



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

#### **Regular Board Meeting Wednesday, September 27, 2017 1016 North 4th Avenue**

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am CALL TO ORDER**
- 9:00 am PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am WASHINGTON STATE UNIVERSITY EXTENSION UPDATE ON YOUTH, FAMILY AND COMMUNITY ENGAGEMENT**  
*Presented by AnaMaria Diaz Martinez*
- 9:15 am – 9:30 am BUREAU OF LAND MANAGEMENT UPDATE**  
*Presented by Border Field Office Manager Lindsey Babcock*
- 9:30 am – 9:45 am FRANKLIN COUNTY TO BECOME A MID-ADOPTER WITH A TRANSITION YEAR**  
*Presented by Benton-Franklin Counties Human Services Director Kyle Sullivan (Resolution 2017-286 upon approval)*
- 9:45am – 10:00 am INTER-BUDGET TRANSFER OF \$77,855 TO DEPARTMENT OF CORRECTIONS FOR PAYMENT OF KMB ARCHITECTS INVOICES**  
*Presented by County Administrator Keith Johnson (Resolution 2017-287 upon approval)*
- 10:00 am – 10:15 am CONDITIONAL USE PERMIT 2017-04 FOR ESTABLISHMENT OF A BREWERY TASTING ROOM**  
*Presented by Planning and Building Director Loren Wiltse and Consultant Nicole Stickney (Resolution 2017-288 upon approval)*

**10:15 am – 10:30 am PERSONAL SERVICES CONTRACT WITH AHBL INC.**

*Presented by Public Works Director Matt Mahoney  
(Resolution 2017-289 upon approval)*

**10:30 am – 10:35 am PUBLIC COMMENT**

**10:35 am – 10:40 am OFFICE BUSINESS**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-290 Authorizing lease of Copier/Printer for County Administration
2. Resolution 2017-291 Professional Services Agreement with Nicole Preszler for Public Defense Arraignment Services
3. Resolution 2017-292 Professional Services Agreement with Danielle Purcell for Criminal Defense in Franklin County Juvenile Court
4. Resolution 2017-293 Professional Services Agreement with Nicole Preszler for Criminal Defense Services
5. Resolution 2017-294 Interagency Agreement W2RCLCP-1719-FrCoPW-00036 between the State of Washington Department of Ecology and Franklin County
6. Resolution 2017-295 DSHS Agreement Number 1763-94242 with Department of Social and Health Services

**10:40 am – 11:05 am ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. Executive Session RCW 42.30.110 (1) (g) Evaluate Qualifications of applicant for employment or review performance of public employee
3. Executive Session RCW 42.30.110 (1) (b) and (c)  
Real Estate acquisition or site selection, real estate sale or lease

**11:05 am – 11:10 am PUBLIC COMMENT**

**11:10 am ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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**CALL TO ORDER**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Treasurer Josie Koelzer, Deputy Chief Treasurer Andrew Hickman, Public Works Director Matt Mahoney, AHBL Consultant Nicole Stickney, Human Resources Director Carlee Nave, Human Resources Assistant Donna Crisp, and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

**WASHINGTON STATE UNIVERSITY EXTENSION UPDATE**

AnaMaria Diaz Martinez presented the Board with updates on the WSU Youth, Family and Community Engagement program. There are 3 areas of engagement.

- **Health, Wellness, and Active Living Across the Life Span**  
Youth Advocates for Health: Youth Voice –Youth Choice: Health Rocks! This program teaches youth how to stay healthy and involves families with wholesome activities and education.
- **Human and Family Development**  
Strengthening Families Program for Parents and Youth 10-14 (SFP10-14) a nationally and internationally acclaimed prevention program to prevent or delay early onset use of drugs and alcohol.
- **Community Impact Projects**  
Policy Impact and Development Research is a partnership with Washington State Department of Health for two major projects: Marijuana Health Education Project and Challenges, Barriers, and Impact of Teen Fathers in the Tri-Cities.

**Strategies for Effective Eating Development- SEEDS**

Two hundred Franklin County families participated in this program. Curriculum supported parents and pre-school aged children 4-6 years of age with education on feeding styles and the impact of emotional coaching during meal times.



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Stress and Coping- SCRP is a curriculum and program for parents with children ages 9-12 years of age, which teaches strategies of coping that help youth move through controllable/uncontrollable situations. One hundred sixty Franklin County families participated in this project.

**BUREAU OF LAND MANAGEMENT (BLM) UPDATE**

District Manager Linda Clark and Border Field Manager Lindsey Babcock presented the Board with latest update with the Eastern Washington BLM District.

- Coeur d'Alene and Spokane Districts now serve under a single leadership, retaining their identities as two separate units with flexibility to share resources.
- The Resource Management Planning (RMP) revision effort in eastern Washington will provide objectives and direction for the management of approximately 425,000 acres of BLM administered lands.
- Eastern Washington Resource Advisory Council will hold its next meeting October 26<sup>th</sup> to focus on RMP and Juniper Dunes access road in Franklin County.
- BLM is ready to offer Franklin County 3.2 miles of ROW grant over public land, following the successful negotiations with private landowners.
- Law enforcement agreement is in place with the Franklin County Sheriff's Office to fund patrols at Juniper Dunes during peak use periods.
- Suppression agreements are in place with Franklin County Rural Fire Districts #3 and #5 that border the Juniper Dunes area.

**FRANKLIN COUNTY TO BECOME A MID-ADOPTER WITH A TRANSITION YEAR**

Benton-Franklin Counties Human Services Director Kyle Sullivan presented the Board with three basic options available to the County in regards to adoption changes in Behavioral Health program.

- Become a Mid-Adopter
- Become a Mid-Adopter with 1 year transition
- No Mid-Adoption

After a brief discussion on the options, the Commissioners brought their decision to a vote.



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- ❖ *Commissioner Miller moved to approve Resolution 2017-286 to execute as a Mid-Adopter with a 1 year transition. Commissioner Koch seconded and the motion carried 2:1. Commissioner Peck opposed.*

**INTER-BUDGET TRANSFER OF \$77,855.00 TO DEPARTMENT OF CORRECTIONS FOR PAYMENT OF KMB ARCHITECTS INVOICES.**

County Administrator Keith Johnson explained to the Board that the transfer of funds was necessary to cover costs that were not included in the budget last year.

- ❖ *Commissioner Peck moved to approve Resolution 2017-287, in the matter of requesting an inter-budget transfer of \$77,855.00 from the 2017 current expense Non-Departmental budget 101-700, line item 5000 Contingency, to the Corrections budget 101-540, Professional Services. Commissioner Miller seconded and the motion carried.*

**CONDITIONAL USE PERMIT- CUP 2017-04 FOR ESTABLISHMENT OF A BREWERY TASTING ROOM**

Planning and Building Director Loren Wiltse and AHBL Consultant Nicole Stickney presented the Board with an application of a Conditional Use Permit 2017-04 for the establishment of a brewery tasting room that would be open to the public.

After a brief discussion on proposed roads and establishing parking area requirements, the Commissioners agreed to change phrasing in this document that would require the owner to comply with the County codes.

- ❖ *Commissioner Peck moved to approve Resolution 2017-288, CUP 2017-04 subject to the 6 findings of fact and 9 conditions of approval with the following stipulation, and that is condition of approval 2 e. subparagraph i.i. which reads, the parking lot standards contained in FCC 17-78-090 and 17-078-120 will apply. The subparagraph will end after the word "apply" and strike everything after in that sentence. Commissioner Miller seconded and the motion carried.*

**PERSONAL SERVICES CONTRACT WITH AHBL INC.**

Public Works Director Matt Mahoney presented the Board with a Personal Services contract with AHBL.

- ❖ *Commissioner Peck moved to approve Resolution 2017-289 a Personal Services Contract between Franklin County and AHBL, Inc. providing for the periodic review and update of the County's Comprehensive Plan and Development Regulation, if necessary, to meet requirements of the GMA, RCW 26.70A.130. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

09/27/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 09/27/2017 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00324014 - 00324202	\$439,687.48
		\$0.00
		\$0.00

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$161,944.86
AUDITOR O & M	\$823.90
COURTHOUSE FACILITATOR	\$1,075.00
CLERK LFO COLLECTION	\$139.18
BOATING SAFETY	\$4.93
SHERIFF SEX OFFENDER GRANT	\$527.60
COUNTY ROADS	\$154,771.80
SOLID WASTE	\$511.71
LAW LIBRARY	\$11,684.57
VETERAN'S ASSISTANCE	\$3,101.69
ENDING HOMELESSNESS	\$12,387.22
TRAC OPERATIONS	\$4,229.40
FRANKLIN COUNTY RV PARK	\$673.77
MOTOR VEHICLE	\$87,811.85

In the amount of:	\$439,687.48
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The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

*[Signature]*  
Vouchers Audited By:  
Maisey Stein

1016 North 4<sup>th</sup> Avenue \*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 27, 2017 totaling \$439,687.48. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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*Approval of County Roads and Motor Vehicle Payroll*

September 27, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 27, 2017  
move that the following warrants be approved for payment.



<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00323902-00323903	\$ 2,392.25
Net EFT Payroll Checks	00007129-00007163	44,476.84
Deduction and Contribution Checks	00323905-00323917	79,904.07
	<b>Total</b>	<b>\$ 126,773.16</b>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00323904	\$ 1,368.62
Net EFT Payroll Checks	00007164-00007168	4,921.13
Deduction and Contribution Checks	00323918-00323926	12,313.88
	<b>Total</b>	<b>\$ 18,603.63</b>
<b>Grand Total All Payrolls</b>		<b>\$ 145,376.79</b>

In the total amount of **\$145,376.79** (\$126,773.16 + \$18,603.63)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$145,376.79. Commissioner Miller seconded and the motion was carried.**





**FRANKLIN COUNTY, WASHINGTON  
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*Approval of Consent Agenda*

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2. Resolution 2017-291 Professional Services Agreement with Nicole Preszler for Public Defense Arraignment Services
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6. Resolution 2017-295 DSHS Agreement Number 1763-94242 with Department of Social and Health Services

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

**COUNTY ADMINISTRATOR BUSINESS**

- Franklin County Administrator Keith Johnson reported that Franklin County had received a clean audit for 2016 and thanked all those who contributed to this outcome.
- Mr. Johnson asked the Commissioners if they would like to weigh in on the Health District's decision to support syringe exchange. There is a broad range of opinions on this issue. The Commissioners would like to defer to the Pasco City Council to allow them the opportunity to address the subject.

**EXECUTIVE SESSION**

*RCW 42.30.110 (1)(g)*

Commissioner Koch recessed into Executive Session at 10:45 a.m., for discussion to evaluate qualifications of applicant for employment or review performance of public employee. The discussion was anticipated to last fifteen minutes with no action expected.

Commissioner Koch reconvened the Regular Meeting at 11:02 a.m., to extend Executive Session an additional fifteen minutes. There was no public waiting.

**RECONVENE**

Commissioner Koch reconvened the Regular Meeting at 11:02 a.m. with no action taken.





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**EXECUTIVE SESSION**

*RCW 42.30.110 (c)(b)*

Commissioner Koch recessed into Executive Session at 11:12 a.m., Real Estate acquisition or site selection, real estate sale or lease. The discussion was anticipated to last fifteen minutes with no action expected.


**RECONVENE**

Commissioner Koch reconvened the Regular Meeting at 11:21 a.m., with no action taken.

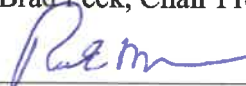
**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 11:22 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

  
\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

**ATTEST:**

  
\_\_\_\_\_  
Karin Milham  
Clerk to the Board