion was carried.*





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

*Salary Clearing, Emergency Management and Irrigation*

March 1, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Action: As of this date, March 1, 2017   
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00314721-00314739	\$ 17,972.55
Net EFT Payroll Checks	00003197-00003431	364,477.34
Deduction and Contribution Checks	00314758-00314778	522,654.39
	<b>Total</b>	<b>\$ 905,104.28</b>
 <b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00003432-00003436	\$ 8,606.39
Deduction and Contribution Checks	00314740-00314757	11,318.16
	<b>Total</b>	<b>\$ 17,925.55</b>
	<b>Grand Total All Payroll</b>	<b>\$ 923,029.83</b>

In the total amount of **\$923,029.83** (\$905,104.28 + \$17,925.55)

The motion was seconded by  and passed by a vote of 3 to 2.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Kristy Davis

❖ *Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$93,029.83. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

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*Approval of Consent Agenda*

- Resolution 2017-51 Approval of 2016-2018 Local 874-CH Collective Bargaining Agreement
- Resolution 2017-52 Approval of 2017 VEBA Contributions for Bi-County Non-Bargaining Employees
- Resolution 2017-53 Approval of Separation Agreement and Release-Crisis Response Non-Bargaining Employees
- Resolution 2017-54 Approval of 2016 Safe Driving, Length of Service, and Attendance Awards
- Resolution 2017-55 Approval of Grant Agreement 2017-HHAA-CAC-ABD between Benton and Franklin Human Services and Community Action Connections
- Resolution 2017-56 Approval of Agreement 2017-HHAA-CBVC with Columbia Basin Veterans Coalition
- Resolution 2017-57 Approval of Contract Amendment with Tri-Cities Monitoring
- Approval to Hire Planning and Building Director at Grade 20 Step 7
- Approval of February 20, 2017 Emergency Board of Commissioners Meeting Minutes
- *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*

**ADMINISTRATION OFFICE BUSINESS**

- Administrator Keith Johnson presented the Board with a Temporary Change to Administrative Support Specialist Position in Planning and Building Department. Mr. Johnson explained that due to the vacancies in the Planning and Building Department, it has required additional work from the Administrative Support Staff. Mr. Johnson also requested that the new Planning and Building Director be given time to review and analyze the current operations before any additional hiring of a Deputy position.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 1, 2017**

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- ❖ *Commissioner Peck moved to approve Resolution 2017-58 Temporary Change to Administrative Support Specialist Position in Planning and Building Department Consent Agenda. Commissioner Miller seconded and the motion was carried.*

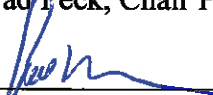
**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 10:34 a.m.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Robert Koch, Chair

  
\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

**ATTEST:**

\_\_\_\_\_  
Clerk to the Board