



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

**Regular Board Meeting**  
**Wednesday, May 17, 2017**  
1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room*  
*Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:03 am**    **FINAL SIGNATURE VALENCIA PHASE 2 PLAT**  
*Planning Director Loren Wiltse*
- 9:03 am – 9:05 am**    **CERTIFICATE OF GOOD PRACTICE**  
*Presented to Public Works Department*
- 9:05 am – 9:10 am**    **PUBLIC COMMENT**
- 9:10 am - 9:15 am**    **OFFICE BUSINESS**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-129 First Amendment to Personal Services Contract between Tri-Cities Monitoring and Benton-Franklin Counties Juvenile Justice Center
2. Resolution 2017-130 Authorization to Approve Bid from Monarch Machine and Tool Company to Install Cuff Ports in Doors of Corrections Center
3. Resolution 2017-131 Continuing Relationships with the Washington Counties Risk WCRP and the Related Appointments and Designations of -for Each Member County
4. Resolution 2017-132 Professional Services Agreement with Attorney Nickolas Ward to Represent Indigent Persons for Conflict-Bindover in Franklin County District Court
5. Resolution 2017-133 Professional Services Agreement with Attorney Nickolas Ward to Represent Indigent Persons for Legal Financial Obligations in Franklin County Superior Court
6. Resolution 2017-134 Professional Services Agreement with Attorney Nickolas Ward to Represent Indigent Persons in Benton -Franklin County Juvenile Court
7. Resolution 2017-135 Professional Services Agreement with Jeff Porteous to Provide Public Defense Investigations Services
8. Metro Interlocal Agreement with Local Narcotics Control Program and Metropolitan Controlled Substance Enforcement Group
9. November 8 and 9, 2016 Commissioners' Meeting Minutes
10. November 30, 2016 Commissioners' Meeting Minutes
11. May 3, 2017 Commissioners' Meeting Minutes

**9:15 am - 9:25 am      ADMINISTRATION OFFICE BUSINESS**

1. Office Business  
Executive Session (if necessary)

**9:25am - 9:30 am      PUBLIC COMMENT**

**9:30 am                  ADJOURN**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
MAY 17, 2017

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## CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller was excused.

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Administrative Office Assistant Shirley Jones and Clerk to the Board Karin Milham

## PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

Planning Director Loren Wiltse addressed the Board with a final plat for the Valencia Phase 2.

- ❖ *After brief review Commissioner Peck moved to approve authorization for Chair to sign the final plat of Valencia Phase 2. Commissioner Koch seconded and the motion was carried.*

## CERTIFICATE OF GOOD PRACTICE

Commissioner Koch presented a Certificate of Good Practice that was approved by resolution of the County Road Administration Board. Commissioner Koch commended County Engineer Craig Erdman and Public Works Director Matt Mahoney for their hard work and dedication to receive this certificate.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 17, 2017**

**OFFICE BUSINESS**

*Salary Clearing, Emergency Management and Irrigation*

May 17, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 17, 2017  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00318077-00318097	\$ 18,381.89
Net EFT Payroll Checks	00004599-00004829	387,566.22
Deduction and Contribution Checks	00318104-00318118	277,233.66
	<b>Total</b>	<b>\$ 683,181.77</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00004595-00004598	\$ 7,332.93
Deduction and Contribution Checks	00318098-00318103	5,301.51
	<b>Total</b>	<b>\$ 12,634.44</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 695,816.21</b>

In the total amount of **\$695,816.21** (\$683,181.77 + \$12,634.44)

The motion was seconded by  and passed by a vote of 2 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared by Kristy Davis

❖ **Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$695,816.21. Commissioner Koch seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 17, 2017**

*Approval of County Roads and Motor Vehicle Payroll*

May 17, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 17, 2017  
move that the following warrants be approved for payment.

*[Signature]*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00318401-00318403	\$ 3,251.80
Net EFT Payroll Checks	00004830-00004862	44,193.12
Deduction and Contribution Checks	00318414-00318426	76,488.92
	Total	<u>\$ 123,933.84</u>
<b>Motor Vehicle</b>		
Net Payroll Checks	00318404	\$ 1,392.13
Net EFT Payroll Checks	00004863-0004867	5,006.59
Deduction and Contribution Checks	00318405-00318413	12,246.39
	Total	<u>\$ 18,645.11</u>
<b>Grand Total All Payrolls</b>		<u>\$ 142,578.95</u>

In the total amount of **\$142,578.95** (\$123,933.84 + \$18,645.11)

The motion was seconded by *[Signature]* and passed by a vote of 2 to 0.

*[Signature]*  
The attached payroll has been approved by Auditor or Deputy

*[Signature]*  
Payroll Prepared by Kristy Davis

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$142,578.95. Commissioner Koch seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 17, 2017**

*Approval of Fund Expenditure Warrants*

5/17/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 5/17/2017

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00318427 -	00318574	\$ 256,543.08
Department of Revenue Tax Remittance			822.11
			<u>\$ 257,365.19</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 200,060.47	\$ 557.55	\$ 200,618.02
Auditor O & M	72.81	-	72.81
Courthouse Facilitator Program	1,110.00	-	1,110.00
Jail Commissary	6,194.36	-	6,194.36
County Roads	6,551.92	-	6,551.92
Solid Waste	547.71	-	547.71
Law Library	11,423.06	-	11,423.06
Veteran's Assistance	1,344.47	-	1,344.47
Ending Homelessness	10,714.35	-	10,714.35
TRAC Operations	10,187.07	253.06	10,440.13
Franklin County RV Park	262.83	11.50	274.33
Motor Vehicle	8,074.03	-	8,074.03
	<u>\$ 256,543.08</u>	<u>\$ 822.11</u>	<u>\$ 257,365.19</u>

In the amount of: \$ 257,365.19

The motion was seconded by: *PK*

And passed by a vote of: 2 to 0

Reviewed by County Administrator: *WJH*

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
*Maisy Stein*  
Maisy Stein

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 17, 2017 for payment of payroll totaling \$257,365.19. Commissioner Koch seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 17, 2017**

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*Approval of Consent Agenda*

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11. May 3, 2017 Commissioners' Meeting Minutes

***❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion was carried.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 17, 2017**

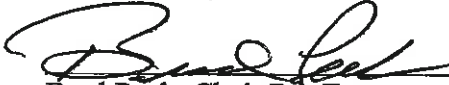
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**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 9:21 a.m.


**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

  
\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

**ATTEST:**

  
\_\_\_\_\_  
Karin Melham  
Clerk to the Board