



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, August 14, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:02 AM Approval of Minutes
July 31, 2018 Commissioners' Meeting Minutes
August 7, 2018 Commissioners' Meeting Minutes

**9:05 AM Bureau of Land Management Right-of-Way Grant Juniper Dunes Easement-
County Road Project 602**
Presented by County Engineer Craig Erdman
(Resolution 2018-254 upon approval)

BLM Field Manager Lindsey Babcock, Spokane District

9:15 AM Public Comment

9:20 AM Office Business
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-255 Signature of Food Service Contract Amendment #5 with ARAMARK Correctional Services
2. Resolution 2018-256 Personal Services Contract between Benton Franklin Juvenile Justice and Attorney Darin R. Campbell
3. Resolution 2018-257 Personal Services Contract between Benton Franklin Juvenile Justice and Attorney Heather R. Villani
4. Resolution 2018-258 Compensation Change for Confidential Secretary Position in the Prosecuting Attorney's Office
5. Resolution 2018-259 Information Services August 2018 Surplus Property Disposal List
6. Resolution 2018-260 Local Agency A&E Professional Services – Cost Plus Fixed Fee Rate Consultant Agreement for County Road Project 617

7. Resolution 2018-261 Request to Rescind Resolution 2018-230, Road Name Change of Richview Drive
8. Resolution 2018-262 Franklin County Veterans Advisory Board Appointments
9. Approval to Hire Chief Deputy Treasurer at Grade 17- Step 4

9:30 AM Administration Office Business

- Office Business

9:35 AM Public Comment

9:40 AM Executive Session (if necessary)

9:45 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
AUGUST 14, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Undersheriff Dan McCary, Auditor Matt Beaton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:01 AM **Approval of Minutes**

July 31, 2018 Commissioners' Meeting Minutes
August 7, 2018 Commissioners' Meeting Minutes

❖ *Commissioner Koch moved to approve the Meeting Minutes for July 31, 2018 and August 7, 2018. Commissioner Miller seconded and the motion carried.*

9:02 AM **Bureau of Land Management Right-of-Way Grant Juniper Dunes Easement-County Road Project 602**

County Engineer Craig Erdman and Bureau of Land Management Director Lindsey Babcock gave a background to the County Road Project 602.

On April 20th, 2011, the Board of County Commissioners initiated CRP 602 – Juniper Dunes Recreation Area Access project. The objective of the project was to establish and construct a legal access to the Juniper Dunes Wilderness area.

On April 8th, 2015, the Board held a public hearing to discuss and select the route preference. At that time the route selected was "Alternative Route 2" corridor. The "Alternative Route 2" corridor is located one (1) mile east of the intersection of Pasco-Kahlotus Road and Peterson Road (a private road).

The new 4.2 miles of road would need right-of-way from two (2) landowners and the Bureau of Land Management (BLM). Right-of-way from the two (2) landowners has been obtained, once the right-of-way grant from BLM has been executed by both the Board and BLM, all right-of-way needs for the CRP 602 Juniper Dunes Recreation Area Access project will be secured.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 14, 2018**

There are two (2) BLM right-of-way grants, which will need to be executed. The first is for the perpetual grant easement for the main access road and the second is for a temporary construction easement for the spur road from the main route to an existing recreational staging area known as Smith Canyon.

Mr. Erdman and Ms. Babcock also stated that the original proposal included one mile of pavement, which has changed to four miles due to increase of funds provided.

Ms. Babcock informed the Public that the Bureau of Land Management will speak to several Public engagement opportunities during the next year.

- National Off-Highway Vehicle Conservation Council – public meeting on September 14 in Kennewick at the Red Lion Hotel from 6-9pm
- 2 BLM-facilitated forums during Spring 2019 (location and date TBD) to gather input on the type of recreation amenities the BLM should analyze in a Juniper Dunes Recreation Site Plan.

Mr. Erdman estimated the opening of the new access road in May, if, the weather cooperates. In addition, the road would not be opened until all work is completed.

- ❖ ***Commissioner Koch moved to approve Resolution 2018-254, Bureau of Land Management Right-of-Way Grant Juniper Dunes Easement-County Road Project 602. Commissioner Miller seconded and the motion carried.***

Left Blank Intentionally



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 14, 2018**

9:23 AM Approval of Fund Expenditure Warrants

08/14/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 08/14/2018 

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00337041 - 00337154 \$1,047,283.45

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$489,913.50
ENHANCED 911	\$500,000.00
RENTAL CAR EXCISE TAX	\$7,000.00
VETERAN'S ASSISTANCE	\$5,181.91
TRAC RENEWAL AND REPLACE	\$349.31
TRAC OPERATIONS	\$21,384.09
FRANKLIN COUNTY RV PARK	\$22,688.73
MOTOR VEHICLE	\$765.91


In the amount of: \$1,047,283.45

The motion was seconded by: 

And passed by a vote of 5 to 0

Reviewed by the County Administrator: 


The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard


Vouchers Audited By:
Rosa Gomez

1016 North 4th Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 14, 2018 for payment totaling \$1,047,283.45. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 14, 2018**

9:23 AM Approval of County Roads and Motor Vehicle Payroll

August 14, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 14, 2018 PKM moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00337010-00337012	\$ 3,324.61
Net EFT Payroll Checks	00013559-00013593	52,641.42
Deduction and Contribution Checks	00337014-00337021	43,731.78
	Total	\$ 99,697.81
Motor Vehicle		
Net Payroll Checks	00337013	\$ 1,386.11
Net EFT Payroll Checks	00013594-00013598	6,736.82
Deduction and Contribution Checks	00337022-00337025	6,062.54
	Total	\$ 14,185.47
Grand Total All Payrolls		\$ 113,883.28

In the total amount of **\$113,883.28** (\$99,697.81 + \$14,185.47)

The motion was seconded by PKM and passed by a vote of 3 to 0

M. B. Bates
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$159,706.50. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 14, 2018**

9:24 AM Approval of Consent Agenda

1. Resolution 2018-255 Signature of Food Service Contract Amendment #5 with ARAMARK Correctional Services
2. Resolution 2018-256 Personal Services Contract between Benton Franklin Juvenile Justice and Attorney Darin R. Campbell
3. Resolution 2018-257 Personal Services Contract between Benton Franklin Juvenile Justice and Attorney Heather R. Villani
4. Resolution 2018-258 Compensation Change for Confidential Secretary Position in the Prosecuting Attorney's Office
5. Resolution 2018-259 Information Services August 2018 Surplus Property Disposal List
6. Resolution 2018-260 Local Agency A&E Professional Services – Cost Plus Fixed Fee Rate Consultant Agreement for County Road Project 617
7. Resolution 2018-261 Request to Rescind Resolution 2018-230, Road Name Change of Richview Drive
8. Resolution 2018-262 Franklin County Veterans Advisory Board Appointments
9. Approval to Hire Chief Deputy Treasurer at Grade 17- Step 4

❖ Commissioner Miller moved to approve Consent Agenda items 1-9. Commissioner Koch seconded and the motion carried.

- *Corrections in the process of a Road Name Change of Richview Drive to Bair Drive have been made.*
- *Commissioner Peck reviewed the Veterans Advisory Board and its purpose. Benton County uses the Human Services Department to provide the operation function. It may be a good idea for Franklin County to look into this further and mirror Benton County by using Human Services as well.*
- *Commissioner Peck has met with the Army Corps of Engineers to discuss the Columbia River Road gate closure to prevent dumping of trash, target shooting and other problems that currently exist. He will send the documentation to County Administrator Keith Johnson so that he can share it with the other Commissioners.*

9:33 AM Administration Office Business

- Resolution 2018-215, a request for road deviation by Sally Carpenter, has been officially withdrawn by the applicant

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:36 a.m.

Approved 8-21-2018

Clerk of the Board *Kevin Milham*

Page 5 of 5