



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

---

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, March 27, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

- 9:00 am**                    **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am**    **STEP INCREASE REQUEST FOR PUBLIC WORKS SHOP SUPERVISOR**  
*Presented by Human Resources Director Carlee Nave*
- 9:05 am – 9:15 am**    **REQUEST TO CONVERT ONE SHERIFF'S DEPUTY POSITION TO SERGEANT (Resolution 2018-092 upon approval)**  
*Presented by Human Resources Director Carlee Nave*
- 9:15 am – 9:20 am**    **INITIATING A COUNTY ROAD PROJECT 616 SELPH LANDING BRIDGE #906-8.79 (Resolution 2018-081 upon approval)**  
*Presented by County Engineer Craig Erdman*
- 9:20 am – 9:25 am**    **INITIATING A COUNTY ROAD PROJECT 617 COYAN BRIDGE #200-9.93 (Resolution 2018-082 upon approval)**  
*Presented by County Engineer Craig Erdman*
- 9:25 am – 9:30 am**    **PUBLIC COMMENT**
- 9:30am – 9:35 am**    **OFFICE BUSINESS**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
- 
1. Resolution 2018-083 Personal Services Contract Amendment #1 between Shelly Osborne LCPC of H&H Treatment Programs and Benton Franklin Juvenile Justice Center
  2. Resolution 2018-084 Memorandum of Understanding between Franklin County Emergency Management and Franklin County Public Works

3. Resolution 2018-085 Rural Arterial Program Final Prospectus 2017-2019 Taylor Flats Bridge #903-3.46 Project
4. Resolution 2018-086 Rural Arterial Program Prospectus 2017-2019 Selph Landing Bridge #906-8.79 Project
5. Resolution 2018-087 Rural Arterial Program Prospectus 2017-2019 Coyan Bridge #200-9.93 Project
6. Resolution 2018-088 Authorizing Declaration of Trimble GPS Equipment as Surplus and Authorizing as Trade-In for Purchase Replacement
7. Resolution 2018-089 Authorizing Public Works to Procure New Survey GPS Equipment to Replace Existing Equipment
8. Resolution 2018-090 Agreement between Franklin County and City of Mesa for Law Enforcement
9. Resolution 2018-091 April County Road Administration Board Reports for Calendar Year 2017
10. March 6, 2018 Commissioners Meeting Minutes

**9:35 am – 9:55am      ADMINISTRATION OFFICE BUSINESS**

*1. Office Business*

*a. Authorizing an RFQ for Evaluation of the Replacement of the Security System at the Benton Franklin Juvenile Justice Center*

*b. Amendment to Benton Franklin Health Department (Syringe-needle exchange program)*

*2. Executive Session RCW 42.30.110 (1) (i) To discuss with legal counsel: litigation or potential litigation*

**9:55 am – 10:00 am      PUBLIC COMMENT**

**10:00 am      ADJOURN**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
MARCH 27, 2018

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

## CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck and Chair Pro Tem Rick Miller  
Member Robert Koch was absent.

**Staff Present:** County Administrator Keith Johnson, Superior Court Judge Alex Ekstrom, Superior Court Judge Bruce Spanner, Franklin County Prosecuting Attorney Shawn Sant, Sheriff Jim Raymond, Clerk Michael Killian, Chief Deputy Clerk Ruby Ochoa, Human Resources Director Carlee Nave, County Engineer Craig Erdman, Chief Deputy Treasurer Andrew Hicks, and Clerk of the Board Karin Milham

## PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

## STEP INCREASE REQUEST FOR PUBLIC WORKS SHOP SUPERVISOR

Human Resources Director Carlee Nave presented information to the Board on a request for a step increase for Public Works Shop Supervisor Greg Snyder. Public Works Director Matt Mahoney requested this based on Mr. Snyder's sustained performance and positive impact on the organization.

❖ *Commissioner Miller moved to approve Step Increase for Public Works Shop Supervisor. Commissioner Peck seconded and the motion carried.*

## REQUEST TO CONVERT ONE SHERIFF'S DEPUTY POSITION TO SERGEANT

Human Resources Director Carlee Nave presented the Board with a request to convert one Sheriff's Deputy Position to Sergeant.

The Sheriff has identified an operational need to convert an existing Sheriff's Deputy Position to Sergeant, effectively returning to the number of supervisors that existed in 2015. Approval of this request will allow the Sheriff to assign a Sergeant to the Detectives in order to oversee the investigative processes in the Sheriff's Office. This will allow for closer supervision and coordination of the investigative process and will, among other things, potentially expedite pre-employment background investigations for Corrections.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 27, 2018**

- ❖ *Commissioner Miller moved to approve Resolution 2018-093, to convert One Sheriff's Deputy Position to Sergeant. Commissioner Peck seconded and the motion carried.*

**INITIATING A COUNTY ROAD PROJECT 616 SELPH LANDING BRIDGE #906-8.79**

On behalf of Public Works, County Engineer Craig Erdman submitted four (4) bridges; two (2) of which were selected for funding through the 2017 FHWA Bridge Program call for projects.

Selph Landing Bridge #906-8. 79 Project proposes to replace the structurally deficient bridge with a steel multi-plate arch structure.

At this time, Public Works ask to initiate a County Road Project for Selph Landing Bridge #609-8.79.

- ❖ *Commissioner Miller moved to approve Resolution 2018-081, initiating a County Road Project 616 Selph Landing Bridge #906-8.79. Commissioner Peck seconded and the motion carried.*

**INITIATING A COUNTY ROAD PROJECT 617 COYAN BRIDGE #200-9.93**

On behalf of Public Works, County Engineer Craig Erdman submitted four (4) bridges; two (2) of which were selected for funding through the 2017 FHWA Bridge Program call for projects.

Coyan Bridge #200-9.93 project proposes to replace an 84 ft untreated structure built in 1955 with a pre-stressed concrete bulb deck bulb-tee girder structure.

At this time, Public Works ask to initiate a County Road Project for Coyan Bridge #200-9.93.

- ❖ *Commissioner Miller moved to approve Resolution 2018-082, initiating a County Road Project 617 Coyan Bridge #200-9.93. Commissioner Peck seconded and the motion carried.*

**County Engineer Craig Erdman updated the Board on the progress of Juniper Dunes right of way. The last piece of land to be acquired is in the final approval stage.**





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 27, 2018**

***Approval of County Roads and Motor Vehicle Payroll***

March 27, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 27, 2018   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00331485-00331486	\$ 2,488.37
Net EFT Payroll Checks	00010925-00010957	46,585.14
Deduction and Contribution Checks	00331684-00331698	79,581.94
	<b>Total</b>	<b>\$ 128,655.45</b>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00331487	\$ 1,425.39
Net EFT Payroll Checks	00010958-00010963	7,605.31
Deduction and Contribution Checks	00331697-00331704	13,937.84
	<b>Total</b>	<b>\$ 22,968.54</b>
<b>Grand Total All Payrolls</b>		<b>\$ 151,623.99</b>

In the total amount of **\$151,623.99** (\$128,655.45 + \$22,968.54)

The motion was seconded by  and passed by a vote of 2 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us



❖ ***Commissioner Miller moved to approve County Roads and Motor Vehicle Payroll totaling \$151,623.99. Commissioner Peck seconded and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 27, 2018**

***Approval of Consent Agenda***

1. Resolution 2018-083 Personal Services Contract Amendment #1 between Shelly Osborne LCPC of H&H Treatment Programs and Benton Franklin Juvenile Justice Center
2. Resolution 2018-084 Memorandum of Understanding between Franklin County Emergency Management and Franklin County Public Works
3. Resolution 2018-085 Rural Arterial Program Final Prospectus 2017-2019 Taylor Flats Bridge #903-3.46 Project
4. Resolution 2018-086 Rural Arterial Program Prospectus 2017-2019 Selph Landing Bridge #906-8.79 Project
5. Resolution 2018-087 Rural Arterial Program Prospectus 2017-2019 Coyan Bridge #200-9.93 Project
6. Resolution 2018-088 Authorizing Declaration of Trimble GPS Equipment as Surplus and Authorizing as Trade-In for Purchase Replacement
7. Resolution 2018-089 Authorizing Public Works to Procure New Survey GPS Equipment to Replace Existing Equipment
8. Resolution 2018-090 Agreement between Franklin County and City of Mesa for Law Enforcement
9. Resolution 2018-091 April County Road Administration Board Reports for Calendar Year 2017
10. March 6, 2018 Commissioners Meeting Minutes

❖ ***Commissioner Miller moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.***

**ADMINISTRATION BUSINESS**

**Juvenile Justice Center Security System**

County Administrator Keith Johnson presented the Board with information on the Juvenile Justice Center's need to replace the Security System. It is outdated and difficult to find parts to fix equipment when items fail. The Juvenile Justice Center is doing all in their power to extend the life of the equipment but facing difficult challenges to keep up with the demands.

Mr. Johnson was requesting an evaluation/request for quote for a design for a new security system in the Juvenile Justice Center.

The Board gave it's consensus to move forward with the request.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 27, 2018**

---

**Amendment to Benton Franklin Health Department (Syringe-needle exchange program)**

Mr. Johnson presented the Board with a letter of approval for the Benton Franklin Health Department- Syringe- needle exchange program. There was a brief discussion to verify items listed in the document.

- ❖ *Commissioner Peck moved to approve the Benton Franklin Health Department- Syringe- Needle Exchange Program Letter. Commissioner Miller seconded and the motion carried.*

**Representative Joe Schmick from 9<sup>th</sup> Legislative District**

Representative Schmick was available for any questions the Board or Public may have for him. Topics that were briefly mentioned:

- Capital gains income tax
- Carbon tax
- Juvenile Justice Center
- Unfunded Mandates for Counties
- Behavioral Health and Mental Health funds
- Wolf population in Eastern Oregon

**EXECUTIVE SESSION**

**RCW 42.30.110 (1) (i)** to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:05 a.m., for a discussion with legal counsel regarding litigation or potential litigation. Executive Session was anticipated to last twenty-five minutes. Also present were Prosecuting Attorney Shawn Sant and Clerk of the Board Karin Milham.

**RECONVENE**

Commissioner Peck reconvened the Regular Meeting at 10:32 a.m. with no action taken.

Prosecuting Attorney Shawn Sant, Judge Bruce Spanner and Judge Alex Eckstrom had brief comments and questions on litigation or potential litigation matters.

Commissioner Miller mentioned possibly putting a computer research terminal in the Courthouse Law Library.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 27, 2018**

---

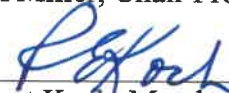
**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:46 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Brad Peck, Chair

  
\_\_\_\_\_  
Rick Miller, Chair Pro Tem

  
\_\_\_\_\_  
Robert Koch, Member

**ATTEST:**

  
\_\_\_\_\_  
Karin Milham  
Clerk of the Board  
4-3-2018