



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting and Public Hearing Wednesday, April 19, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:10 am** **PUBLIC HEARING**
2017-2022 Transportation Improvement Program Amendment 1
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman (Resolution 2017-100 pending approval)
- 9:10 am – 9:20 am** **LEGISLATIVE UPDATE**
Mr. Jim Potts and Mr. Zac Kennedy
- 9:20 am - 9:25 am** **PUBLIC COMMENT**
- 9:15 am - 9:20 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-101 Grant Agreement 2017-HHAA-TSA between Benton-Franklin Counties Human Services and The Salvation Army
2. Resolution 2017-102 Closing Out Petty Cash Revolving Funds Which Are No Longer In Use In Crisis Response Unit
3. Resolution 2017-103 Approval for Transfer of Copier from Human Resources to Coroner
4. Resolution 2017-104 Amending the State 911 Contract E17-013 for 2016 for a Reduced Amount of \$2,700
5. Resolution 2017-105 Affirming Resolution 2017-97 Regarding Elected Officials Salary for 2017 Year
6. Resolution 2017-106 Authorizing Public Works Department to Procure a 2017 Ford Explorer and Two 2017 Motor Graders
7. Resolution 2017-107 Reappointing Linda Mays to the Board of Equalization
8. Resolution 2017-108 Reappointing Alecia Greenaway to the Board of Equalization
9. Resolution 2017-109 Appointing Curtis McGary to the Board of Equalization

9:20 am - 9:35 am ADMINISTRATION OFFICE BUSINESS

- **Approval of Interlocal Agreement Regarding Superior Court Information Technology Services between Benton and Franklin Counties**
(Resolution 2017-110 pending approval)
Presented by Judge Ekstrom and Superior Court Administrator Pat Austin
- **Discussion with CGI Communications Video Information via Phone**

9:35 am - 9:40 am PUBLIC COMMENT

9:40 am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND
PUBLIC HEARING
APRIL 19, 2017**

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Superior Court Judge Alex Ekstrom, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Human Resources Coordinator Isabel Bahena, Superior Court Administrator Patricia Austin, Chief Deputy Treasurer Andrew Hicks, County Engineer Craig Erdman, Public Works Director Matt Mahoney, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

LEGISLATIVE UPDATE

Mr. Jim Potts and Mr. Zac Kennedy did not have much to report as the House is getting ready to shut down. The House has passed thirteen bills and the Senate has passed seven of those thirteen. Two hearings are scheduled for this week. No further information was given on the Hurst bill this week.

PUBLIC HEARING

Commissioner Koch recessed into a Public Hearing at 9:10 a.m., to accept public testimony regarding the 2017-2022 Transportation Improvement Program Amendment 1.

Public Works Director Matt Mahoney and County Engineer Craig Erdman presented the Board with Resolution 2017-2022 which entails the following;

RCW 36.81.121 requires counties to prepare and annually update their Six-Year Transportation Improvement Program (TIP) pursuant to one or more public hearings and to file a copy of the adopted TIP with the Washington State Department of Transportation (WSDOT) and the County Road Administration Board (CRAB). The TIP represents the County's priority transportation improvements and is a perpetual planning and project management tool for federal, state, and local governments. The TIP may be amended after it is adopted to add, delete, and amend projects to accommodate cost, schedule, scope and funding changes.

The County's TIP not only lists the specific projects, but also documents the planned schedule and cost for each project phase (preliminary engineering, right-of-way acquisition, and construction).



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On June 29, 2016, the Board of Franklin County Commissioners approved Franklin County's transportation improvement plan for 2017-2022 (Res. 2016-260). Since the adoption of the TIP in June, the plan will need to be amended to add projects due to a current call-for-projects, or project scheduling issues.

2017-2022 TIP recommended changes include:

- 2015 & 2016 Franklin County Safety Improvements (CRP 612) - add to the TIP. The project was awarded to Culbert Construction in October 2016 and was expected to be constructed in that year. Due to a record winter snowfall; construction was pushed back to Spring 2017. This project is 100% funded with FHWA HSIP funds and does not impact the County Road budget.
- Basin City Alternative Transportation Route Improvement (CRP 609) - add to the TIP. The project was scheduled to be constructed in the fall of 2016 but missed its window for construction and the County Road budget does not have the funds available for 2017. However, because the County is actively seeking additional funds through a recent call for TAP grant funds, this project will need to be re-added to the current TIP.
- Coyan Bridge #200-9.93 Replacement - add to the TIP. FHWA Bridge program recently had a call for projects. The County submitted three (3) bridges for replacement. In order to be eligible for grant funds, Coyan Bridge #200-9.93 will need to be listed in the County's TIP. This project is for the replacement of a structurally deficient 86' timber bridge to be replaced with pre-stressed concrete decked bulb-tee girder structure. The total project cost is estimated at \$890,868 with a 13.5% County match, if awarded the grant funds, the project's budget will be programmed into the County's Road budget.

Commissioner Koch asked for Public comment. Having none, Commissioner Koch closed the Public Hearing and reconvened the Regular meeting at 9:18 a.m and called for a motion.

- ❖ ***Commissioner Peck moved to approve Resolution 2017-100 approving 2017-2022 Transportation Improvement Program Amendment 1. Commissioner Miller seconded and the motion carried.***

PUBLIC COMMENT

Human Services Director Kyle Sullivan updated the Board with information pertaining to the Benton County Commissioners and their desire to move forward with Rick Weaver as the Mental Health Consultant. The Commissioners had a brief discussion on the prospect of Lourdes and Kadlec assisting in the consulting and transition of the process to become compliant by the year 2020. Commissioner Peck asked for Commissioner Koch to look into the responsibilities of Greater Columbia Behavior Health's role in obtaining a consultant.



**FRANKLIN COUNTY, WASHINGTON
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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

4/19/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 4/19/2017

Bond Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00316950 -	00317103	\$ 470,383.78
Department of Revenue Tax Remittance			980.68
			<u>\$ 471,364.46</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 172,544.23	\$ 1,535.73	\$ 174,079.96
Election Equipment Revolving	359.38	-	359.38
Growth Management	3,876.50	-	3,876.50
Enhanced 911	520.00	-	520.00
County Roads	212,185.24	(32.00)	212,153.24
Solid Waste	1,173.96	211.74	1,385.70
Veteran's Assistance	684.00	-	684.00
Ending Homelessness	15,103.50	-	15,103.50
TRAC Operations	12,123.60	(1,099.84)	11,023.76
Franklin County RV Park	3,366.29	12.81	3,379.10
Motor Vehicle	48,447.08	352.24	48,799.32
	<u>\$ 470,383.78</u>	<u>\$ 980.68</u>	<u>\$ 471,364.46</u>

In the amount of: \$ 471,364.46

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Beston*

Matt Beston
The attached vouchers have been approved by Auditor or Deputy:
Matt Beston

Vouchers Audited By:
Maisey Stein
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 19, 2017 for payment of payroll totaling \$471,364.46. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND
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APRIL 19, 2017**

Salary Clearing, Emergency Management and Irrigation

April 19, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 19, 2017 Burdick
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00316770-00316791	\$ 17,649.84
Net EFT Payroll Checks	00004038-00004277	395,506.56
Deduction and Contribution Checks	00316371-00316369	280,181.77
	Total	\$ 693,318.17
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00004034-00004037	\$ 7,333.52
Deduction and Contribution Checks	00316764-00316769	5,299.87
	Total	\$ 12,633.39
	Grand Total All Payrolls	\$ 705,951.56

In the total amount of **\$705,951.56** (\$693,318.17 + \$12,633.39)

The motion was seconded by Peck and passed by a vote of 3 to 0.

Mark Burk
The attached payroll has been approved by Auditor or Deputy

Kristy Davis
Payroll Prepared by Kristy Davis

❖ **Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$705,951.56. Commissioner Miller seconded and the motion was carried.**



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❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*

ADMINISTRATION OFFICE BUSINESS

- County Administrator Keith Johnson presented the Board with Resolution 2017-110 which allows Judges to access their files from Benton County or Franklin County using the Odyssey software program.
- ❖ *Commissioner Peck moved to approve Resolution 2017-110 of Interlocal agreement regarding Superior Court information technology services between Benton and Franklin Counties. Commissioner Miller seconded and the motion carried.*



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- CGI Communications Representative Nicole Rongo shared with the Board the Video Information services her company provides. Ms. Rongo explained the process of making a video designed to promote tourism, welcome future families and residents, and recruit new business and industry for Franklin County.

- Administrator Keith Johnson thanked Mitchell Newell for his service to the County as a Board Member of the Board of Equalization and awarded him with a certificate of appreciation.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:41 a.m.

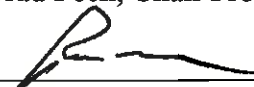
**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:


Clerk to the Board