



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting
Wednesday, May 24, 2017
1016 North 4th Avenue

Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am** **CONDITIONAL USE PERMIT 2017-01 CONSTRUCTION OF AN ASSISTED LIVING FACILITY** (*Resolution 2017-139 upon approval*)
Presented by Planning Director Loren Wiltse
- 9:15 am - 9:20 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-136 Personal Service Contract with Julie Elmenhurst

2. Resolution 2017-137 Approval of Annual Risk Exposure Self-Assessment for Franklin County
3. Resolution 2017-138 Standard Resolution for Execution of Professional Services Contract

9:20 am - 9:25 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
Executive Session (if necessary)

9:25 am - 9:30 am PUBLIC COMMENT

9:30 am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 24, 2017**

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller was excused.

Staff Present: County Administrator Keith Johnson, Undersheriff Dan McCary, Human Resources Director Carlee Nave, Building and Planning Director Loren Wiltze, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

Planning Director Loren Wiltse presented the Board with a Conditional Use Permit 2017-01 Construction of an Assisted Living Facility.

❖ After a brief discussion Commissioner Peck moved to approve CUP 2017-01 subject to the 6 findings of fact, 9 conditions of approval and one additional requirement not specified in this package. That is, the developers provide evidence of City of Pasco concurrence on Franklin County Issuance of any building permits pursuant to this project. Commissioner Koch seconded and the motion was carried. Resolution 2017-139

PUBLIC COMMENT

Ms. Michelle Andres inquired of the Board, to where she might obtain a copy of the Economic Development Plan. Commissioner Peck referred her to County Administrator Keith Johnson for this information.

Mr. Hector Alamillo brought two concerns before the Board. The first was to request code enforcement review on a nearby property and the second was a request to place speed tables on Wernett Road.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 24, 2017**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

05/24/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 05/24/2017 *Boyd*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00318616 - 00318764** **\$876,841.39**

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$108,286.78
ELECTION EQUIP REVOLVING	\$229.08
CRIME VICTIMS WITNESS	\$2,880.65
BOATING SAFETY	\$121.12
ENHANCED 911	\$52,001.27
COUNTY ROADS	\$490,075.98
SOLID WASTE	\$3,205.12
VETERAN'S ASSISTANCE	\$1,177.00
ENDING HOMELESSNESS	\$12,601.26
CRIMINAL JUSTICE 003 CONST FND	\$85,000.00
TRAC RENEWAL AND REPLACE	\$648.11
TRAC OPERATIONS	\$13,093.28
FRANKLIN COUNTY RV PARK	\$8,092.42
MOTOR VEHICLE	\$89,489.31

In the amount of: **\$876,841.39**

The motion was seconded by: *Peck*

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: *Jeff Burckhard*

The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard
Jeff Burckhard

Vouchers Audited By:
Maisey Stein
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 24, 2017 for payment of payroll totaling \$876,841.39. Commissioner Koch seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 24, 2017**

Approval of Consent Agenda

1. Resolution 2017-136 Personal Services Contract with Julie Elmenhurst
2. Resolution 2017-137 Approval of the Annual Risk Exposure Self-Assessment for Franklin County
3. Resolution 2017-138 Standard Resolution for Execution of Professional Services Contract

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

Commissioner Peck mentioned loans are available to existing small businesses as well as new start-up businesses through the Columbia Regional Economic Development Trust, a division under the Benton-Franklin Council of Governments.

Commissioner Koch added that Hanford Area Economic Investment Fund (HAEIF) also finances projects that expand and diversify local industry and create living wage jobs in Benton and Franklin Counties, Washington.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:08 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Handwritten signature of Robert Koch in blue ink.

Robert Koch, Chair

Handwritten signature of Brad Peck in blue ink.

Brad Peck, Chair Pro Tem

Handwritten signature of Rick Miller in blue ink.

Rick Miller, Member

ATTEST:

Handwritten signature of Karin Melham in blue ink.
Clerk to the Board