



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting and Public Hearing**  
**Tuesday, December 10, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:00 a.m. RECONVENE - Public Hearing-County Budget Business**

1. Franklin County Current Expense 1% Resolution 2019-362
2. Franklin County Road Department 1% Resolution 2019-363
3. Letter to Assessor Setting 2020 Veteran's Assistance Fund Property Tax Levy

**9:30 a.m. Public Comment**

**9:35 a.m. Office Business**

1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
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1. Resolution 2019-364 Personal Services Contract for Spanish Interpreting Services in Franklin County Superior Court- Ana Armijo
  2. Resolution 2019-365 Personal Services Contract for Spanish Interpreting Services in Franklin County Superior Court-Columbia Basin Interpreting-Translation Services
  3. Resolution 2019-366 Bi-County 2020 Percentage Rate for Salaries, Benefits and Information Technology Assessments for 2020 Benton Franklin Superior Court
  4. Resolution 2019-367 Personal Service Contract to Provide Spanish Interpreting Services for Franklin County District Court- Lety's Professional Interpreting Services
  5. Resolution 2019-368 Restructure of Human Resources Department
  6. Resolution 2019-369 Personal Service Contract between Benton Franklin Juvenile Justice Center and Regional Toxicology Services
  7. Resolution 2019-370 Franklin County 2019 Employee Service Awards

8. Resolution 2019-371 Authorizing Information Services to Lease a Copier for the Assessor's Office
9. Resolution 2019-372 Reappointment of Kim Empey to Franklin County Mosquito Control District 3 Board of Trustees for a Two-Year Term
10. Resolution 2019-373 Intra-Budget Transfer of \$30,000 within the 2019 Planning Department Budget
11. Resolution 2019-374 Re-Establishing Hours of Operation for Franklin County Offices and Departments
12. Resolution 2019-375 2020 Annual Construction Program & Major Equipment Purchases
13. Resolution 2019-376 Sale and Transfer of Certain Real Property to Fire District 2-Kahlotus

**9:40 a.m. Administration Office Business**

- Franklin County Emergency Management ECC Exercise
- Review Process and Preliminary Maps for County Commissioner for Re-Districting
- Executive Order 13888- Refugee Resettlement in Franklin County

**10:00 a.m. Public Comment**

**10:05 a.m. Executive Session (if necessary)**

**10:10 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING  
AND PUBLIC HEARING MINUTES  
*DECEMBER 10, 2019*

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Undersheriff Rick Rochleau, Coroner Curtis McGary, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, Public Works Director Matt Mahoney, Accounting Supervisor Tim Anderson, Director of Finance Thomas C. Westerman, Court Administrator Tiffany Deaton, Accountant III Maisey Stein, and Clerk of the Board Karin Milham.

### 9:01 a.m. **PUBLIC HEARING- Franklin County 2020 Budget**

Administrator Keith Johnson gave the Board a spreadsheet of what the budget looked like currently, and is waiting for the Board to make decisions before final documents for budget adoption occurs. Mr. Johnson reviewed the budget with Director of Finance Thomas C. Westerman and Accounting Supervisor Tim Anderson to refine the expenditures and projected revenues in finer detail.

Mr. Johnson asked the Board to consider the following questions.

- Consider taking the banked capacity accrued during 2011
- Consider taking the 1% Current Expense Levy
- Consider Road Levy Shift

He recommended taking a 1% of additional property tax under substantial needs and the banked capacity before considering the road shift.

Director of Finance Thomas C. Westerman informed the Board that criminal justice takes approximately 70% of our expenditures and roads are a high expense as well. Both of these are important and of great need in our community. One thing the county has not done in the past, but has the option to, is levy up to \$2.25 per thousand for the Roads. It is currently set at \$1.05.

Discussion occurred on cutting salaries, cutting jobs, reducing VEBA, consideration of taking road shift.

Assessor Peter McEnderfer addressed the Board and citizens with information on the process of how the levy works.



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- ❖ ***Commissioner Koch reconvened the Public Hearing at 9:44 a.m. to hear testimony in regards to the Franklin County 2020 Budget.***
  - Lawanda Hatch had concerns on the ownership of the (TRAC) HAPO Center. She suggested selling it and collecting income from taxes new ownership would pay. Ms. Hatch also shared her concerns of the family farmer and its struggles in dealing with so many regulations and taxes, that many have gone bankrupt. She would like to see those she voted for to stand up and represent them. Ms. Hatch tried to educate the Board on problems the people they serve are confronting.
  - Jeffery Robinson appreciated how well the Board balanced the budget and the difficult decisions they must face. Mr. Robinson is willing to sacrifice the 1% for an effective government.
  - Citizen asked about the breakdown of the levy chart that the Assessor handed out. He was at a Pasco City Council and heard the comment, “We are the voice, but at the end of the day, you make the decision”.
  - Commissioner Didier expressed his concern of big corporate companies coming in and buying land, which heighten the value of properties. He would like the legislature to look into implementing something similar to California’s proposition 13.
  - Assessor Peter McEnderfer stated that they are required by law to assess property at 100% of market value. Agriculture has its own income base. He again explained how the levy rate works.
- ❖ ***Commissioner Koch asked for any other comments, hearing none, he closed the Public Hearing at 10:01 a.m.***
- ❖ ***After additional discussion on the Budget, Commissioner Peck moved to approve resolution 2019-363 authority on the 1% of Franklin County Road Department levy. Commissioner Koch seconded and the motion carried 2:1 Commissioner Didier opposed.***
- ❖ ***Commissioner Peck moved to approve resolution 2019-362 as amended as follows, to execute the intent of this resolution as written for the 1% of the previous year together with the 1% banked capacity and ask the Assessor’s office prepare the necessary documents for signature following this meeting. Commissioner Koch seconded and the motion carried 2:1 Commissioner Didier opposed.***
- ❖ ***Commissioner Peck moved for the Board’s unanimous consensus to sign the 2020 Veteran’s Assistance Fund Property Tax Levy letter. All consented.***



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

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## 10:27 a.m. **Public Comment**

- Jeffery Robinson thanked the Board for the difficult decisions they had just made on the budget.
- Ken Primus with World Relief asked the Board to consider signing the letter to allow resettlement of refugees in Franklin County.
- Merry Loew has worked with World Relief and asked the Board respond to the letter in a positive way.
- Ben Casper works with World Relief and supports the program. He hoped that the Board would be supportive of the letter to resettle refugees.
- Commissioner Peck asked the Board Chair to discuss the letter to Secretary Michael R. Pompeo regarding the resettlement of refugees at this time in the meeting, as a courtesy to Ken Primus from World Relief who was present.

❖ *Commissioner Peck moved to approve the letter and sign as requested.*

- Commissioner Didier applauded World Relief for the work they do. He is concerned with the burden it would place on the taxpayers of Franklin County. Franklin County 2020 budget was very limited, adding stress to running a county. The refugees are on the program for 30 to 90 days and the question was raised as to where the funding comes from after that time. They are eligible to sign up for Social Programs/Services as soon as they arrive. Since they are now legal permanent residence, these programs can assist them and this affects the taxpayers of Franklin County. Although they are legal permanent residents, some may not desire to become citizens.

Ken Primus said it was a 90-day period where the organization helps resettle refugees from all over the world. This includes helping them to find jobs, teaching them the English language, supplying varied workshops, and help them with rent. Many churches and volunteers will help them resettle.

❖ *After a brief discussion, Commissioner Peck moved to approve signing the letter to Secretary Michael R. Pompeo in regards to Refugee Resettlement. Commissioner Koch seconded and the motion carried 2:1 Commissioner Didier abstained due to the financial strain it would pose on the citizens of Franklin County.*

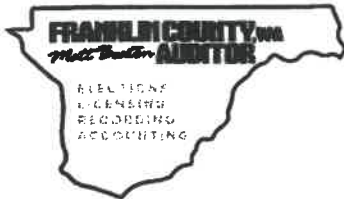
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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
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DECEMBER 10, 2019**

10:46 a.m. **Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

December 10, 2019

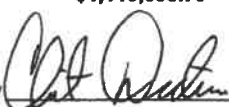
Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 10, 2019   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00355054-00355062	3,240.11
Net EFT Payroll Checks	00022868-00023148	458,262.36
Deduction and Contribution Checks	00355080-00355099	638,636.67
	<b>Total</b>	<b>\$ 1,100,139.14</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00022864-00022867	\$ 7,138.92
Deduction and Contribution Checks	00355063-00355079	12,120.64
	<b>Total</b>	<b>\$ 19,259.56</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 1,119,398.70</b>

In the total amount of **\$1,119,398.70** (\$1,100,139.14 + \$19,259.56)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Rosa Gomez

**❖ Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$1,119,398.70. Commissioner Didier seconded and the motion carried.**

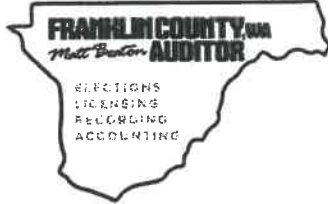




FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
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DECEMBER 10, 2019

10:47 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

12/10/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.  
Action: As of this date, 12/10/2019 *Brend Peck*  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00355295 - 00355398	\$395,453.08
EFT Check Numbers:	00000348 - 00000350	\$1,422.90
		<u>\$396,875.98</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$99,410.60
AUDITOR O & M	\$396.82
SUPPLEMENTAL PRESERVATION	\$44,770.77
ELECTION EQUIP REVOLVING	\$1,366.10
JAIL COMMISSARY	\$10,421.45
ENHANCED 911	\$1,646.89
COUNTY ROADS	\$70,805.69
SOLID WASTE	\$1,104.23
CAP OUTLAY ONE QTR PCT TAX	\$110,218.75
RENTAL CAR EXCISE TAX	\$3,371.47
LAW LIBRARY	\$8,740.16
ENDING HOMELESSNESS	\$1,258.62
THE MAPO CENTER	\$18,023.06
FRANKLIN COUNTY RV PARK	\$9,352.97
MOTOR VEHICLE	\$15,206.49
DEPT COMMERCE PASS THROUGH	\$781.91

In the amount of: *[Signature]* \$396,875.98

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Peter Gadomski

❖ Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 10, 2019 for payment totaling \$396,875.98. Commissioner Didier seconded and the motion carried.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
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## 10:48 a.m. Approval of Consent Agenda

1. Resolution 2019-364 Personal Services Contract for Spanish Interpreting Services in Franklin County Superior Court- Ana Armijo
2. Resolution 2019-365 Personal Services Contract for Spanish Interpreting Services in Franklin County Superior Court-Columbia Basin Interpreting-Translation Services
3. Resolution 2019-366 Bi-County 2020 Percentage Rate for Salaries, Benefits and Information Technology Assessments for 2020 Benton Franklin Superior Court
4. Resolution 2019-367 Personal Service Contract to Provide Spanish Interpreting Services for Franklin County District Court- Lety's Professional Interpreting Services
5. Resolution 2019-368 Restructure of Human Resources Department
6. Resolution 2019-369 Personal Service Contract between Benton Franklin Juvenile Justice Center and Regional Toxicology Services
7. Resolution 2019-370 Franklin County 2019 Employee Service Awards
8. Resolution 2019-371 Authorizing Information Services to Lease a Copier for the Assessor's Office
9. Resolution 2019-372 Reappointment of Kim Empey to Franklin County Mosquito Control District 3 Board of Trustees for a Two-Year Term
10. Resolution 2019-373 Intra-Budget Transfer of \$30,000 within the 2019 Planning Department Budget
11. Resolution 2019-374 Re-Establishing Hours of Operation for Franklin County Offices and Departments
12. Resolution 2019-375 2020 Annual Construction Program & Major Equipment Purchases
13. Resolution 2019-376 Sale and Transfer of Certain Real Property to Fire District 2-Kahlotus

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on item #5, #7, #10. After discussion, the motion carried.*

- Administrator Keith Johnson noted that Franklin County Emergency Management ECC Exercise would take place on February 25, 2020 and March 24, 2020. These dates fall on a Tuesday, which is our regular Commissioners Meeting day and the Commissioners are heavily involved in these exercises. Mr. Johnson asked the Board how they would like to address the conflict of meeting dates. After discussion, the Board chose to hold the February 25<sup>th</sup> meeting in the evening and change the date of the March 24<sup>th</sup> meeting.





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- ❖ *Commissioner Koch recessed the meeting for five minutes at 11:00 a.m.*
- ❖ *Commissioner Koch reconvened the meeting at 11:09 a.m.*

- Mr. Johnson displayed an estimated number of population in each district that he acquired from the state. He reviewed the RCW and process of redistricting. Estimated date of last redistricting happened in 2012. Currently the three districts are not evenly split due to the rapid growth that has taken place mainly in district 3. Therefore, it would be in the best interest of Franklin County to redistrict to comply with the state statutes.

Auditor Matt Beaton addressed the Board with his concerns of redistricting during the 2020 year, as there are elections held in February, March, August and November. The county will be required to redistrict again within eight months of receiving the 2020 census as well. Mr. Beaton stated his office would do whatever the Board wishes in regards to redistricting.

The Board gave direction for Mr. Johnson to move forward with the boundary changes.

**11:44 a.m. Public Comment**

- Auditor Matt Beaton received another anonymous letter last week pertaining to certain issues the county went through earlier. Mr. Beaton expressed his concerns and hoped issues would be taken care of differently and be more transparent if letters continued.
- Commissioner Didier conveyed he had received a letter as well.
- Jeffery Robinson voiced his concerns with districts not being in compliance and possible litigation if not taken care of.
- Commissioner Peck directed his comments towards the anonymous letter, which he had not received as to date and suggested that it would be appropriate to turn any letters into investigators before going publicly to protect the investigative process. Once it is determined there is merit to it, then it should be dealt with in a transparent manner.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 11:52 a.m.

  
Chair

  
Clerk of the Board

1-7-2020  
Date