



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting and Public Hearing Wednesday, December 6, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-357 Personal Services Contract with Pronto Process Service, Inc
2. Resolution 2017-358 Personal Services Contract with Connections Counseling for Interpreter Services
3. Resolution 2017-359 Grant Agreement 2018-HHAA-OXFORD between Benton Franklin Counties Human Services and Oxford House, Inc
4. Resolution 2017-360 Amendment 1 to Agreement 1763-98172 between Benton Franklin Human Services and Developmental Disabilities Administration
5. October 11, 2017 Commissioners' Meeting Minutes

9:05 am – 9:30 am PUBLIC HEARING
To Hear Testimony Regarding the 2018 Franklin County Budget

9:30am – 9:40am OTHER UNFINISHED BUSINESS

1. Resolution 2017-361 Setting Substantial Need to Set the 2018 Property Tax Levy Limit At One Percent
2. Resolution 2017-362 Setting 2018 Levy Amount for Franklin County Road Department
3. Resolutions2017-363 Setting 2018 Levy Amount for Franklin County
4. Letter to Assessor Setting 2018 Veteran’s Assistance Fund Property Tax Levy
5. Letter to Assessor stating there will be a \$650,000 shift from County Road Department of County Current Expense for 2018

9:40 am – 9:45am PUBLIC COMMENT

9:45 am – 10:05am ADMINISTRATION OFFICE BUSINESS

1. Office Business
Human Resources Director Carlee Nave presented PERC *Notice to Employees for signature.*
2. Executive Session
RCW 42.30.140 (4) Contract Negotiations

10:05am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
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**REGULAR MEETING MINUTES AND
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CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch and Chair Pro Tem Brad Peck
Member Rick Miller was absent

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Chief Deputy Auditor Jeff A. Burckhard, Director of Finance Thomas C. Westerman, Accounting Supervisor Tim Anderson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

OFFICE BUSINESS

Salary Clearing and Emergency Management Payroll

December 6, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 6, 2017 
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00326609-00326627, 00326430	\$ 19,518.61
Net EFT Payroll Checks	00008334-00008585	386,105.37
Deduction and Contribution Checks	00326632-00326651, 00326431	552,547.66
	Total	\$ 958,171.64
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00008629-00008632	\$ 6,960.09
Deduction and Contribution Checks	00326911-00326928	10,019.37
	Total	\$ 16,979.46
Grand Total All Payrolls		\$ 975,151.10

In the total amount of **\$975,151.10** (\$958,171.64 + \$16,979.46)

The motion was seconded by  and passed by a vote of 2 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Raul Ramirez



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- ❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$975,151.10. Commissioner Koch seconded and the motion was carried.**

Approval of Fund Expenditure Warrants

12/06/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/06/2017 *Barbara Koch*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00326972 - 00327094** **\$306,647.15**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$273,690.01
TREASURER O & M	\$604.36
CRIME VICTIMS WITNESS	\$2,818.80
JAIL COMMISSARY	\$3,295.14
ENHANCED 911	\$1,864.83
COUNTY ROADS	\$4,468.53
VETERAN'S ASSISTANCE	\$2,300.71
ENDING HOMELESSNESS	\$5,431.08
TRAC OPERATIONS	\$6,525.84
MOTOR VEHICLE	\$5,647.85

In the amount of: \$306,647.15

The motion was seconded by: *Barbara Koch*

And passed by a vote of 2 to 0

Reviewed by the County Administrator: *Wendy Beck* 12/5/17

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

- ❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 6, 2017 for payment totaling \$306,647.15. Commissioner Koch seconded and the motion was carried.**



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Approval of Consent Agenda

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 3. Resolution 2017-359 Grant Agreement 2018-HHAA-OXFORD between Benton Franklin Counties Human Services and Oxford House, Inc
 4. Resolution 2017- 360 Amendment 1 to Agreement 1763-98172 between Benton Franklin Human Services and Developmental Disabilities Administration
 5. October 11, 2017 Commissioners' Meeting Minutes
- ❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

PUBLIC HEARING

Testimony Regarding the 2018 Franklin County Budget

County Administrator Keith Johnson introduced the proposed final Franklin County 2018 Budget as the topic of the Public Hearing. Mr. Johnson and the Auditor's office had been working together closely on the proposed budget and felt this was a responsible budget that met the needs of the County.

Commissioner Koch recessed into a Public Hearing at 9:26 a.m., to hear testimony regarding the 2018 Franklin County Budget.

Commissioner Koch asked for public comment. Having none, Commissioner Koch closed the Public Hearing and reconvened the Regular meeting at 9:27a.m.

OTHER UNFINISHED BUSINESS

1. Resolution 2017-361 Setting Substantial Need to set the 2018 Property Tax Levy Limit at One Percent
- ❖ *Commissioner Peck moved to approve Resolution 2017-361 setting Substantial Need to set the 2018 Property Tax Levy Limit at One Percent with discussion. Commissioner Koch seconded. Commissioner Peck clarified in detail what the one percent property tax levy meant to the community. Having a motion and a second, Commissioner Koch proposed all in favor and the motion carried.*



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2. Resolution 2017-362 Setting 2018 Levy Amount for Franklin County Road Department

- ❖ *Commissioner Peck moved to approve Resolution 2017-362 Setting 2018 Levy Amount for Franklin County Road Department. Commissioner Koch seconded and the motion carried.*

3. Resolutions 2017-363 Setting 2018 Levy Amount for Franklin County

- ❖ *Commissioner Peck moved to approve Resolution 2017-363 Setting 2018 Levy Amount for Franklin County. Commissioner Koch seconded and the motion carried.*

4. Letter to Assessor Setting 2018 Veteran's Assistance Fund Property Tax Levy

- ❖ *Commissioner Peck moved to approve signing the Letter to Assessor setting the 2018 Veteran's Assistance Fund Property Tax Levy with discussion. Having a motion and a seconded, Commissioner Koch proposed all in favor and the motion carried.*

5. Letter to Assessor stating there will be a \$650,000 shift from County Road Department of County Current Expense for 2018

- ❖ *Commissioner Peck moved to approve signing the Letter to Assessor stating there will be a \$650,000 shift from County Road Department of County Current Expense for 2018 with discussion. Having a motion and a seconded, Commissioner Koch proposed all in favor and the motion carried.*

ADMINISTRATION BUSINESS

Human Resources Director Carlee Nave presented the Board with a letter which read: Washington State Public Employment Relations Commission (PERC) conducted a legal proceeding, and ruled that Franklin County committed an unfair labor practice and ordered us to post this notice to employees:

We unlawfully refused to bargain by presenting the union with a draft of the 2016-2018 CBA for review and signature that contained reductions and unilateral changes in health insurance coverage (Article 24) that were not agreed to or ratified by the union.

We will remedy our unfair labor practices by abiding to the conditions that were defined in the letter. We will also send the minutes of today's proceedings to PERC as verification that Franklin County has taken proper steps to ensure compliance to the conditions listed.

- *Chairman Commissioner Koch signed the Letter*



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CASE 128555-U-16
DECISION 12794 - PECB

PUBLIC EMPLOYMENT
RELATIONS COMMISSION

**NOTICE
TO EMPLOYEES**

STATE LAW GIVES YOU THE RIGHT TO:

- Form, join, or assist an employee organization (union).
- Bargain collectively with your employer through a union chosen by a majority of employees.
- Refrain from any or all of these activities except you may be required to make payments to a union or charity under a lawful union security provision.

THE WASHINGTON STATE PUBLIC EMPLOYMENT RELATIONS COMMISSION CONDUCTED A LEGAL PROCEEDING, AND RULED THAT FRANKLIN COUNTY COMMITTED AN UNFAIR LABOR PRACTICE, AND ORDERED US TO POST THIS NOTICE TO EMPLOYEES:

WE UNLAWFULLY refused to bargain by presenting the union with a draft of the 2016-2018 CBA for review and signature that contained reductions and unilateral changes in health insurance coverage (Article 24) that were not agreed to or ratified by the union.

TO REMEDY OUR UNFAIR LABOR PRACTICES:

WE WILL negotiate in good faith with the union to bargain Article 24 of the parties' 2016-2018 CBA based on the 2013-2015 status quo, inclusive of the Article 24 reopener language from the 2013-2015 CBA; the \$1,030.00 per month employer premium contribution from 2015; and the union's participation on the insurance committee, input on health insurance coverage and premiums, and employer consideration of the insurance committee's input.

WE WILL restore the status quo ante.

WE WILL make affected employees whole.

WE WILL NOT, in any other manner, interfere with, restrain, or coerce our employees in the exercise of their collective bargaining rights under the laws of the State of Washington

FRANKLIN COUNTY

BY: [Signature] DATE: 12-06-2017
Name and Title of Authorized Representative

This notice must remain posted for 60 consecutive days and must not be altered or covered by any other material. The full decision in this case is published at www.perc.wa.gov.

THIS IS AN OFFICIAL NOTICE AND MUST NOT BE DEFACED BY ANYONE.

PERC is an independent state agency that enforces public sector collective bargaining laws in the state of Washington. Our mission is to prevent or minimize disruptions to public services by the uniform, impartial, efficient, and expert resolution of labor-management disputes. PERC conducts secret ballot elections to determine whether employees want union representation, provides mediation services, and conducts unfair labor practice and arbitration hearings. Questions about this notice or compliance with the Commission's order may be directed to PERC, 112 Henry Street NE, Suite 300, P.O. Box 40819, Olympia, Washington 98504-0819. To find out more about your rights, you may call our office at (360) 570-7300 or go to our website www.perc.wa.gov.



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EXECUTIVE SESSION

County Administrator Keith Johnson requested a ten minute Executive Session under *RCW 42.30.140 (4) Contract Negotiations*.

Commissioner Koch recessed into Executive Session at 9:49 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last ten minutes.

RECONVENE

Commissioner Koch reconvened the Regular meeting at 10:01 a.m. with no action taken.

- Update of the Committee Board Assignments need to be discussed in next meeting.
- Commissioner Koch attended a Risk Pool meeting at Alderbrook in Union, Washington.
- Commissioner Peck was invited to sit in on the Franklin County Sheriff's Office Foundation meeting. It is a non-profit volunteer group which started in March 2017 and supports the Sheriff's Office for needs that cannot be used by public funds. A local citizen donated AED's to be placed in patrol cars.

ADJOURN

With no further business to bring before the Board, the Meeting was adjourned at 10:08 a.m.

Approved and signed December 20, 2017

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair




Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board