



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting
Wednesday, May 31, 2017
1016 North 4th Avenue

Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:10 am** **ADOPTING FRANKLIN COUNTY BACKGROUND CHECK POLICY** (*Resolution 2017-140 upon approval*)
Presented by Human Resources Director Carlee Nave
- 9:10 am - 9:15 am** **PUBLIC COMMENT**
- 9:15 am - 9:20 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-141 Approval of Lease of a Neopost IN-700 Digital Mailing System from NW Mailing Inc.

2. Resolution 2017-142 Approval of Creation of Temporary Part-time Call Receiver Position
3. Resolution 2017-143 Approval of Rural Arterial Program Amendment #1 CRP-605 Pasco-Kahlotus Road
4. Resolution 2017-144 Approval of 2017 Franklin County Public Works Department Organization Chart
5. Resolution 2017-145 Approval of E911 CAD Maintenance Agreement and Renewal Quote with Hexagon Corporation
6. Resolution 2017- 146 Approval of Third Amendment to Professional Service Agreement PSA-2015-16-Adolphsen-00
7. Resolution 2017-147 Approval of Personal Services Contract with Crest Counseling Services, P.S.
8. Ordinance 2017-04 Approval of Text Amendment to Franklin County Code 17.66.025 Prohibited Land Uses
9. February 15, 2017 Commissioners' Meeting Minutes
10. May 17, 2017 Commissioners' Meeting Minutes
11. May 24, 2017 Commissioners' Meeting Minutes

9:20 am - 9:30 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
 - Dominion Voting System

Executive Session (if necessary)

9:30 am - 9:35 am PUBLIC COMMENT

9:35 am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 31, 2017**

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller.

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Chief Deputy Andrew Hicks and Clerk of the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

ADOPTING FRANKLIN COUNTY BACKGROUND CHECK POLICY

Human Resources Director Carlee Nave presented the Board with Resolution 2017-140 regarding Franklin County background check policy. Ms. Nave mentioned that this would exclude the Sheriff's office, as they do extended background checks.

After brief discussion, the Commissioners requested Ms. Nave change the verbiage for clarification and bring it back to the next meeting.

PUBLIC COMMENT

Mr. Steve Schlegel came before the Board to express his concern with a specific building code dilemma he was dealing with. When Mr. Schlegel started building on his property it was in Franklin County boundaries. Since then, his property has become part of the City of Pasco, causing some difficulties in obtaining documents needed to complete his building without starting the process over from the beginning. Commissioner Peck requested Planning and Building Director Loren Wiltze look into this situation and amend the code to correct this problem for Mr. Schlegel, as well as applicants that may come across this situation in the future.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 31, 2017**

OFFICE BUSINESS

Salary Clearing and Emergency Management Payroll

May 31, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 31, 2017 Bud Peck
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00318765-00318764	\$ 14,690.08
Net EFT Payroll Checks	00004872-00005108	372,793.89
Deduction and Contribution Checks	00318963-00318980	524,188.27
	Total	<u>\$ 911,672.24</u>
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00004868-00004871	\$ 6,603.86
Deduction and Contribution Checks	00318598-00318615	11,326.23
	Total	<u>\$ 17,930.09</u>
	Grand Total All Payrolls	<u>\$ 929,602.33</u>

In the total amount of **\$929,602.33** (\$911,672.24 + \$17,930.09)

The motion was seconded by Bud Peck and passed by a vote of 3 to 0.

Mary Beala
The attached payroll has been approved by Auditor or Deputy

Kristy Davis
Payroll Prepared by Kristy Davis

❖ *Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$929,602.33. Commissioner Koch seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 31, 2017**

Approval of Fund Expenditure Warrants

05/31/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.086, expense reimbursement claims.

Action: As of this date, 05/31/2017 Beck Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00318785 - 00318962 \$537,804.45
\$0.00
\$0.00

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$206,168.65
AUDITOR O & M	\$505.16
COURTHOUSE FACILITATOR	\$1,075.00
TRIAL COURT IMPROVEMENT	\$990.98
BOATING SAFETY	\$468.05
COUNTY ROADS	\$296,276.62
SOLID WASTE	\$228.09
VETERAN'S ASSISTANCE	\$1,049.16
ENDING HOMELESSNESS	\$4,173.74
TRAC OPERATIONS	\$3,317.56
MOTOR VEHICLE	\$23,351.44

In the amount of: \$537,804.45

The motion was seconded by: Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Beaton

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Voucher Audited By:
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 31, 2017 for payment of payroll totaling \$537,804.45. Commissioner Koch seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 31, 2017**

Approval of Consent Agenda

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❖ ***Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 31, 2017**

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:02 a.m.

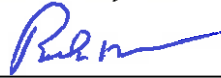
**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board