



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, September 17, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Discussion on Substitute House Bill 1406 – Affordable Housing Sales Tax Credit
Presented by Human Services Director Kyle Sullivan
(Resolution 2019-284 upon approval)

9:10 a.m. Public Comment

9:15 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-285 Authorizing PTO Cash-in to Remedy Payroll Entry Error- K McDaniel Overpayment
2. Resolution 2019-286 Bi-weekly Payroll Change Policy Updates
3. Resolution 2019-287 Contract Amendment to Employee Long Term Disability Plan
4. Resolution 2019-288 Contract Amendment to Employee Short Term Disability Plan
5. Resolution 2019-289 Final Plat, SUB 2018-02, Spencer Estates
6. Resolution 2019-290 Department of Corrections Interagency Contract Amendment 3, Term and Per Diem Changes

9:20 a.m. Administration Office Business

9:25 a.m. Public Comment

9:30 a.m. Executive Session 42.30.110 (1) (i) Potential Litigation

9:35 a.m. Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 17, 2019**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Coroner Curtis McGary, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham

9:01 a.m. **Discussion on Substitute House Bill 1406 – Affordable Housing Sales Tax Credit**

Human Services Director Kyle Sullivan gave a background of the Substitute House Bill 1406. The bill authorizes the governing body of a city or county to impose a local sales and use tax for the acquisition construction or rehabilitation of affordable housing or facilities providing supportive housing and for the operations and maintenance costs of affordable or supportive housing. Franklin County has a population less than 400,000, which makes rental assistance another eligible expense.

A letter of intent is to be signed by the County no later than January 2020 if they would like to participate. Actual adoption of the program must take place prior to July 2020.

A brief discussion followed.

- ❖ ***Commissioner Peck moved to approve Resolution 2019-284. Commissioner Didier seconded and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 17, 2019**

9:20 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

09/17/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.980, expense reimbursement claims.

Action: As of this date, 09/17/2019 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00352462 - 00352575	\$933,466.97
EFT Check Numbers:	00000276 - 00000279	\$2,042.77
		<u>\$935,509.74</u>

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$801,863.52
ELECTION EQUIP REVOLVING	\$426.57
TREASURER O & M	\$1,590.00
COURTHOUSE FACILITATOR	\$850.00
TRIAL COURT IMPROVEMENT	\$37.70
ENHANCED 911	\$657.95
COUNTY ROADS	\$553.30
SOLID WASTE	(\$11.83)
ENDING HOMELESSNESS	\$10,182.00
THE HAPO CENTER	\$7,323.29
FRANKLIN COUNTY RV PARK	\$3,632.95
MOTOR VEHICLE	\$108,404.29

In the amount of: *[Signature]* \$935,509.74

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
[Signature]
Matt Beaton

Vouchers Audited By:
[Signature]
Peter Gadamskiy

www.co.franklin.wa.us/auditor

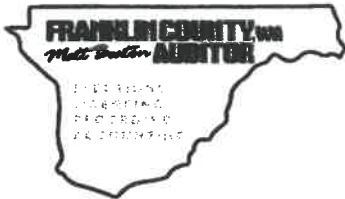
❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 17, 2019 for payment totaling \$935,509.74. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 17, 2019**

9:20 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

September 17, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 17, 2019 _____
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00352447-00352448	2,636.73
Net EFT Payroll Checks	00020935-00021168	437,621.39
Deduction and Contribution Checks	00352449-00352461	300,956.91
	Total	\$ 741,215.03
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00020931-00020934	\$ 8,218.19
Deduction and Contribution Checks	00352379-00352383	5,926.73
	Total	\$ 14,144.92
	Grand Total All Payrolls	\$ 755,359.95

In the total amount of **\$755,359.95** (\$741,215.03+\$14,144.92)

The motion was seconded by and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared by Rosa Gomez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$755,359.95. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 17, 2019**

9:21 a.m. Approval of Consent Agenda

1. Resolution 2019-285 Authorizing PTO Cash-in to Remedy Payroll Entry Error- K McDaniel Overpayment
2. Resolution 2019-286 Bi-weekly Payroll Change Policy Updates
3. Resolution 2019-287 Contract Amendment to Employee Long Term Disability Plan
4. Resolution 2019-288 Contract Amendment to Employee Short Term Disability Plan
5. Resolution 2019-289 Final Plat, SUB 2018-02, Spencer Estates
6. Resolution 2019-290 Department of Corrections Interagency Contract Amendment 3, Term and Per Diem Changes

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded. Discussion on item #3 took place and then the motion carried.*

9:22 a.m. Administration Office Business

- Administrator Keith Johnson presented the following to the Board:
The former Detox building has been vacant. Our facilities have been taking care of the building. The Veterans Opportunity Center (VOC) is currently occupying a space in a Columbia Basin College facility; however, CBC is intending to sell the building. The VOC is a non-profit organization that is inquiring the use of the detox building, and in return, would pay for utilities and maintenance.
- There is a Public Meeting at 6:30 tonight at the Robinson Elementary School. The Department of Ecology will be discussing the Pasco Landfill clean up efforts.

9:33 a.m. Executive Session 42.30.110 (1) (i) Potential Litigation

Commissioner Koch recessed into executive session at 9:33 a.m., for up to 15 minutes. Also attending, Prosecuting Attorney Shawn Sant and Chief Deputy Prosecuting Attorney Jennifer Johnson.

Commissioner Koch reconvened the Regular Meeting at 9:51 a.m., with no action taken

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:52 a.m.

Chair

Handwritten signature of R. Koch in blue ink.

Clerk of the Board

Handwritten signature of Karin Milham in blue ink.

Date

10-1-2019