



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, May 8, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:01 AM Approval of Minutes-April 24, 2019 Commissioners Meeting Minutes**
- 9:02 AM Funding Request for Superior Court Claim**
Prosecuting Attorney Shawn Sant and County Administrator Keith Johnson
Legal Representatives Heather Yakely and Dale Kamerrer also present
- 9:40 AM Proclamation of Older Americans Month**
- 9:50 AM Washington State Extension's Viticulture and Tree Fruit Program Update**
Presented by Gwen-Alyn Hoheisel, Regional Extension Specialist in Tree Fruit,
Grape and Berry
- 10:15 AM Initiate County Road Project 621 Safety – Countywide Intersection Improvement (Resolution 2018-130 upon approval)**
- Initiate County Road Project 622 Basin City Alternative Transportation Route Improvement II (Resolution 2018-131 upon approval)**
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman
- 10:25 AM Franklin County Anti-Bullying, Discrimination, and Harassment Policy**
Presented by Human Resources Director Carlee Nave
(Resolution 2018-132 upon approval)
- 10:30 AM Public Comment**

10:35 AM Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-133 Rural Arterial Program Project Funding – County Road Project 616 Selph Landing Bridge
2. Resolution 2018-134 Rural Arterial Program Project Funding – County Road Project 614 Taylor Flats Bridge
3. Resolution 2018-135 Rural Arterial Program Project Funding –County Road Project 617 Coyan Bridge # 200-9.93
4. Resolution 2018-136 Prospectus and Local Agency Agreement for Selph Landing Bridge
5. Resolution 2018-124 *Executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company

10:40 AM Administration Office Business

- Review Elected Officials Compensation for 2019-2022 term

10:50 AM Public Comment

10:55 AM Executive Session (if necessary)

11:00 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
MAY 8, 2018

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Prosecuting Attorney Shawn Sant, Deputy Prosecuting Attorney Jennifer Johnson, Sheriff Jim Raymond, Clerk Mike Killian, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:02 AM Approval of Minutes

The April 24, 2018 Commissioners Meeting Minutes approved as presented.

9:03 AM Funding Request for Superior Court Claim

County Administrator Keith Johnson invited Legal Representative Heather Yakely and Mike Killian to address the Board regarding the funding for action against the County Clerk.

Ms. Yakely stated three germane questions in regards to the legal action:

How much will this action cost?

What equipment is necessary to make Odyssey fully functional?

Would mediation be useful to resolve these concerns?

Ms. Yakely presented a detailed answer to each question to the Board.

Prosecuting Attorney Shawn Sant stated his duties and responsibilities as a legal advisor to the County. He discussed whether the Attorney General would weigh in on this particular issue. Mr. Sant explained that County Clerk Mike Killian is doing his best to accommodate the Judges with their requests. Mr. Killian also stated that he would be willing to work with the Judges and if they would like paper files, he would accommodate that request.

- ❖ *With consensus of the Board, a recommendation to instruct Shawn Sant to speak with Mr. Kamerrer addressing the Clerk's willingness to accommodate the Judges until we secure an Attorney General opinion. Additional request to ask the Judges withdraw their legal action during this period.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 8, 2018**

10:02 AM **Proclamation of Older Americans Month May 2018**

- *Commissioner Koch read the Proclamation of Older Americans Month and made a motion to approve. Commissioner Miller seconded and the motion carried.*

10:09 AM **Washington State Extension's Viticulture and Tree Fruit Program Update**
Gwen-Alyn Hoheisel, Regional Extension Specialist in Tree Fruit, Grape, and Berry presented the Board with the finding of the past year. Items that were discussed are listed below.

- Wine grapes and Concord grapes are doing well in the area.
- Five-year studies are complete on PH and cold hardiness of blueberries and data is now available to growers.
- Washington is the largest producer of blueberries with Eastern Washington capturing fifty percent of producing crops.
- Oregon State University has joined us in using different methods to gather data research. This research is expected to be complete within two years.
- Spray application classes were expanded to teach safety and avoid over spray of crops.
- Ninety percent of farmers are implementing new lower drift sprayers and nozzles.
- Worldwide detection of resistance to fungicide in crops.

10:29 AM Public Works Director Matt Mahoney and County Engineer Craig Erdman presented the Board with the following Resolutions. Initiate County Road Project 621 Safety – Countywide Intersection Improvement and Initiate County Road Project 622 Basin City Alternative Transportation Route Improvement II.

- ❖ *Commissioner Miller moved to approve Resolution 2018-130 Initiate County Road Project 621. Commissioner Koch seconded and the motion carried.*
- ❖ *Commissioner Miller moved to approve Resolution 2018-131 Initiate County Road Project 622 Basin City Alternative Transportation Route Improvement II. Commissioner Koch seconded and the motion carried.*

10:35 AM **Franklin County Anti-Bullying, Discrimination, and Harassment Policy**

Human Resources Director Carlee Nave presented the Board with an Anti-Bullying, Discrimination, and Harassment Policy intended to update and expand on the scope of the existing Non-Discrimination and Sexual Harassment Policies, both adopted in 1994.

- ❖ *Commissioner Miller moved to approve Resolution 2018-132 Franklin County Anti-Bullying, Discrimination, and Harassment Policy. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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10:38 AM Approval of County Roads and Motor Vehicle Payroll

May 8, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 8, 2018
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00333500-00333502	\$ 3,612.98
Net EFT Payroll Checks	00011795-00011828	49,525.10
Deduction and Contribution Checks	00333504-00333511	40,936.55
	Total	\$ 94,074.63
Motor Vehicle		
Net Payroll Checks	00333503	\$ 1,392.20
Net EFT Payroll Checks	00011829-00011834	7,329.06
Deduction and Contribution Checks	00333512-00333515	6,721.50
	Total	\$ 15,442.76
Grand Total All Payrolls		\$ 109,517.39

In the total amount of **\$109,517.39** (\$94,074.63 + \$15,442.76)

The motion was seconded by and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Raul Ramirez

1016 North 4th Avenue *P.O. Box 1451 *Pasco, WA 99301 * (509) 545-3502 * fax (509) 543-2995
www.co.franklin.wa.us

❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$109,517.39. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 8, 2018**

10:39 AM Approval of Fund Expenditure Warrants

05/08/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 05/08/2018 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00333546 - 00333659 \$173,320.74

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$113,459.39
AUDITOR O & M	\$137.57
CRIME VICTIMS WITNESS	\$2,944.24
JAIL COMMISSARY	\$3,993.54
COUNTY ROADS	\$3,211.13
SOLID WASTE	\$73.53
RENTAL CAR EXCISE TAX	\$7,000.00
LAW LIBRARY	\$8,600.00
ENDING HOMELESSNESS	\$850.00
TRAC OPERATIONS	\$8,993.02
FRANKLIN COUNTY RV PARK	\$15,293.24
MOTOR VEHICLE	\$8,765.08

In the amount of: \$173,320.74

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 2

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
[Signature]
Matt Beaton

Vouchers Audited By:
[Signature]
Maisey Stein

1016 North 4th Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ **Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 8, 2018 for payment totaling \$173,320.74. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 8, 2018**

10:40 AM Approval of Consent Agenda

1. Resolution 2018-133 Rural Arterial Program Project Funding – County Road Project 616 Selph Landing Bridge
2. Resolution 2018-134 Rural Arterial Program Project Funding – County Road Project 614 Taylor Flats Bridge 614
3. Resolution 2018-135 Rural Arterial Program Project Funding –County Road Project 617 Coyan Bridge # 200-9.93
4. Resolution 2018-136 Prospectus and Local Agency Agreement for Selph Landing Bridge
5. Resolution 2018-124 Executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company

❖ Commissioner Miller moved to approve the Consent Agenda with discussion. Commissioner Koch seconded. Commissioner Peck amended the motion to remove item #5 for separate discussion and approve Consent Agenda items 1-4. All in favor and the motion carried.

Mr. Jim Bell, attorney for Greater Columbia Behavioral Health answered the Commissioners questions pertaining to why the certificate of formation forming a Limited Liability Company was needed.

❖ Commissioner Miller moved to approve resolution 2018-124, executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company. Commissioner Koch seconded and the motion carried.

11:01 AM Administration Office Business

- County Administrator Keith Johnson reminded the Commissioners that Commissioners' District 3 position compensation concludes the end of 2018. Any change in the salary for this position will need to take place prior to 2018 election.

Commissioner Peck requested that Mr. Johnson write a resolution that would establish equality in the compensation among the three Commissioners.

- One Solution now has the employee online module completed and ready for employees to use.



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BOARD OF COMMISSIONERS**

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11:07 AM Public Comment

Auditor Matt Beaton asked the Board to present the Elected Officials compensation well in advance of the elections to remain transparent in business. Following this process will omit a repeat of 2017.

Adjourn

With no further business to bring before the Board, the meeting was adjourned at 11:08 a.m.

Approved 6-12-2018 *Km*