



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, June 19, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue
Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 am Call To Order And Pledge Of Allegiance**
- 9:02 am Ordinance Approving Zone Change Designation for "Columbia River West" from RC-5 TO RC-1**
Presented by Acting Planning and Building Director Nicole Stickney
(Ordinance 3-2018 upon approval)
- 9:20 am Public Comment**
- 9:25 am Office Business**
- Approval of Payroll Rosters
 - Approval of Warrant Registers
 - Approval of Consent Agenda
1. Resolution 2018-198 Commercial Crime Insurance Proposal from Conover Insurance for 2018-2019
 2. Resolution 2018-199 Professional Services Contract with Attorney Alexis Rado to Represent Indigent Persons for Conflict/Overflow Cases
 3. Resolution 2018-200 Denial of Claim for Damages Filed by Victoria Alsumaeel
 4. Resolution 2018-201 Purchase Agreement for Cyber Security Software and Services
 5. Resolution 2018-202 Commercial Vendor Contract with Benton Franklin Fair

6. Resolution 2018-203 First Amendment to Agreement 17-18-DD-ARC-00 between Benton Franklin Human Services and Arc of Tri-Cities
7. Resolution 2018-204 Awarding Coffman Engineers Professional Services Contract to Provide Assessments for the Benton Franklin Juvenile Justice Center Security System

- 9:30 am Administration Office Business**
- Discussion pertaining to Planning and Building Department
- 9:45 am Public Comment**
- 9:50 am Executive Session (IF NECESSARY)**
- 9:55 am Adjourn**



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The Minutes of the Board of Commissioners proceedings are paraphrased, not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (9:01am)

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:01 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Acting Clerk of the Board Sherrie Young

ZONE CHANGE 2018-02 TO DESIGNATE 49.5 ACRES WITH RC-1 ZONING (9:02 am)

*Presented by Acting Planning and Building Director Nicole Stickney
(Ordinance 3-2018 upon approval)*

Acting Director of Planning and Building Nicole Stickney gave a brief background of the proposed zone change designation. She explained the change involved approximately 49.5 acres located within the Rural Shoreline Development area known as, "Columbia River West." Ms. Stickney explained the applicant requested Franklin County change the zoning classification from Rural Community 5 (RC-5) to Rural Community 1 (RC-1). Staff processed the application, coordinated for agency comments and reviewed the application in accordance with Chapter 17.84 of the Franklin County Code. She further explained Planning Commission Board members were provided with written recommendation for approval of the application. The Planning Commission held a duly advertised open-record public hearing and passed a motion by a 4-0 vote with one abstention to forward the recommendation to the Franklin County Board of Commissioners based on five findings of fact and with three suggested conditions of approval. There were no appeals but two letters were submitted to the County expressing concern with what appears to be errors in the Public Notice advertising the Public Hearing.

There was extensive discussion regarding the zoning change request and whether Franklin County Planning Commissioner Michael Vincent should have recused himself from discussion and voting because of his affiliation with Vincent Construction.

- Mr. Jim Kelley addressed the Board stating has been farming in Franklin County for over twenty (20) years and was the applicant requesting the zoning change. He felt the request



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was fair and would increase the value of land in the area and urged the Commissioners to approve the zoning designation change.

- Mr. Robert Suits addressed the Board saying the area was a quiet, rural area with a country feel and did not want the atmosphere to change. He felt it was unfair to rezone solely for increasing the value of one landowner's property and urged the Commission to deny the request.
- Ms. Melinda Didier addressed the Board indicating she one abstained from the vote. When asked why she said she could not really explain it but it felt wrong and she was uncomfortable with anything other than abstention.

❖ *After discussion, Commissioner Peck moved to decline Ordinance 3-2018 changing zoning from RC-5 to RC-1 for 49.5 acres known as "Columbia River West." He further moved the zoning change designation would not be closed and the Board would entertain public comment from others and encourage any future requests to have the written support of as many affected parties as possible. Due to the lack of a second, the motion failed.*

❖ *After further discussion, Commissioner Miller moved to deny Ordinance 3-2018. Commissioner Koch seconded and the motion carried.*

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BOARD OF COMMISSIONERS**

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**APPROVAL OF SALARY CLEARING AND EMERGENCY MANAGEMENT PAYROLL
(10:21am)**



FRANKLIN COUNTY AUDITOR
Matt Beaton, Auditor

June 19, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, June 19, 2018 *[Signature]*, moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00334843-00334853	\$ 7,486.57
Net EFT Payroll Checks	00012458-00012698	426,179.94
Deduction and Contribution Checks	00334854-00334870	300,160.14
	Total	\$ 733,806.65
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00012454-00012457	\$ 8,047.45
Deduction and Contribution Checks	00334819-00334822	5,522.00
	Total	\$ 13,569.45
	Grand Total All Payrolls	\$ 747,376.10

In the total amount of **\$747,376.10** (\$733,806.65 + \$13,569.45)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ Commissioner Koch moved to approve Salary Clearing and Emergency Management Payroll totaling \$747,376.10. Commissioner Miller seconded and the motion carried.



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APPROVAL OF PUBLIC WORKS AND MOTOR VEHICLE PAYROLL (10:21am)



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

June 19, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.080, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, June 19, 2018
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00334802-00334805	\$ 4,423.56
Net EFT Payroll Checks	00012418-00012453	63,128.62
Deduction and Contribution Checks	00334806-00334814	43,421.86
	Total	<u>\$ 100,974.04</u>
 Motor Vehicle		
Net Payroll Checks	00334801	\$ 1,404.00
Net EFT Payroll Checks	00012413-00012417	6,610.96
Deduction and Contribution Checks	00334815-00334818	5,967.22
	Total	<u>\$ 13,982.18</u>
Grand Total All Payrolls		<u>\$ 114,956.22</u>

In the total amount of **\$114,956.22** (\$100,974.04 + \$13,982.18)

The motion was seconded by [Signature] and passed by a vote of 3 to 0

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$114,956.22. Commissioner Miller seconded and the motion carried.**



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APPROVAL OF FUND EXPENDITURES (10:22am)



**FRANKLIN COUNTY AUDITOR
Matt Beaton, Auditor**

6/19/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 6/19/2018
Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00334872	-	00335043	\$771,862.17
EFT Check Numbers:	00000037	-	00000039	\$13,203.40
				\$785,065.57

FUND Expenditures	AMOUNT ISSUED
FC Reserve Fund	\$187,854.00
Current Expense	\$295,655.54
Auditor O & M	\$1,610.92
Supplemental Preservation Fund	\$25.38
Election Equipment Revolving	\$11,197.30
Boating Safety Fund	\$2,158.23
Sheriff Sex Offender Grant	\$446.61
Dare Fund Sheriff	\$935.77
Enhanced 911	\$99,785.91
County Roads	\$62,026.21
Solid Waste	\$1,667.30
Cap Outlay One Qtr Pct Tax	\$11,218.75
Ending Homelessness Fund	\$954.00
TRAC Renewal & Replacement Fund	\$1,020.73
TRAC Operations Fund	\$46,775.52
Franklin County RV Park	\$3,209.26
Motor Vehicle/Public Works	\$58,524.14
In the amount of	\$785,065.57

The motion was seconded by _____

And passed by a vote of 3 to 0

Reviewed by County Administrator _____

The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Rosa Gomez

1016 North 4th Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ *Commissioner Koch moved to approve Fund Expenditures County Roads audited and certified by the auditing officer for warrants prepared for the week of June 19, 2018 \$783,874.57. Commissioner Miller seconded and the motion carried.*



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APPROVAL OF CONSENT AGENDA (10:23 am)

- Resolution 2018-198 Commercial Crime Insurance Proposal from Conover Insurance for 2018-2019
- Resolution 2018-199 Professional Services Contract with Attorney Alexis Rado to Represent Indigent Persons for Conflict/Overflow Cases
- Resolution 2018-200 Denial of Claim for Damages Filed by Veronica Alsumaeel
- Resolution 2018-201 Purchase Agreement for Cyber Security Software and Services
- Resolution 2018-202 Commercial Vendor Contract with Benton Franklin Fair
- Resolution 2018-203 First Amendment to Agreement 17-18-DD-ARC-00 between Benton Franklin Human Services and Arc of Tri-Cities
- Resolution 2018-204 Awarding Coffman Engineers Professional Services Contract to Provide Assessments for the Benton Franklin Juvenile Justice Center Security System

- ❖ *Commissioner Miller moved to approve the Consent Agenda with discussion of Item Three (3) regarding denial of Claim for Damages. After brief discussion, Commissioner Koch seconded and the motion carried.*

ADMINISTRATION OFFICE BUSINESS (10:37am)

- Discussion Pertaining to Planning and Building Department (10: 37am)

County Administrator Keith Johnson explained a Notice for Recruitment for the vacant Director of Planning and Building position was being revised in an effort to make it more attract to qualified candidates.

There was brief discussion of possible incentive bonuses for the position. Commissioner Miller asked if there had been any interest in the position. Mr. Johnson stated there had been some interested and felt revising the position to include incentive bonus may make the position more attractive.

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It was the consensus of the Board the position should be compensation should be adjusted in accordance with the responsibilities and demands of the position.

▪ Lease Assignment request from Lourdes Health Network

Mr. Johnson explained correspondence was received from Our Lady of Lourdes President and CEO John Serle. The correspondence stated the intent of hospital management to sell all or substantially sell all assets used in the operation of Lourdes Medical Center at 520 North Fourth in Pasco, Washington, Lourdes Counseling Center located in Richland, Washington at 1175 Carondelet Drive and Lourdes Occupational Health Center located at 9915 Sandifur Parkway in Pasco, Washington. It is anticipated Seller will assign all its right, title and interest in, to and under the Agreement to a Purchasing Party, and the Purchasing Party will assume all obligations of Seller. Mr. Johnson stated if for any reason closing does not occur by August 31, 2018; the proposed assignment will be of no force or effect, unless Seller notifies the County of a new scheduled Closing date.

Commissioner Peck asked staff to bring the item back to the Board at the next Regular meeting giving the Commissioners time to review the letter.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:45am.

Approved

July 10, 2018

Clerk to the Board

Sherrie Young