



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, August 18, 2020

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

In-Public attendance PROHIBITED at this time.
Please join us Streaming Live on YouTube
(Franklin County Commissioners Meeting 08/18/2020).

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes
July 28, 2020 Commissioners' Meeting Minutes
August 4, 2020 Commissioners' Meeting Minutes
August 11, 2020 Commissioners' Meeting Minutes

9:01 a.m. Public Comment by Phone: 509-546-5859

We welcome your comments, as they are important to us. Please limit your comments to three minutes.

9:10 a.m. Discussion on Criminal Justice Treatment Account
Presented by Human Services Kyle Sullivan

9:25 a.m. Office Business
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2020-173 Personal Services Contract between Jennifer Azure and Juvenile Justice Center
2. Resolution 2020-174 Personal Services Contract Amendment #1 with Comprehensive Healthcare and Juvenile Justice Center
3. Resolution 2020-175 Opening a Request for Proposal for Medical Services in Corrections
4. Resolution 2020-176 Selph Landing Bridge Construction County Road Project 616

9:30 a.m. Administration Office Business

9:35 a.m. Public Comment by Phone: 509-546-5859

9:40 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
AUGUST 18, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present Telephonically: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

9:01 a.m. **Approval of Minutes**

- ❖ *July 28, 2020 Commissioners' Meeting Minutes and August 11, 2020 Commissioners' Meeting Minutes needed spelling clarification of a name on public comment. Corrections will be made to the minutes and then brought back at next meeting.*
- ❖ *August 4, 2020 Commissioners' Meeting Minutes were approved as presented.*

9:06 a.m. **Public Comment**

- Administrator Keith Johnson read a public comment sent in by Justin Carey. Mr. Carey thanked the Commissioners for their work and the opportunity to have public comments during the Commissioners Meetings. He opposes the use of Pacific Office Automation scanners in Franklin County.

9:09 a.m. **Criminal Justice Treatment Account**

Human Services Director Kyle Sullivan gave a background on the additional funding allocated to either create or expand Therapeutic Drug Courts. Each county has a panel according to RCW 71.24.580 that creates a report for the Board as to where the dollars are spent, and then the Board would make the final decision. Mr. Sullivan will return with answers to questions the Commissioners had on this subject.

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FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

REGULAR MEETING
AUGUST 18, 2020

9:32 a.m. Approval of Consent Agenda

1. Resolution 2020-173 Personal Services Contract between Jennifer Azure and Juvenile Justice Center
2. Resolution 2020-174 Personal Services Contract Amendment #1 with Comprehensive Healthcare and Juvenile Justice Center
3. Resolution 2020-175 Opening a Request for Proposal for Medical Services in Corrections
4. Resolution 2020-176 Selph Landing Bridge Construction County Road Project 616

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on item #4. Commissioner Didier made a correction to discuss item to #3 not #4. After discussion, the motion carried.*

9:40 a.m. Administration Office Business

- Administrator Keith Johnson gave an update that businesses have been submitting applications to TRIDEC for CARES Act funding.
- Mr. Johnson has been in touch with several leaders locally and statewide. Benton, Franklin, Yakima and (Okanogan-was mentioned in the meeting but is not correct) Chelan and Douglas are the correct counties. These counties are similar in regards to reported COVID-19 numbers from the Health Department. Franklin County has had a drop in the numbers; however, it is still higher than other counties. There is a hold on moving forward with phases.
- CARES Act funding was not in the original budget and the law requires that we post appropriation of the funding. There will be a public hearing so that we can fulfill these requirements. A reimbursement process accomplishes the use CARES Act funding. Mr. Johnson is working with the Treasurer and Auditor to facilitate this process.
- Mr. Johnson together with the Treasurer and Auditor, are looking into refinancing the jail bonds since interest rates are low. The savings to the county estimated at \$100,000 a year in interest by doing this.
- Mr. Johnson led the discussion on the County travel policy and car allowances.

Chief Deputy Prosecuting Attorney Jennifer Johnson suggested that the “travel policy” be posted as a “policy” on the employee website where employees can find it, not as a resolution that could be hard to find.

Auditor Matt Beaton reiterated that the responsibility of whether a claim is correct lies with the person who signs and submits it, not the Auditor’s office. The Auditors do audit the claims as submitted, and contact the person if there are any written discrepancies. He clarified the process of a resolution was to assure authorization of payment. He suggested that the policy be written as a resolution, and then posted on the employee policy website in order to assist any new or current employees.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
AUGUST 18, 2020**

Mr. Johnson recommended bringing back a resolution with corrected language that is agreeable to all parties.

Commissioner Peck requested that changes to the policy not include retroactive payments.

Commissioner Koch has miscalculated meals at times in the past and the Auditors caught it and contacted him concerning corrections that needed his attention.

Mr. Johnson will work on the resolution/policy and bring it back to the Board for their consideration.

- Commissioner Didier inquired when the Commissioners would have visual during the Commissioners Meetings. He would like to see the Commissioners meet in the Commissioners Meeting room. Mr. Johnson will work with Information Services to see if they are able to get video feed of the Commissioners during the Commissioners Meetings, but could not suggest meeting in the Commissioners room until the Governors orders are lifted.
- Commissioner Koch advised the public that there was a possibility of the Commissioners Meeting being canceled next week, due to lack of items.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:16 a.m.



Chair



Clerk of the Board

9-1-2020
Date