



Keith Johnson  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

BRAD PECK  
District 1

ROBERT KOCH  
District 2

CLINT DIDIER  
District 3

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, March 24, 2020**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**The following changes to the Commissioners Meetings will take place to comply with restrictions Governor Inslee has imposed on Communities. The Commissioners will continue to meet weekly, unless, additional requirements are imposed by the Governor that make meetings impossible.**

The changes are as follows:

- Only 10 seats are available in the Commissioners room (this is strictly enforced)
- Live streaming is available on the Franklin County Website  
<http://media.avcaptureall.com/#/upcoming?prefilter=863,6019&target=&tabs=&reqcode=>

**Public Comments may be made by the following process.**

- **Mail-** 1016 N 4<sup>th</sup> Ave, Pasco WA 99301
- **Email-** [Sjones@co.franklin.wa.us](mailto:Sjones@co.franklin.wa.us)
- **Phone in – 509-546-5859** (call in after 9:05 a.m. the day of the meeting). Your call will be in a queue and answered as we receive them. If you reach a busy signal, please call back.

**We appreciate your patience with these new restrictions, and we will try our best to meet your needs.**

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Approval of Minutes**

*February 18, 2020 Commissioners' Meeting Minutes*  
*March 3, 2020 Commissioners' Meeting Minutes*  
*March 10, 2020 Commissioners' Meeting Minutes*

**9:05 a.m. Office Business**

1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
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1. Resolution 2020-075 Selph Landing updated Project Prospectus 616
  2. Resolution 2020-076 Repair Precast Panels on Exterior of Corrections Building
  3. Resolution 2020-077 Replacement of Exterior Windows in WSU Extension Office
  4. Resolution 2020-078 Public Works Contract between Apollo Sheet Metal and Juvenile Justice Center

5. Resolution 2020-079 First Amendment to Contract between Regional Toxicology Services and Juvenile Justice Center
6. Resolution 2020-080 Reappointments of Horticultural Pest and Disease Board
7. Resolution 2020-081 Public Works Contract between Franklin County and MP Construction

**9:10 a.m. Administration Office Business**

**9:15 a.m. Public Comment**

*We welcome your comments, as they are important to us. Please note that although it is not required to give your name, it is helpful to the Board. The purpose of a Public Comment is to address the Board with your statement. If you would like to discuss items with the Commissioners, please feel free to contact them by phone or arrange a meeting with them. Please limit your comments to three minutes.*

**9:20 a.m. Executive Session (if necessary)**

**9:25 a.m. Adjourn**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 24, 2020**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

**Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, and Member Clint Didier attended in person and Chair Pro Tem Brad Peck attended telephonically.

9:01 a.m. **Approval of Minutes**

*February 18, 2020 Commissioners' Meeting Minutes*

*March 3, 2020 Commissioners' Meeting Minutes*

*March 10, 2020 Commissioners' Meeting Minutes*

❖ ***Commissioners' Meeting Minutes were approved as presented.***

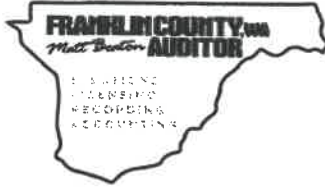
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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 24, 2020**

9:01 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

03/17/2020

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer for RCW 42.24.080, expense reimbursement claims.  
Action: As of this date, 03/17/2020 *[Signature]*  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<b>Warrants \ Check Numbers:</b>	<b>00358525 - 00358690</b>	<b>\$544,227.19</b>
<b>EFT Check Numbers:</b>	<b>00000435 - 00000441</b>	<b>\$20,931.41</b>
		<b>\$565,158.60</b>
<b>Fund Expenditures</b>		<b>Amount Issued</b>
<b>CURRENT EXPENSE</b>		<b>\$326,488.37</b>
<b>AUDITOR O &amp; M</b>		<b>\$132.93</b>
<b>CRIME VICTIMS WITNESS</b>		<b>\$6,475.59</b>
<b>COURTHOUSE FACILITATOR</b>		<b>\$990.00</b>
<b>JAIL COMMISSARY</b>		<b>\$3,572.93</b>
<b>ENHANCED 911</b>		<b>\$793.32</b>
<b>COUNTY ROADS</b>		<b>\$89,800.71</b>
<b>SOLID WASTE</b>		<b>\$1,071.23</b>
<b>RENTAL CAR EXCISE TAX</b>		<b>\$7,000.00</b>
<b>CAPITAL PROJECTS FUND</b>		<b>\$440.00</b>
<b>THE HAPO CENTER RENEW &amp; REPLAC</b>		<b>\$318.80</b>
<b>THE HAPO CENTER</b>		<b>\$85,502.37</b>
<b>FRANKLIN COUNTY RV PARK</b>		<b>\$12,572.30</b>
<b>MOTOR VEHICLE</b>		<b>\$30,000.05</b>

In the amount of: **\$565,158.60**

The motion was seconded by: *[Signature]*

And passed by a vote of: **3** to **0**

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:  
**Jeff Burckhard**

Vouchers Audited By:  
**Peter Gadomsky**

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

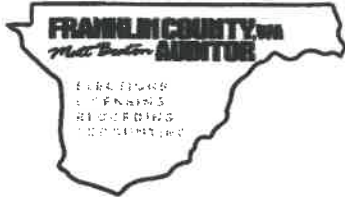
❖ *Commissioner Didier moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 17, 2020 for payment totaling \$565,158.60. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 24, 2020

9:05 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

March 24, 2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 24, 2020   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00358899-00358907	5,628.41
Net EFT Payroll Checks	00025248-00025527	470,913.48
Deduction and Contribution Checks	00358925-00358942	501,539.26
	<b>Total</b>	<b>\$ 972,452.74</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00025244-00025247	\$ 7,388.32
Deduction and Contribution Checks	00358908-00358924	12,396.18
	<b>Total</b>	<b>\$ 19,784.50</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 992,237.24</b>

In the total amount of **\$992,237.24** (\$972,452.74 + \$19,784.50)

The motion was seconded by  and passed by a vote of 3 to 0

  
The attached payroll has been approved by Auditor of Deputy

  
Payroll Prepared by Rosa Gomez

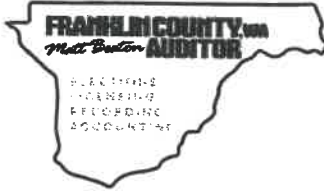
❖ *Commissioner Didier moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$992,237.24. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 24, 2020**

9:01 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

03/24/2020

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing office, by RCW 42.24.090, expense reimbursement claims.  
Action: As of this date, 03/24/2020 *[Signature]*  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00359004 - 00359148	\$370,364.56
EFT Check Numbers:	00000442 - 00000455	\$46,557.31
		<u>\$416,921.87</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$347,359.53
AUDITOR O & M	\$1,664.89
TRIAL COURT IMPROVEMENT	\$141.93
JAIL COMMISSARY	\$8,688.08
COUNTY ROADS	\$4,583.83
SOLID WASTE	\$2,093.56
RENTAL CAR EXCISE TAX	\$12,201.54
LAW LIBRARY	\$95.30
VETERAN'S ASSISTANCE	\$152.19
THE HAPO CENTER	\$7,143.41
FRANKLIN COUNTY RV PARK	\$6,889.80
MOTOR VEHICLE	\$25,908.41

In the amount of: \$416,921.87

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

*[Signature]*  
Vouchers Audited By:  
Peter Gadomskiy

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

❖ *Commissioner Didier moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 24, 2020 for payment totaling \$416,921.87. Commissioner Peck seconded and the motion carried.*



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 24, 2020

### 9:05 a.m. **Approval of Consent Agenda**

1. Resolution 2020-075 Selph Landing updated Project Prospectus 616
2. Resolution 2020-076 Repair Precast Panels on Exterior of Corrections Building
3. Resolution 2020-077 Replacement of Exterior Windows in WSU Extension Office
4. Resolution 2020-078 Public Works Contract between Apollo Sheet Metal and Juvenile Justice Center
5. Resolution 2020-079 First Amendment to Contract between Regional Toxicology Services and Juvenile Justice Center
6. Resolution 2020-080 Reappointments of Horticultural Pest and Disease Board
7. Resolution 2020-081 Public Works Contract between Franklin County and MP Construction

❖ *Commissioner Didier moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.*

### 9:01 a.m. **Administration Office Business**

County Administrator Keith Johnson reviewed the Governors orders to stay home except for essential personnel. This would limit the staff at the courthouse and members of the public to enter the courthouse, thus keeping everyone as safe as possible. Members of the public may call to schedule an appointment if phone and online services are not sufficient to do essential business.

Then Governors website lists “essential” workers. Agriculture and limited building, such as new construction are considered essential at this time.

Mr. Johnson is being updated frequently from state and local healthcare providers and emergency personnel.

The public may still go to grocery stores as needed, and go for walks or biking while keeping a social distance of six feet or more.

Due to the COVID 19 virus, the Commissioners meeting does not have a means to meet the requirements for a public hearing under the public voting rights act, which was scheduled for County Commissioners redistricting. Because of time restraints, notices, and requirements that are in place, the redistricting is forced to delay until the 2020 census is finished.

### 9:14 a.m. **Public Comment**

- Jeffery Robinson thanked the Commissioners for taking precautions and treating the virus seriously.
- Assessor Peter McEnderfer has two people in the office and the others are working remotely. He thanked Information Services team for the outstanding job and smooth transition that took place in order for coworkers to work from home.

The Assessor’s office will set appointments from 9 a.m. to 12 p.m. if necessary. The best way to do business is through mail, phone or email.





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MARCH 24, 2020**

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Keith Johnson also expressed his appreciation for Information Services as well as Facilities, Corrections and Law Enforcement. He encouraged the public to be considerate of the social distancing for Law Enforcement and others.

Commissioner Peck highlighted the Governors directives included financial matters. The Treasurer's Office, Auditor's Office and Assessor's Office are key components to ensuring the financial matters in the county continue. He thanked them for their support in this process.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 9:24 a.m.

PEKoch  
Chair

Karin Melham  
Clerk of the Board

4-7-2020  
Date