



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
 WASHINGTON

**BRAD PECK**  
 District 1

**ROBERT KOCH**  
 District 2

**CLINT DIDIER**  
 District 3

**Keith Johnson**  
 County Administrator

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, December 15, 2020**

\* NOTE: THESE NUMBERS  
 WERE USE 12-8-2020  
 THE RESOLUTIONS WERE  
 NOT APPROVED THEN.

*Franklin County Courthouse, Commissioners' Meeting Room* CLERK RE-USED #'S  
 1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

In-Public attendance PROHIBITED at this time.  
 Please join us Streaming Live on YouTube  
 (Franklin County Commissioners Meeting 12/15/2020).

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Public Comment** by Phone: 509-546-5859

*We welcome your comments, as they are important to us.  
 Please limit your comments to three minutes.*

**9:05 a.m. Opening Bids for New Janitorial Contract**

*Facilities Director Jennifer Wagner*

**9:10 a.m. Vacating a Right of Way for Future West Dradie Street**

*Presented by County Engineer Craig Erdman  
 (Resolution 2020-284 upon approval)*

**9:05 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

- \* 1. Resolution 2020-285 Professional Services Agreement with Trinity Orosco for Arraignment Services in Franklin County District Court
- \* 2. Resolution 2020-286 Professional Services Agreement with Megan Whitmire for Indigent Representation in Franklin County Juvenile Court for Criminal Defense Appointments
- \* 3. Resolution 2020-287 Professional Services Agreement with Trinity Orosco for Criminal Defense in Franklin County District Court
4. Resolution 2020-288 Professional Services Agreement with Trinity Orosco for Probation Violation Representation in Franklin County District Court
5. Resolution 2020-289 2021 Life Flight Group Membership Agreement

6. Resolution 2020-290 2021 Annual Construction Program & Major Equipment Purchases
7. Resolution 2020-291 Bi-County Amendment I to 2020-2021 Juvenile Clerical Collective Bargaining Agreement
8. Resolution 2020-292 Bi-County Amendment I to 2020-2021 Juvenile Detention Collective Bargaining Agreement
9. Resolution 2020-293 Approval of Judicial Express Delivery, LLC to Provide Legal Processing and Messenger Services
10. Resolution 2020-294 Professional Services Agreement with Nicole Preszler for Arraignment Representation for Franklin County District Court
11. Resolution 2020-295 Professional Services Agreement with Nicole Preszler for Criminal Defense in Franklin County District Court
12. Resolution 2020-296 Professional Services Agreement with Heather Villani for Indigent Indigent Representation in Franklin County Superior Court for Felony Appointments
13. Resolution 2020-297 Washington State Health Care Authority Contract Amendment
14. Resolution 2020-298 Approval of Franklin Counties Flat Monthly Payment for the 2021 Juvenile Budget

**9:10 a.m. 2021 Budget & Administration Office Business**

*Presented by Administrator Keith Johnson*

- *2021 Non-Bargaining Cost of Living Adjustment (COLA)  
(Resolution 2020-299 upon approval)*
- *2021 Salaries for Assessor, Auditor, Clerk, Coroner, and Treasurer  
(Resolution 2020-300 upon approval)*
- **Approval Letter for a Road Department Tax Levy for 2021**
- *Adoption of the Franklin County 2021 Miscellaneous Budgets  
(Resolution 2020-301 upon approval)*
- *2021 Approval of Current Expense Budget Without 1% Substantial Needs Levy  
(Resolution 2020-302 upon approval)*
- *Authorizing Special Admin Leave at Thanksgiving  
(Resolution 2020-303 upon approval)*

**9:15 a.m. Public Comment**

**9:25 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 15, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present Telephonically:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

9:01 a.m. **Public Comment**

Executive Director of Pasco Chamber Collin Hastings updated the Board on the CARES business act distribution. The task included distributing \$400,000 to local business. Applications were sent out in Spanish and English and there was a large response. Six applications did not meet criteria were denied, forty-three grants were funded. Approximately 8.2 million in reduced revenue between these businesses occurred thus far.

9:07 a.m. **Opening Bids for New Janitorial Contract**

Facilities Director Jennifer Wagner will open two bids received. She will verify the documents and give a report later in the meeting.

9:08 a.m. **Vacating a Right of Way for Future West Dradie Street- Resolution 2020-284**

County Engineer Craig Erdman brought forth the proposal of vacating the right of way for future West Dradie Street.

❖ *Commissioner Peck moved to approve resolution 2020-284 as presented, Vacating the Right of Way for future West Dradie Street. Commissioner Didier seconded and the motion carried.*

<p><b>**SPECIAL NOTE**</b>      <b>Scrivener's error: December 8 and 15 of 2020</b></p> <p><i>Resolution 2020-284 first appeared as Property Tax Levy Declaration of Need on the December 8, 2020 meeting but was denied. The number 2020-284 was reused on December 15, 2020 as Vacting West Dradie Street and passed.</i></p>
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❖ **Janitorial bids**

- Intermountain Cleaning Service from Yakima \$126,902.30
- ABM Industries from Kennewick \$119,643.00

Commissioner Didier thanked the Facilities Director Jennifer Wagner for the beautiful Christmas decorations displayed in the Courthouse.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
DECEMBER 15, 2020**

9:12 a.m. **Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

December 15, 2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 15, 2020 Brad Peck Approved Telephonically moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00366457-00366458	2,520.21
Net EFT Payroll Checks	00030777-00030793, 0030521	469,118.69
	00366464-00366484, 00366485-	
Deduction and Contribution Checks	00366486, 00366230-00366231	508,824.00
	<b>Total</b>	<b>\$ 980,462.90</b>
<b>Emergency Mgmt Payroll:</b>		
Net Payroll Checks	00366456	1,738.12
Net EFT Payroll Checks	00030522-00030524	\$ 6,098.36
Deduction and Contribution Checks	00366459-00366463	5,755.26
	<b>Total</b>	<b>\$ 13,591.74</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 994,054.64</b>

In the total amount of **\$994,054.64**

The motion was seconded by PKoch and passed by a vote of 2 to 1.

Mutt Burton  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared by Raul Ramirez

- ❖ *Commissioner Peck moved to approve Salary Clearing and Emergency Management Payroll totaling \$994,054.64. Commissioner Didier did not feel comfortable taking a salary until others can make a paycheck. Commissioner Koch let Commissioner Didier know that is not possible, however, he can write a check back to the county if he so desired. Commissioner Koch seconded and the motion carried. Motion carried 2:1. Commissioner Didier abstained.*



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING
DECEMBER 15, 2020

9:15 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave
Pasco, WA 99301
(509) 545-3502

12/15/2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.
Action: As of this date, 12/15/2020 Brad Peck
Move that the following warrants be approved for payment. Approved Telephonically
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Table with 3 columns: Warrants / Check Numbers, EFT Check Numbers, and Amount. Values include 00366487, 00366617, 00000662, 00000670, \$513,820.13, \$14,041.96, and \$527,862.09.

Table with 2 columns: Fund Expenditures and Amount Issued. Lists categories like CURRENT EXPENSE, AUDITOR O & M, SUPPLEMENTAL PRESERVATION, etc., with corresponding amounts.

In the amount of: \$527,862.09

The motion was seconded by: Clint Didier Approved Telephonically

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy: Jeff Burckhard

Vouchers Audited By: Maisey Stein

Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 15, 2020 for payment totaling \$527.862.09 Commissioner Didier seconded and the motion carried.



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**9:16 a.m. Public Comment**

Mark Craft voiced his concern on the road (shoulder) grading/repair and tearing up reflectors.

**9:19 a.m. Approval of Consent Agenda**

<b>*SPECIAL NOTICE*</b>
<b>Scrivener’s error: December 8 and 15 of 2020</b>
<b>The following Resolutions were brought before the Board on December 8, 2020. All 3 were denied.</b>
<i>Resolution 2020-284 2021 Property Tax Levy Declaration of Need</i>
<i>Resolution 2020-285 2021 Ordinance-Resolution Franklin County Current Expense</i>
<i>Resolution 2020-286 2021 Ordinance-Resolution Franklin County Road Department</i>
<b>These specific numbers reappear on December 15, 2020 with different descriptions.</b>
<b>In addition to the three resolutions listed above</b>
<i>Resolution 2020-287 to approve the Road Shift in the amount of 1.2 million, was brought forth by the Administrator. (There was no documentation to this Resolution when it was voted on and passed on December 8, 2020- on December 15, 2020 it comes back as a LETTER not a Resolution). On December 15, 2020 resolution 2020-287 once again reappeared with a different description.</i>

1. Resolution 2020-285 Professional Services Agreement with Trinity Orosco for Arraignment Services in Franklin County District Court
2. Resolution 2020-286 Professional Services Agreement with Megan Whitmire for Indigent Representation in Franklin County Juvenile Court for Criminal Defense Appointments
3. Resolution 2020-287 Professional Services Agreement with Trinity Orosco for Criminal Defense in Franklin County District Court
4. Resolution 2020-288 Professional Services Agreement with Trinity Orosco for Probation Violation Representation in Franklin County District Court
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11. Resolution 2020-295 Professional Services Agreement with Nicole Preszler for Criminal Defense in Franklin County District Court





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
DECEMBER 15, 2020**

12. Resolution 2020-296 Professional Services Agreement with Heather Villani for Indigent Indigent Representation in Franklin County Superior Court for Felony Appointments
13. Resolution 2020-297 Washington State Health Care Authority Contract Amendment
14. Resolution 2020-298 Approval of Franklin Counties Flat Monthly Payment for the 2021 Juvenile Budget

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded and the motion carried.*

9:01 a.m. **Administration Office Business**

- ❖ *Commissioner Peck moved to approve Resolution 2020-299 2021 Non-Bargaining Cost of Living Adjustment (COLA). Commissioner Koch seconded and the motion carried 2-1 with Commissioner Didier opposing.*
- ❖ *No motion for Resolution 2020-300 2021 Salaries for Assessor, Auditor, Clerk, Coroner, and Treasurer was made and it failed.*

**\*SPECIAL NOTICE\* Scrivener's error: December 8 and 15 of 2020**

*Resolution 2020-287 to approve the Road Shift in the amount of 1.2 million, was brought forth by the Administrator. (There was no documentation to this Resolution when it was voted on and passed on December 8, 2020). It came back on December 15, 2020, as a Letter to the Assessor, not as a Resolution.*

- ❖ *Administrator Keith Johnson brought forth the Letter to the Assessor for approval of the Road Shift in the amount of 1.2 million. Consensus was obtained by 2:1 vote with Commissioner Didier objecting.*

- ❖ *Commissioner Koch moved to approve Resolution 2020-301 Adoption of the Franklin County 2021 Miscellaneous Budgets. Commissioner Peck seconded with discussion. After discussion, the motion carried.*
- ❖ *Commissioner Peck 2021 Approval of Current Expense Budget Without 1% Substantial Needs Levy with further discussion. After discussion Commissioner Didier seconded and the motion carried.*
- ❖ *Commissioner Peck moved to approve Resolution 2020-303, Authorizing Special Admin Leave at Thanksgiving. Commissioner Didier seconded and the motion carried.*

Commissioner Peck thanked those who worked on the Budget. Commissioner Koch agreed that the process is much smoother.

Commissioner Didier attended meetings with business owners and wanted to make a motion to give support to them in opening.



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Commissioner Peck asked legal if they could explain the legalities of opening businesses and if it was possible.

Prosecutor Sant had concerns with the county supporting businesses opening without legally being able to do so. He suggested supporting them by sending letters to the Governor stating the reasons, limitations and hardships businesses are going through.

Mr. Sant suggested speaking to Legislators and asking them to change the authority the Governor was given by them last year.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:19 a.m.

Handwritten signature of the Chair in blue ink.

Chair

Handwritten signature of the Clerk of the Board in blue ink.

Clerk of the Board

2-2-2021

Date