



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

#### **Regular Board Meeting Wednesday, July 19, 2017 1016 North 4th Avenue**

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am CALL TO ORDER**
- 9:00 am PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am PUBLIC COMMENT**
- 9:05 am – 9:10 am OFFICE BUSINESS**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-205 Approval of County Program Agreement with DSHS Agreement 1763-94972 for CSEC Taskforce Support
2. Resolution 2017-206 Approval of Personal Services Contract between Benton Franklin Counties Human Services and Lourdes Health Network
3. Resolution 2017-207 Approval of Agreement for Temporary Use of County Right-of-Way (Muddawg Fit Events LLC)
4. Resolution 2017-208 Approval of Local Agency Real Estate Professional Service Agreement Supplement # 1 UFS 602

5. Resolution 2017-209 Approval of Local Agency Real Estate Professional Service Agreement Supplement # 1 UFS 605
6. Resolution 2017-210 Approval of 2017-2018 Bailiffs Collective Bargaining Agreement
7. Renewal of Professional Services Agreement with Larry Zeigler as the Office of Public Defense Manager 2017-2019
8. Approval of June 7, 2017 Commissioners' Meeting Minutes
9. Approval of July 12, 2017 Commissioners' Meeting Minutes

**9:10 am – 9:20am**

**ADMINISTRATION OFFICE BUSINESS**

1. Authorizing an Interfund loan from the 2017 Franklin County Reserve fund (miscellaneous fund 100) to the 2017 County Roads fund (miscellaneous fund 150) Resolution 2017-211 upon approval
2. Executive Session (if necessary)

**9:20 am – 9:25 am**

**PUBLIC COMMENT**

**9:25 am**

**ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 19, 2017**

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**CALL TO ORDER**

Commission Chair Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Superior Court Administrator Patricia Austin, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

Commissioner Koch reminded the public that the Commissioners' Meeting on July 26, 2017 is cancelled due to the lack of a quorum.

**PUBLIC COMMENT**

Mr. Hector Alamillo readdressed his concerns to the Board about overgrown vegetation on 4604 Wernett Road. They have been given a third letter from Code Enforcement and still nothing has been done.

Mr. Rafat Shirinzadeh lives on 4616 Wernett Road and his property is adjacent to 4604. Mr. Shirinzadeh addressed his concerns of fire hazard to his children's play area and his shed which is located on the same side as the overgrown lot. Mr. Shirinzadeh has spoken with the County Code Enforcer and has done everything according to the law in hopes that this issue would be resolved.

The Commissioners were in agreement that the Franklin County Code Policy needed to be reviewed and updated in order to resolve the vegetation overgrowth issue now, as well as in the future. Commissioner Peck stated that he would get with Administrator Keith Johnson and Planning Director Loren Wiltze to discuss this matter.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 19, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

7/19/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 7/19/2017 Brend Beck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00320987 -	00321170	\$ 1,241,730.95
Department of Revenue Tax Remittance			1,945.05
			<u>\$ 1,243,676.00</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 508,321.60	\$ 1,808.91	\$ 510,130.51
Auditor O & M	26,707.62	30.33	26,737.95
Election Equipment Revolving	9,729.34	-	9,729.34
Courthouse Facilitator Program	1,075.00	-	1,075.00
Trial Court Improvement Fund	965.74	-	965.74
Jail Commissary	4,510.46	-	4,510.46
County Roads	241,801.75	77.40	241,879.15
Solid Waste	1,952.57	-	1,952.57
2nd Quarter % Excise Tax Fund	250,132.56	-	250,132.56
Rental Car Excise Tax	18,045.00	-	18,045.00
Veteran's Assistance	2,976.46	-	2,976.46
Ending Homelessness	29,388.82	-	29,388.82
1999 Distressed Capital GO Bonds	25,000.00	-	25,000.00
TRAC Renewal and Replace	19.01	-	19.01
TRAC Operations	40,218.69	4.21	40,222.90
Franklin County RV Park	826.46	6.11	832.57
Motor Vehicle	80,059.87	18.09	80,077.96
	<u>\$ 1,241,730.95</u>	<u>\$ 1,945.05</u>	<u>\$ 1,243,676.00</u>

In the amount of: \$ 1,243,676.00

The motion was seconded by: [Signature]

And passed by a vote of: 3 to 0

Reviewed by County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
[Signature]  
Matt Beston

Vouchers Audited By:

[Signature]  
Maisy Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 19, 2017 for payment of payroll totaling \$1,243,676.00. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 19, 2017**

*Salary Clearing, Emergency Management and Irrigation*

July 19, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 19, 2017 Bruce Peck  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00320797-00320824	\$ 22,256.22
Net EFT Payroll Checks	00005738-00005975	391,160.37
Deduction and Contribution Checks	00320831-00320845	299,928.56
	<b>Total</b>	<b>\$ 713,345.15</b>
 <b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00005734-00005737	\$ 7,254.23
Deduction and Contribution Checks	00320825-00320830	5,524.98
	<b>Total</b>	<b>\$ 12,779.21</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 726,124.36</b>

In the total amount of **\$726,124.36** (\$713,345.15 + \$12,779.21)

The motion was seconded by Peck and passed by a vote of 3 to 0.

Wendy Beke  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared by Raul Ramirez

❖ *Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$726,124.36. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 19, 2017**

*Approval of County Roads and Motor Vehicle Payroll*

July 19, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.080, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 19, 2017  
move that the following warrants be approved for payment.

*Bud Koh*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00320674-00320679	\$ 5,548.95
Net EFT Payroll Checks	00005700-00005733	49,467.93
Deduction and Contribution Checks	00320788-00320798	40,254.97
	Total	<u>\$ 95,271.85</u>
<b>Motor Vehicle</b>		
Net Payroll Checks	00320668-00320669	\$ 2,245.52
Net EFT Payroll Checks	00005695-00005699	6,535.70
Deduction and Contribution Checks	00320670-00320673	6,415.22
	Total	<u>\$ 15,196.44</u>
<b>Grand Total All Payrolls</b>		<u>\$ 110,468.29</u>

In the total amount of **\$110,468.29** (\$95,271.85 + \$15,196.44)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0

*[Signature]*  
The attached payroll has been approved by Auditor or Deputy

*[Signature]*  
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$110,468.29. Commissioner Miller seconded and the motion was carried.**



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JULY 19, 2017

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*Approval of Consent Agenda*

1. Resolution 2017-205 Approval of County Program Agreement with DSHS Agreement 1763-94972 for CSEC Taskforce Support
2. Resolution 2017-206 Approval of Personal Services Contract between Benton Franklin Counties Human Services and Lourdes Health Network
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5. Resolution 2017-209 Approval of Local Agency Real Estate Professional Service Agreement Supplement # 1 UFS 605
6. Resolution 2017-210 Approval of 2017-2018 Bailiffs Collective Bargaining Agreement
7. Renewal of Professional Services Agreement with Larry Zeigler as the Office of Public Defense Manager 2017-2019
8. Approval of June 7, 2017 Commissioners' Meeting Minutes
9. Approval of July 12, 2017 Commissioners' Meeting Minutes

❖ ***Commissioner Peck moved to approve the Consent Agenda with the exception of item six and seven which would be discussed and approved separately. Commissioner Miller seconded.***

- Item Six, Resolution 2017-210, Approval of 2017-2018 Bailiffs Collective Bargaining Agreement.

Superior Court Administrator Pat Austin reported difficulty in finding qualified applicants. The Courts have not been able to maintain the required number of Bailiffs causing a need to contract out for the positions and also causing unbudgeted expenses.

Commissioner Peck asked Chairman Koch for the motion on the table to be withdrawn, with concurrence from Commissioner Miller. Commissioner Miller concurred.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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- ❖ *Commissioner Peck then moved to approve the Consent Agenda with the removal of item seven, Professional Services Agreement with Larry Zeigler to be discussed and approved separately. Commissioner Miller seconded and the motion carried.*
- Commissioner Peck asked County Administrator Keith Johnson if there was a limit on the hours of service provided in the contract. The current contract did not limit service hours. The Commissioners agreed on the need to insert language to incorporate a limit of hours worked and policy if service exceeded the limit.
- ❖ *Commissioner Peck moved to approve item seven as amended with appropriate language allowing for 1,200 working hours per year, unless further adjusted or authorized by the Board. Commissioner Miller seconded and the motion carried.*

County Administrator Keith Johnson presented the Board with proposed Resolution 2017-211 Authorizing an Interfund loan from the 2017 Franklin County Reserve Fund (Miscellaneous Fund 100) to the 2017 County Roads Fund (Miscellaneous Fund 150). Damage incurred this winter as a result of the flooding and severe weather is estimated to exceed \$5,000,000. The County Roads fund does not have the necessary reserves to fund the total costs of repairs. Mr. Johnson requested the transfer of funds until Public Assistance Grants and FEMA reimburses the Public Works Department.

- ❖ *Commissioner Peck moved to approve Resolution 2017-211 Authorizing an Interfund loan from the 2017 Franklin County Reserve Fund (Miscellaneous Fund 100) to the 2017 County Roads Fund (Miscellaneous Fund 150). Commissioner Miller seconded and the motion carried.*

**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 9:54 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

  
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Brad Peck, Chair Pro Tem

  
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Rick Miller, Member

**ATTEST:**

  
\_\_\_\_\_  
Kevin Miller

Clerk to the Board