



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, May 15, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:02 AM Certificate of Good Practice from County Road Administration Board**
- 9:05 AM Interfund Loan from County Road to Motor Vehicle**
Presented by Public Works Director Matt Mahoney
(Resolution 2018-137 upon approval)
- 9:20 AM Washington State Extension Update on Commercial Agriculture**
Presented by WSU Extension County Director Tim Waters
- 9:35 AM Step Increase Request for Accounting Assistant III in Auditor's Office**
Presented by Human Resources Director Carlee Nave
- 9:40 AM Public Comment**
- 9:45 AM Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
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1. Resolution 2018-138 Presenting Bob Legard for Re-Appointment to the Benton Franklin Workforce Development Board
 2. Resolution 2018-139 Presenting Carol Moser for Re-Appointment to the Benton Franklin Workforce Development Board
 3. Resolution 2018-140 Presenting Michael Bosse for Re-Appointment to the Benton Franklin Workforce Development Board
 4. Resolution 2018-141 Presenting Rebecca Chamberlain for Re-Appointment to the Benton Franklin Workforce Development Board
 5. Resolution 2018-142 Presenting Janese Thatcher for Re-Appointment to the Benton Franklin Workforce Development Board

6. Resolution 2018-143 Project Prospectus and Local Agency Agreement for County Road Project 620 - Hailey Railroad Crossing
7. Resolution 2018-144 Accepting the Work Performed for County Road Maintenance Project 2017-001- County Road Spring Run Off Damage
8. Resolution 2018-145 Public Works Contract for the Supply, Delivery, and Metered Application of 30 Percent Magnesium Chloride
9. Resolution 2018-146 Request to Set Vacation Accrual for Corrections Lieutenants Patrick Reninger and Adam Diaz
10. Resolution 2018-147 Shelley-Ajax Franklin County Superior Court Conflict Overflow - Office of Public Defense Contract
11. Resolution 2018-148 Karla Kane Hudson-Franklin County Superior Court Conflict Overflow - Office of Public Defense Contract
12. Resolution 2018-149 Danielle Purcel-Franklin County Superior Court Felony Office of Public Defense Contract
13. Resolution 2018-150 Daniel Stovern - Franklin County Superior Court Homicide-Office of Public Defense Contract
14. Resolution 2018-151 Karyn Oldfield - Franklin County Juvenile Court- Office of Public Defense Contract
15. Resolution 2018-152 First Amendment to Agreement 17-18-DD-CI-00 between Benton Franklin Human Services and Columbia Industries
16. Resolution 2018-153 First Amendment to Agreement 17-18-DD-CDC-00 between Benton Franklin Human Services and Children's Developmental Center
17. Resolution 2018-154 First Amendment to Agreement 17-18-DD-GW-00 between Benton Franklin Human Services and Goodwill Industries
18. Resolution 2018-155 Agreement 18-19-DD-RTAS-00 between Benton Franklin Human Services and Responding to Autism Services
19. Resolution 2018-156 Program Agreement 2 between Benton Franklin Juvenile Justice Center and NCOURT LLC
20. Resolution 2018-157 Authorizing TRAC to Dispose of Surplus Property
21. Resolution 2018-158 Local Agency Agreement for County Road Project 621- Countywide Intersection Improvements

9:50 AM Administration Office Business

- Office Business- WSAC Special Meeting May 21, 2018

10:00AM Public Comment

10:05 AM Executive Session RCW 42.30.140(4) Contract Negotiations

10:20 AM Executive Session RCW 42.30.110 (1) (i) Litigation or Potential Litigation

10:40AM Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 15, 2018**

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Undersheriff Dan McCary, Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks, Chief Deputy Prosecuting Attorney Jennifer Johnson, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Human Resources Director Carlee Nave, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:02 AM **Certificate of Good Practice from County Road Administration Board**

Commissioner Koch presented the Certificate of Good Practice to County Engineer Craig Erdman for the hard work and dedication in the Public Works department.

9:05 AM **Interfund Loan from County Road to Motor Vehicle**

Public Works Director Matt Mahoney explained the Public Works department has had unavoidable setbacks this past year with winter storm damages, break in and theft and the decline of the Maintenance Shop's roof. The total unanticipated costs to the motor vehicle fund, since 2015, is \$458,510.00.

❖ *Commissioner Miller moved to approve Resolution 2018-137, Interfund Loan from County Road to Motor Vehicle. Commissioner Koch seconded and the motion carried*

9:08 AM **Washington State Extension Update on Commercial Agriculture**

WSU Extension County Director Tim Waters gave a brief update on Commercial Agriculture in the Franklin County area.

- There are 300 Commercial crops grown in Washington State, making it the third most diversified, followed by California and Florida.
- Spring weather has been off and placing stress on crops, which may bring in less yield.
- Insecticide Treatment Project has been in place for one year and data is continuing to be gathered.



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9:27 AM Step Increase Request for Accounting Assistant III in Auditor's Office

Human Resources Director Carlee Nave presented background on the Step Increase request Kristy Davis has served in the Accounting Assistant III role since 5/1/2017. Prior to this assignment, Ms. Davis served as an Accounting Assistant II for 21 months. Pursuant to the CBA, Ms. Davis is eligible for an increase to step 4 based on satisfactory performance. Ms. Davis recently received an outstanding performance evaluation and the Auditor is requesting an exception increase to step 5 based on Ms. Davis' sustained performance and positive impact on the organization.

- ❖ *Commissioner Koch moved to approve Accounting Assistant III Step Increase. Commissioner Miller seconded. Commissioner Peck voted nay.*

9:39 AM Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 05/15/2018 *Koch*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00333700 - 00333845** **\$743,263.26**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$283,144.17
ELECTION EQUIP REVOLVING	\$137.78
BOATING SAFETY	\$116.86
JAIL COMMISSARY	\$1,955.36
ENHANCED 911	\$10,213.18
COUNTY ROADS	\$397,262.95
SOLID WASTE	\$368.22
VETERAN'S ASSISTANCE	\$469.00
TRAC OPERATIONS	\$29,581.50
MOTOR VEHICLE	\$20,014.24

In the amount of: **\$743,263.26**

The motion was seconded by: *Beard*

And passed by a vote of: 2 to 1

Reviewed by the County Administrator: *Carlee Nave*

The attached vouchers have been approved by Auditor or Deputy:

Maisey Stein
Vouchers Audited By:
Maisey Stein



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- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 15, 2018 for payment totaling \$743,263.26. Commissioner Miller seconded and the motion carried.*

9:10 AM Approval of Consent Agenda

1. Resolution 2018-138 Presenting Bob Legard for Re-Appointment to the Benton Franklin Workforce Development Board
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18. Resolution 2018-155 Agreement 18-19-DD-RTAS-00 between Benton Franklin Human Services and Responding to Autism Services
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20. Resolution 2018-157 Authorizing TRAC to Dispose of Surplus Property

❖ *Commissioner Miller moved to approve Consent Agenda items 1-8 and 10-21 with the removal of item #9 for separate discussion. Commissioner Koch seconded and the motion carried.*

- *Commissioner Peck moved to approve the Consent Agenda item #9, Setting Vacation accrual Law Enforcement Exempt Lieutenant Positions. Commissioner Koch seconded and the motion carried.*

9:50 AM Administration Office Business

- Discussion to block the end of Columbia River Road due to unlawful disposal of garbage and limited safety from firearm use. Commissioners are in support of road closure.
- Special Meeting with Eric Johnson, President of Washington State Association of Counties on Monday May 21, 2018.
- Commissioner Peck updated the Board with applications for the Veteran's Committee.

10:03 AM Recess /Reconvene

Commissioner Peck recessed the regular meeting for ten minutes. At 10:11, Commissioner Peck reconvened the regular meeting.

RECORDING EQUIPMENT MALFUNCTION-NO RECORDING FOR APPROXIMATELY 1 MINUTE

10:12AM Executive Session RCW 42.30.140 (4) Contract Negotiations

Commissioner Peck recessed into Executive Session at 10:12 a.m., for up to 15 minutes to discuss Contract Negotiations. Also present were Sheriff Jim Raymond, Human Resources Director Carlee Nave and Clerk of the Board Karin Milham.

Commissioner Peck reconvened the Regular Meeting at 10:29 a.m. with no action taken.



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10:30 AM Executive Session

RCW 42.30.110 (1) (i), to discuss with legal counsel: Matters relating to agency enforcement actions; Litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:30 a.m. and anticipated to last twenty minutes. Sheriff Jim Raymond and Chief Deputy Prosecuting Attorney Jennifer Johnson and Human Resources Director Carlee Nave were invited to stay.

Commissioner Peck reconvened the Regular Meeting at 10:37 a.m. with no action taken.

Commissioner Peck presented a concern from citizens on the approach off Sagemoor Road for a temporary farm tent camp.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:39 a.m.

Approved 7-17-2018

Clerk of the Board *Keri Milham*