



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, October 9, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM** **Call to Order and Pledge of Allegiance**
- 9:02 AM** **Approval of Minutes-** September 25, 2018 Commissioners' Meeting Minutes
- 9:03 AM** **Award Recommendation County Road Project 602 Juniper Dunes Access**
Presented by County Engineer Craig Erdman
- 9:10 AM** **Franklin County of Application ARM Aerial Research Facility (Battelle) Hangar 2018-1002**
Presented by Port of Pasco Executive Director Randy Hayden and Franklin County Administrator Keith Johnson Resolution 2018-305 (upon approval)
- 9:25AM** **Conditional Use Permit Cup 2018-04 Establish an Event Center-Miles**
*Presented by AHBL Personal Services Contractor Nicole Stickney
Resolution 2018-306 (upon approval)*
- 9:35 AM** **Zone Change 2018-03 to Rezone 8 Acres from AP-20 to I-2 - Dockstader**
*Presented by AHBL Personal Services Contractor Nicole Stickney
Resolution 2018-307 (upon approval)*
- 9:45 AM** **Awarding of Contract to Southern Folger for Specialized Doors and Locks in the Corrections Facility**
*Presented by County Administrator Keith Johnson
Resolution 2018-308 (upon approval)*
- 10:00 AM** **Public Comment**
- 10:05 AM** **Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

1. Resolution 2018-309 Interbudget Transfer of \$1,000 from the Current Expense Fund Contingency-Budget to the Current Expense Facilities Department Budget
2. Resolution 2018-310 Declaring County-Owned Property as Surplus and Authorization of Disposal via Public Auction
3. Resolution 2018-311 Interagency Agreement IAA19186 Additional Interpreter Funding Reimbursement- Franklin County District Court
4. Resolution 2018-312 Interagency Agreement IAA19161 with Administrative Office of the Courts for Court Interpreter Funding

10:10 AM Administration Office Business

- Department of Ecology – Pasco Landfill Cleanup Options

10:15 AM Public Comment

10:20 AM Executive Session RCW 42.30.110 (1) (i), to discuss with legal counsel: Litigation or potential litigation.

10:50 AM Recess until 11:30 AM

11:30 AM Presentation on Juvenile Justice Center Security System Upgrade
Presented by Franklin County Administrator Keith Johnson, Juvenile Administrator Darryl Banks and Coffman Engineering

12:00 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
OCTOBER 9, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Treasurer Josie Koelzer, Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, Planning and Building Director Derrick Braaten, AHBL Personal Services Contractor Nicole Stickney, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Facilities Director Jennifer Wagner, Human Resources Generalist Eric Wyant and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

September 25, 2018 Commissioners' Meeting minutes approved as presented.

9:03 AM **Award Recommendation County Road Project 602 Juniper Dunes Access**

Public Works director Matt Mahoney explained to the Board how the Public Works department arrived at this recommendation.

- ❖ *Commissioner Miller moved to approve County Road Project 602 Juniper Dunes Access. Commissioner Koch seconded. Commissioner Koch wanted to read into the record the final bid 2,084,968.29. Commissioner Peck amended the motion to include the cost of the project bid and the motion carried.*

9:06 AM **Franklin County of Application ARM Aerial Research Facility (Battelle)
Hangar 2018-1002**

Commissioner Peck disclosed for the record, he has no interest, no contacts, and no involvement whatsoever with the ARM project.

County Administrator Keith Johnson gave a background of the ARM Facility. The Franklin County Economic Development Plan adopted in 2016 requires projects to be approved by the Board of Commissioner and listed in Appendix B of the Plan. The Board of Commissioners originally approved \$200,000 for the ED Fund for this project in 2016, but it was later anticipated that CERB would cover the need for that amount and the \$200,000 would not be needed. However, due to escalating construction costs, the Port of Pasco estimates it will require an amount up to \$350,000 to complete the project.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 9, 2018**

Port of Pasco Executive Director Randy Hayden explained that the bid for the hanger was sent out and came back higher than expected. They met with Architects and cut costs where possible. The hanger is smaller than first drafted and Battelle purchased a smaller plane. Battelle invested approximately \$500,000; the Port has invested approximately \$500,000 and two million from CERB. Mr. Hayden did not anticipate using the .09 funds, but as gap financing if needed.

- ❖ ***Commissioner Miller Moved to approve Resolution 2018-305, .09 Franklin county Economic Development Funds for ARM Aerial Research Facility (Battelle) Hangar 2018-1002. Commissioner Koch seconded and the motion carried.***

9:11AM Conditional Use Permit CUP 2018-04 Establish an Event Center-Miles

Commissioner Peck disclosed that he is the owner of an events center. He sees no need to recuse himself as he feels he can be impartial and reasonable.

AHBL Personal Services Contractor Nicole Stickney gave the background of the proposed CUP. The applicant proposes to establish and operate an event center on parcel 110-080-181, located south of the Pasco-Kahlotus Highway and west of, and along, Carr Road. The address is 220 Carr Road, Pasco, WA 99301. The property is zoned AP-20 and the Comprehensive Plan designation is Ag Service Center. The proposed activities include private events (weddings, birthdays, etc.) and would take place primarily outdoors. Events would vary in the number of guests, but would average between 100 and 200 people. The applicant's proposal includes renovation of the existing barn structure, future construction of a gazebo (less than 1,000 square feet in size) and the addition of walking paths as shown on the site plan. The County Building and Planning Department processed the application, coordinated for agency comments, and reviewed the application in accordance with Chapter 17.82 Franklin County Code.

Discussion was had on parking lot requirements, restroom facilities and emergency access.

- ❖ ***Commissioner Miller moved to approve Resolution 2018-306 Conditional Use Permit Cup 2018-04 Establish an Event Center. Commissioner Koch seconded and the motion carried.***

Commissioner Peck voted in favor, as he supports landowners. This however, may bring up comments from others and planning department may need to update requirements to make it equitable for all.

9:35 AM Zone Change 2018-03 to Rezone 8 Acres from AP-20 to I-2 - Dockstader

AHBL Personal Services Contractor Nicole Stickney gave a background of the Zone Change 2018-03. Under application ZC 2018-03, the applicant requested a rezone for approximately 8 acres of a 169.92-acre parcel from AP-20 (Agricultural Production 20) to I-2 (General Industrial). (Parcel number 124-250-088). The portion of the parcel to be rezoned is located within the "North Pasco Industrial Area" as identified in the County Comprehensive Plan, and is



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 9, 2018**

classified as “Rural Industrial” (land use designation). The remainder of the parcel is designated as “Agriculture” in the comprehensive plan.

- ❖ *Commissioner Miller moved to approve Zone Change 2018-03 to Rezone 8 Acres from AP-20 to I-2. Commissioner Koch seconded. Commissioner Miller rescinded the motion and Commissioner Koch seconded. Commissioner Miller moved to approve Ordinance 6-2018 Zone Change 2018-03 to Rezone 8 Acres from AP-20 to I-2. Commissioner Koch seconded and the motion carried.*

9:51 AM **Public Comment-** Clint Didier asked the Commissioners if he could get a breakdown of the Juniper Dunes Access Project.

9:52 AM Awarding of Contract to Southern Folger for Specialized Doors and Locks in the Corrections Facility

County Administrator Keith Johnson gave a brief background of the specialty doors. In order to maintain consistent application of electronic locking as well as the physical essential in improving the security of the facility and are a critical component of Franklin County’s obligation to adhere to the requirements of the settlement agreement for the jail.

- ❖ *Commissioner Miller moved to approve Resolution 2018-308- Awarding of Contract to Southern Folger for Specialized Doors and Locks in the Corrections Facility. Commissioner Koch seconded and the motion carried.*

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FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
OCTOBER 9, 2018

9:54 AM Approval of Fund Expenditure Warrants

10/09/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/09/2018 R Koch

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00339171 - 00339528 \$444,090.39

Fund Expenditures	Amount Issued
CURRENT EXPENSE	
AUDITOR O & M	\$208,205.13
CRIME VICTIMS WITNESS	\$73.85
TRIAL COURT IMPROVEMENT	\$2,945.06
BOATING SAFETY	\$856.03
SHERIFF SEX OFFENDER GRANT	\$1,746.74
ENHANCED 911	\$292.00
COUNTY ROADS	\$120,104.34
ENDING HOMELESSNESS	\$39,317.41
TRAC OPERATIONS	\$5,062.00
FRANKLIN COUNTY RV PARK	\$5,589.26
MOTOR VEHICLE	\$288.46
	\$59,610.11

In the amount of: \$444,090.39

The motion was seconded by: R Koch

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Jeff Burckhard

The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Rosa Gomez

1016 North 4th Avenue *P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 9, 2018 for payment totaling \$444,090.39. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 9, 2018**

9:55 AM Approval of County Roads and Motor Vehicle Payroll

October 9, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 9, 2018, *[Signature]* moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00339010-00339011	\$ 2,612.44
Net EFT Payroll Checks	00014677-00014711	52,249.02
Deduction and Contribution Checks	00339119-00339126	42,605.81
	Total	\$ 97,467.27
Motor Vehicle		
Net Payroll Checks	00339012	\$ 1,383.84
Net EFT Payroll Checks	00014712-00014716	6,754.25
Deduction and Contribution Checks	00339127-00339130	6,221.24
	Total	\$ 14,359.33
Grand Total All Payrolls		\$ 111,826.60

In the total amount of **\$111,826.60** (\$97,467.27 + \$14,359.33)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$111,826.60. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 9, 2018**

9:56 AM Approval of Consent Agenda

1. Resolution 2018-309 Interbudget Transfer of \$1,000 from the Current Expense Fund Contingency-Budget to the Current Expense Facilities Department Budget
2. Resolution 2018-310 Declaring County-Owned Property as Surplus and Authorization of Disposal via Public Auction
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4. Resolution 2018-312 Interagency Agreement IAA19161 with Administrative Office of the Courts for Court Interpreter Funding

❖ *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

9:57 AM Public Comment- Jeff Robinson inquired the cost of the jail doors contract. \$56,324.00 was the reply.

9:58 AM Recess

Commissioner Peck recessed the meeting for five minutes.

Reconvene

Commissioner Peck reconvened the regular meeting at 10:10 a.m.

10:12 AM Executive Session

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:12 a.m., for up to 45 minutes to discuss with legal counsel regarding litigation or potential litigation. Also present were Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Human Resources Generalist Eric Wyant, and Clerk of the Board Karin Milham was excused.

Commissioner Peck reconvened the Regular Meeting at 10:58 a.m. with no action taken.

10:59 AM State of Washington Department of Ecology

Ecology Project Manager Chuck Gruenenfelder introduced project contacts, Erika Bronson, Public Involvement and Barbara Smith, Potentially Liable Persons Representative.

Mr. Gruenenfelder showed a Power Point presentation pertaining to the Pasco Landfill cleanup. In this presentation the Industrial Waste Area Group III (IWAG) and the Landfill Group, which represent the majority of the potentially liable persons (PLPs) responsible for Pasco Landfill



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 9, 2018**

cleanup, have each submitted a draft Focused Feasibility Study (FFS) to the Washington State Department of Ecology evaluating final cleanup options for all the landfill zones.

The draft FFS report make clear recommendations for the Municipal Solid Waste Landfill Area, Balefill/Inert Waste Area, and the Industrial Waste Zones B, C/D, and E. However, the conditions in Zone A (buried drums of industrial waste) have become more unstable since the draft FFS reports were completed. Higher than normal underground temperatures have been recorded, and liquids have leaked from drums and reached groundwater. These Zone A conditions require an immediate response than waiting until ecology finalizes the cleanup action plan for the site.

Mr. Gruenfelder reported possible options for cleanup as a minimum requirement were Alternative A-5 at \$56 million and A-9 at \$128.1 million.

Erica Bronson explained what would happen after the comment period.
Department of Ecology will:

- Respond to all comments
- Use public input, the FFS documents, and Ecology experience to prepare a draft cleanup action plan
- Hold a public comment period for the draft cleanup action plan


11:27 AM Presentation on Juvenile Justice Center Security System Upgrade

Franklin County Administrator Keith Johnson introduced Juvenile Administrator Darryl Banks and Coffman Engineering to give a presentation on the Electronic Security system study.

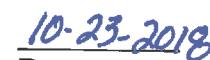
The Power Point presentation consisted of a summary of the background, objectives and recommendations to update the Juvenile Justice Center Security system. Franklin County would be responsible for approximately 28% of the costs to upgrade the system.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 11:38 a.m.


Approved


Clerk of the Board


Date