



**Keith Johnson**  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, October 1, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Approval of Minutes**

*September 17, 2019 Commissioners' Meeting Minutes*

**9:01 a.m. Special Olympics Presentation**

*Presented by Human Services Director Kyle Sullivan*

**9:15 a.m. Waiver of Minimum Lot Frontage**

*Presented by Planning and Building Director Derrick Braaten*

**9:25 a.m. 2020 Employee Benefits Presentation**

*Presented by Conover Insurance*

**9:55 a.m. Public Comment**

**10:00 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-299 Amendment of Professional Services between Franklin County District Court and Justin Andrews
2. Resolution 2019-300 Public Works Contract between Benton Franklin Juvenile Justice Center and Personal Touch Cleaning
3. Resolution 2019-301 Hydra Platform Rental Agreement with Whitman County
4. Resolution 2019-302 County Road Project 620 Hailey Railroad Crossing Contract

**9:55 a.m. Administration Office Business**

**10:00 a.m. Public Comment**

**10:05 a.m. Executive Session (if necessary)**

**10:10 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
*OCTOBER 1, 2019*

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Chief Deputy Prosecutor Jennifer Johnson, Human Resources Director Carlee Nave, Human Resources Generalist Eric Wyant, Planning and Building Director Derrick Braaten, Public Works Director Matt Mahoney, and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

❖ *September 17, 2019 Commissioners' Meeting Minutes were approved as presented.*

9:01 a.m. **Special Olympics Presentation**

Human Services Director Kyle Sullivan introduced ARC Representative Donna Tracy to the Board, and turned the time over to her to explain what they have been doing in the past year with the Special Olympics.

From the support of Franklin County, they were able to develop a Memorandum of Understanding with the Special Olympics and open up a local office at The ARC of Tri-Cities facility in May 2018.

- They were able to save the limited existing program.
- Brought on an additional
- Started Special Olympics program for "Young Athletes" ages 2-7. This program filled up in less than 24 hours.
- Power lifting, Volleyball, and Unified Flag Football for youth were new sports added to the program.
- Increased year-round participation in sports for existing athletes.
- Fall Games 2019 will be held in the Tri-Cities. 800 athletes and their families will be attending the event at the HAPO Center on November 22-24. Broadmoor RV donated \$85,000 to the Special Olympics of Washington to make this possible.

Donna Tracy thanked the Board for supporting sports programs for children with developmental disabilities and autism.

9:09 a.m. **Waiver of Minimum Lot Frontage**

Planning and Building Director Derrick Braaten gave the following background on Short Plat 2019-11.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
OCTOBER 1, 2019

Short Plat 2019-11 is an application by Brian and Anne Meredith Worden for the approval of a two (2) lot short plat. The proposal is to divide approx. 4.8 acres into two (2) new lots. Lot #1 is proposed to be approximately 3.5 acres, and Lot #2 is proposed to be 1.55 acres in size, gross. The property is zoned RS-20.

The property short plat is situated in a portion of the NW ¼ of the NW ¼ 22, Township 9 North, Range 29 Easy, W.M., Franklin County, Washington. The property is generally located west of, and along, Road 64, and south of W Argent Road. The address is 2820 Road 64, Pasco. (Parcel # 115-551-103)

Lost #2 is proposed to be accessed off of Road 64, using a 25' wide, approximately 634' long, private access, creating what is known as a "flag lot". The 25' access onto Road 64 is technically proposed Lot #2's road frontage. The dimensions of Lot #2 are 181.52 wide and 240.08' long, plus the 25' x 634.53' dedicated access.

❖ *After discussion, the Commissioners were in consensus to waiver and approved the request by Brian and Meredith Worden to allow for a deviation from FCC 16.16.040(B)(1), requiring 90' frontage, for Lot #2 of Short Plat 2019-15, Worden as provided for in FCC 16.16.040(C).*

## 9:25 a.m. 2020 Employee Benefits Presentation

Dave Gyll, Conover Insurance representative reviewed the County Insurance plan from the 2019 year. He presented data of increased usage of medical, prescription, dental and vision. With the increase of services, insurance rates also increased for the 2020 year.

The Benefits Committee sent out surveys for employees and reviewed the feedback. Based on the responses, the Committee worked with Mr. Gyll and Conover Insurance was able to obtain the renewal rates for 2020.

The Benefits Committee consensus is to recommend the 2-tier rate structure for Premera medical and dental, and add a \$150 deductible for name brand medications to the medical plan.

❖ *After discussion, the Commissioners were in consensus with the recommended request. The Board gave HR Director Carlee Nave the permission to move forward with obtaining the Insurance proposed.*

## 9:15 a.m. Public Comment

- Citizen Jeffery Robinson voiced his concerns over a Commissioners communication with him.
- Todd Woodward, business owner and manager of a farm expressed his concern for the detour on Glade Road.

Public Works Director Matt Mahoney was given the opportunity to explain the reasoning behind the closure. The Commissioners discussed the procedures of the closure. Sheriff Raymond stated he was notified as well as other emergency officials of the integrity of the road.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 1, 2019**

**10:24 a.m. Approval of Fund Expenditure Warrants**

10/01/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/01/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00353017 - 00353116	\$1,157,976.15
EFT Check Numbers:	00000292 - 00000294	\$1,095.38
		<u>\$1,159,071.53</u>

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$22,771.31
ELECTION EQUIP REVOLVING	\$1,293.10
TREASURER O & M	\$1,051.62
COUNTY ROADS	\$107,423.61
VETERAN'S ASSISTANCE	\$388.06
ENDING HOMELESSNESS	\$19,183.00
DISTRESSED CNTY LTGO DS	\$350,000.00
CAPITAL PROJECTS FUND	\$40.00
FC PUBLIC FACILITIES CONST FND	\$350,000.00
THE HAPO CENTER	\$66,262.27
FRANKLIN COUNTY RV PARK	\$9,357.50
MOTOR VEHICLE	\$10,134.76
DEPT COMMERCE PASS THROUGH	\$221,166.30

In the amount of: \$1,159,071.53

The motion was seconded by: Cliff Didier

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Matt Beaton

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Peter Gadomsky

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

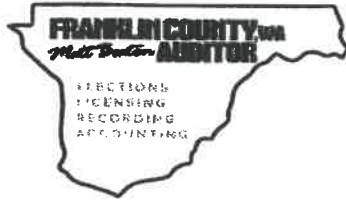
❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 1, 2019 for payment totaling \$1,159,071.53. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 1, 2019**

**10:12 a.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

October 1, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 1, 2019  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00352993	389.60
Net EFT Payroll Checks	00021216-00021450	372,924.74
Deduction and Contribution Checks	00352994-00353011	468,387.94
	<b>Total</b>	<b>\$ 841,702.28</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00021212-00021215	\$ 3,404.39
Deduction and Contribution Checks	00352976-00352992	9,445.32
	<b>Total</b>	<b>\$ 12,849.71</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 854,551.99</b>

In the total amount of **\$854,551.99** (\$841,702.28+\$12,849.71)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Rosa Gomez

❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$854,551.99. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 1, 2019**

**10:25 a.m. Approval of Consent Agenda**

1. Resolution 2019-299 Amendment of Professional Services between Franklin County District Court and Justin Andrews
2. Resolution 2019-300 Public Works Contract between Benton Franklin Juvenile Justice Center and Personal Touch Cleaning
3. Resolution 2019-301 Hydra Platform Rental Agreement with Whitman County
4. Resolution 2019-302 County Road Project 620 Hailey Railroad Crossing Contract

*❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded and the motion carried.*

**9:10 a.m. Administration Office Business**

- Administrator Keith Johnson presented brief information on the AV Capture ALL recording equipment for the Commissioners Meetings. As our current system has been failing. This will come before the Board at a later date.
- Formal approval of Eastern Washington Council of Government will be brought forth next week.

**10:31 a.m. Public Comment**

- Citizen Victor Scott asked for those who have taken an oath of office to adhere to that oath and not allow personal feelings to rule. Humanity suffers, when there is no integrity in the oath that is given.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:35 a.m.

  
Chair

  
Clerk of the Board

10-22-2019  
Date