



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, November 1, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am** **AWARDING ROADWISE, INC. THE MAGNESIUM CHLORIDE SOLUTION DEICER CONTRACT**
(Resolution 2017-322 upon approval)
Presented by Public Works Director Matt Mahoney
- 9:05 am – 9:10 am** **ADVANCED VACATION ACCRUAL FOR CORRECTIONS LIEUTENANT** *(Resolution 2017-323 upon approval)*
Presented by Human Resources Director Carlee Nave
- 9:10 am – 9:30 am** **INITIATING THE 2018-2038 COMPREHENSIVE PLAN PERIODIC UPDATE AND ADOPTING A PUBLIC PARTICIPATION PLAN FOR THE UPDATE**
(Resolution 2017—324 upon approval)
Presented by Planning and Building Director Loren Wilse and AHBL Personal Services Contractor Nicole Stickney
- 9:30 am – 9:45 am** **OPEN CONTRACT NEGOTIATIONS DISCUSSION**
Facilitated by Commissioner Miller
- 9:45 am – 9:50 am** **PUBLIC COMMENT**

9:50 am – 9:55 am OFFICE BUSINESS

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-326 Personal Services Contract between Benton-Franklin Counties Juvenile Justice Center and Washington Collectors Tri-Cities
2. Resolution 2017-327 Approving Reappointment of Ashley Coronado to the Board of Trustees of Mid-Columbia Libraries
3. Resolution 2017-328 Approval to Upgrade the County Appliance to Barracuda 660 Web Firewall for Mobile Devices
4. Resolution 2017-329 Accepting the Work Performed for County Road Project 612-2015 & 2016 - Taylor Flats Project with Culbert Construction
5. Resolution 2017-330 Contract with Conover Insurance, LLC for Employee Benefits Services

9:55 am – 10:20am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session:
 - a) *RCW 42.30.110 (1) (d) Review Negotiations on Performance of Publicly Bid Contracts.*
 - b) *RCW42.30.140 (4) Contract Negotiations*

10:20 am – 10:25 am PUBLIC COMMENT

10:25 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
NOVEMBER 1, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Chief Deputy Prosecutor Jennifer Johnson, Deputy Prosecuting Attorney Teresa Chen, Prosecuting Attorney's Office Administrative Assistant Kelly Schadler, Crime Victim Coordinator Tina Carmona, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Human Resources Director Carlee Nave, Building and Planning Director Loren Wiltze, County Administrative Assistant Sherrie Young and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

AWARDING ROADWISE, INC. THE MAGNESIUM CHLORIDE SOLUTION DEICER CONTRACT

Public Works Director Matt Mahoney presented the Board with Resolution 2017-322, Awarding Roadwise Inc. the contract for magnesium chloride solution for deicer.

- ❖ *Commissioner Peck moved to approve Resolution 2017-322, awarding Roadwise Inc. the contract for magnesium chloride solution deicer. Commissioner Miller seconded and the motion carried.*

ADVANCED VACATION ACCRUAL FOR CORRECTIONS LIEUTENANT

Human Services Director Carlee Nave presented the Board with Resolution 2017-323, Advanced Vacation Accrual for Corrections Lieutenant.

- ❖ *After a brief discussion, Commissioner Peck moved to approve Resolution 2017-323, advancing Corrections Lieutenant Patrick Reninger on vacation accrual schedule. There was no second and the motion failed.*

INITIATING THE 2018-2038 COMPREHENSIVE PLAN PERIODIC UPDATE AND ADOPTING A PUBLIC PARTICIPATION PLAN FOR THE UPDATE

Planning and Building Director Loren Wiltse and AHBL Personal Services Contractor Nicole Stickney explained to the Board that this action is mandatory by State Law. It must be updated every eight years.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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- ❖ *Commissioner Peck moved to approve Resolution 2017-324, Initiating the 2018-2038 Comprehensive Plan Periodic Update and Adopting a Public Participation Plan for the Update. Commissioner Miller seconded and the motion carried.*

OPEN CONTRACT NEGOTIATIONS DISCUSSION

Commissioner Miller asked the Board to take into consideration the passing of an ordinance that would allow for open contract negotiations.

After brief discussion, the Board elected to wait until February 2018 for the outcome of Lincoln County's development before any action was taken.

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

11/01/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 11/01/2017 *Brad Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00325620 - 00325754	\$257,951.92
		\$0.00
		\$0.00

<u>Fund Expenditures</u>	<u>Amount issued</u>
CURRENT EXPENSE	\$155,649.42
AUDITOR O & M	\$64.77
TREASURER O & M	\$1,110.85
SHERIFF SEX OFFENDER GRANT	\$253.00
JAIL COMMISSARY	\$2,675.24
COUNTY ROADS	\$39,932.25
SOLID WASTE	\$34.82
ENDING HOMELESSNESS	\$11,205.61
TRAC OPERATIONS	\$92,482.05
FRANKLIN COUNTY RV PARK	\$3,018.21
MOTOR VEHICLE	\$11,525.70

In the amount of: \$257,951.92

The motion was seconded by: *Brad Peck*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Jeff Burckhard*

The attached vouchers have been approved by Auditor or Deputy: *Jeff Burckhard* Vouchers Audited By: *Maisey Stein*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
NOVEMBER 1, 2017**

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of November 1, 2017 for payment totaling \$257,951.92. Commissioner Miller seconded and the motion carried.*

Salary Clearing and Emergency Management Payroll

November 1, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 1, 2017
move that the following warrants be approved for payment.

Burd Peck

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00325559-00325576	\$ 18,429.79
Net EFT Payroll Checks	00007744-00007995	394,800.74
Deduction and Contribution Checks	00325577-00325597	565,892.92
	Total	\$ 979,123.45
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00007996-00007999	\$ 6,552.31
Deduction and Contribution Checks	00325598-00325616	11,615.12
	Total	\$ 18,167.43
Grand Total All Payrolls		\$ 997,290.88

In the total amount of **\$997,290.88** (\$979,123.45 + \$18,167.43)

The motion was seconded by *D. Miller* and passed by a vote of 3 to 0.

Yvonne Ben
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

- ❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$997,290.88. Commissioner Miller seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
NOVEMBER 1, 2017

Approval of Consent Agenda

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2. Resolution 2017-327 Approving Reappointment of Ashley Coronado to the Board of Trustees of Mid-Columbia Libraries
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4. Resolution 2017-329 Accepting the Work Performed for County Road Project 612-2015 & 2016 - Taylor Flats Project with Culbert Construction
5. Resolution 2017-330 Contract with Conover Insurance, LLC for Employee Benefits Services

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

EXECUTIVE SESSION

RCW 42.30.110 (1) (d) Review negotiations on performance of publicly bid contracts.

Commissioner Koch recessed into Executive Session at 10:03 a.m., for discussion to review negotiations. Executive Session was anticipated to last fifteen minutes.

Commissioner Koch reconvened the Regular meeting at 10:20 a.m., to extend Executive Session another fifteen minutes. There was no public waiting.

RECONVENE

Commissioner Koch reconvened the Regular Meeting at 10:31 a.m. with no action taken.

Commissioner Peck invited each Board member and Administrator to give their opinion on the naming of TRAC. The Board was appreciative and grateful to West Coast Auto for their offer on naming rights of the TRAC. The Board thought it was best not to pursue this at this time.

EXECUTIVE SESSION

RCW 42.30.140(4) Contract negotiations

Commissioner Koch recessed into Executive Session at 10:32 a.m., Contract Negotiations. The discussion was anticipated to last twenty minutes with no action expected. Administrator Keith Johnson requested Human Resources Director Carlee Nave to stay.

RECONVENE

Commissioner Koch reconvened the Regular meeting at 10:53 a.m., with no action taken.



**FRANKLIN COUNTY, WASHINGTON
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**REGULAR MEETING MINUTES
NOVEMBER 1, 2017**

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:55 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Brad Peck, Chair



Rick Miller, Chair Pro Tem



Robert Koch, Member

ATTEST:



Clerk to the Board

Approved and signed 1-10-2018