



Keith Johnson  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROCKY MULLEN**  
District 2

**CLINT DIDIER**  
District 3

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**AGENDA**  
**Regular Board Meeting and Public Hearing**  
**Tuesday August 3, 2021**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

Please follow our Franklin County website link to join us via AV Capture Live Stream.  
<https://www.co.franklin.wa.us/commissioners/meeting.php>

Mask requirement for unvaccinated individuals is still in effect.

- 9:00 a.m. Call to Order and Pledge of Allegiance**
- 9:01 a.m. Approval of Minutes**  
*July 13, 2021 Commissioners Meeting Minutes*  
*July 20, 2021 Commissioners Meeting Minutes*
- 9:02 a.m. Commissioner/Administrator Updates**
- 9:15 a.m. .09 Economic Development Annual Recommendations**  
*Presented by Port of Pasco Economic Director Stephen McFadden*  
*Resolution 2021-167 upon approval*
- 9:30 a.m. PUBLIC HEARING –Vacation of Easement 2021-02 531 Levey Road**  
*Presented by Planning and Building Director Derrick Braaten*  
*Resolution 2021-144 upon approval*
- 9:40 a.m. Sheriff's Office Body Cam Presentation**  
*Presented by Captain Monty Huber*
- 10:00 a.m. Reorganization of Assessors Administrative Positions**  
*Presented by Assessor John Rosenau and Human Resources Director Carlee Nave*  
*Resolution 2021-156 upon approval*
- 10:15 a.m. Juneteenth Holiday Policy**  
*Presented by Human Resources Director Carlee Nave*  
*Resolution 2021-157, 2021-158, 2021-159, 2021-160 upon approval*

**10:30 a.m. Public Comment** by Phone: **509-546-5859**

*We welcome your comments, as they are important to us.  
Please limit your comments to three minutes.*

**10:35 a.m. Office Business**

1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
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1. Resolution 2021-161 Dude Solutions Asset Essentials Core Plus Implementation Scope of Work
  2. Resolution 2021-162 Quadient Mail Machine Lease Renewal with 1st Class Office Solutions
  3. Resolution 2021-163 Purchase of Carbon Black Antivirus Subscription
  4. Resolution 2021-164 Agreement 216322027 with DCYF\_JRA and Juvenile Justice
  5. Resolution 2021-165 Franklin County Unemployment Fund Policy
  6. Resolution 2021-166 SUB 2015\_02 Ph. 3 Eagle Crest Final Plat
  7. Resolution 2021-168 Columbia Private Investigation LLC dba Pronto Process Service Contract

**10:40 a.m. Administration Office Business**

**10:45 a.m. Public Comment**

**10:50 a.m. Executive Session** RCW 42.30.140(4)(b) – Collective Bargaining Strategy 30 min

**11:20 a.m. 15 minute RECESS**

**11:35 a.m. Executive Session** *RCW 42.30.110(1)(i) discuss with legal counsel, litigation or potential litigation 45 min*

**1:45 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND  
PUBLIC HEARING  
AUGUST 3, 2021

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

## **Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:00 a.m. **Approval of Minutes**

- ❖ *July 13, 2021 Commissioners Meeting Minutes were approved as presented*
- ❖ *July 20, 2021 Commissioners Meeting Minutes were approved as presented*

9:03 a.m. **Commissioner/Administrator Updates**

Administrator Keith Johnson update

- Umatilla Indian Tribe discussions on the Shoreline Reconveyance
- BCES Benton County Emergency Services meeting
- WSAC new statutes surrounding requirements for law enforcement and use of force
- US Fish and Wildlife is issuing a new draft plan for White Bluffs bladder pod recovery

Commissioner Peck update

- County Road Administration Board meeting
- Unable to attend Risk Pool meeting due to cell reception
- WSAC new statutes surrounding requirements for law enforcement and use of force
- Meetings with persons interested in Shoreline access- Retaining easements

Commissioner Mullen update

- Met with Stephen McFadden and Randy Hayden from the Port of Pasco to discuss economic development and marketing for Franklin County
- Met with Assessor, Auditor and Treasurer to discuss projects and concerns on the salary commission.

Commissioner Didier update

- Benton Franklin Health Board meeting. Concerns about children riding non air-conditioned buses with masks in the heat.
- Workforce development meeting revealed low interest in going back to work, as people are receiving better assistance from government. Large need for low-income housing.
- Franklin County Budget meeting –Budget is in good shape



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- Eastern Washington Council of Governments discussed wolves, predators and water. Unite Counties for stronger voice.
- Congratulations to Piper Mitchell for 34 years of service.

**9:11 a.m. .09 Economic Development Annual Recommendations**

Port of Pasco Economic Director Stephen McFadden presented a background of how the economic development proposals were submitted and processed. Four proposals were received and are being presented today. Franklin County- HAPO Center Energy upgrades, City of Pasco-Process Water Reuse Facility, TRIDEC- Recruiting Leads and Staff, and Port of Pasco-Railroad Avenue Improvements at Reimann Center. Steve Worley gave an update on the wastewater dumpsite.

- ❖ *Commissioner Peck moved to approve resolution 2021-167. Commissioner Mullen seconded and the motion carried after discussion.*

**9:26 a.m. PUBLIC HEARING –Vacation of Easement 2021-02 531 Levey Road**

*Commissioner Didier recapped that the Public Hearing remained open since July 13, 2021 and he asked Administrator Keith Johnson, and Planning and Building Director Derrick Braaten if there were any other public comments submitted since July 13. There were no additional public comments on the topic.*

Planning and Building Director Derrick Braaten provided additional information on the vacation of easement to the Board.

After the Board was briefed on the findings of the review, the Commissioners made a motion.

*At 9:33 a.m. Commissioner Didier Closed the Public Hearing.*

- ❖ *Commissioner Mullen moved to approve resolution 2021-144. Commissioner Peck seconded with discussion. No further comments. The motion carried 2:1 with Commissioner Peck opposing on the basis that the record is insufficient.*

**9:35 a.m. Sheriff's Office Body Cam Presentation**

Captain Monty Huber presented a PowerPoint before the Board on the new mandate House Bill 1223- The Uniform Electronic Recordation of Custodial Interrogations Act. After much research, Captain Huber brought forth a proposal for Axon Enterprise as the best tool to fulfill this mandate. He provided a description of the company, and what they have to offer; in addition, he discussed pricing. Currently Pasco Police, West Richland Police, Prosser Police and Adams County Sheriff's Office are using the Axon system. Pending use is Kennewick Police, Richland Police Benton County Sheriff's Office, and Franklin County Sheriff's Office. All of these units are compatible, and work together if called to the same scene. Captain Huber highly recommends the use of the Axon system for Franklin County Sheriff's Office.



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- ❖ *Commissioner Didier, Commissioner Mullen and Commissioner Peck all supported moving forward with this recommendation.*

**10:20 a.m. Reorganization of Assessors Administrative Positions**

Human Resources Director Carlee Nave provided a background for the need of reorganization of administrative positions in the Assessor's office, and incorporate a Senior Deputy Assessor and two Deputy Assessors.

After discussion of the needs and pending two retirees in the near future, the Commissioners brought it to a vote.

- ❖ *Commissioner Mullen moved to approve Resolution 2021-156. Commissioner Didier seconded and the motion carried 2:1 with Commissioner Peck opposed.*

**10:54 a.m. Juneteenth Holiday Policy**

Presented by Human Resources Director Carlee Nave provided a background of the Juneteenth as a legal holiday in the state of Washington. On June 17, 2021, President Biden signed into law a bill recognizing Juneteenth as a federal holiday. To comply with the law, Franklin County is updating their Holiday Policy as well as Memorandums of agreement between the Appraisers Unit, Roads Unit and Courthouse Unit.

- ❖ *Commissioner Mullen moved to approve Resolutions 2021-157, 2021-158, 2021-159, and 2021-160. Commissioner Peck seconded and the motion carried.*

**10:59 a.m. Public Comment**

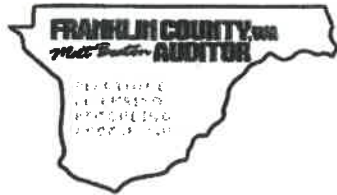
Michelle Andre spoke of her concerns with the proposed breaching of dams. With the recent surge of hot weather proves the importance of keeping the hydro dams intact for energy and water sources for farming.



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11:03 a.m.      **Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

July 27, 2021

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 27, 2021

moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00372894-00372901	\$ 4,615.76
Net EFT Payroll Checks	00034776-00035038	\$ 508,812.12
Deduction and Contribution Checks	00372919-00372937	\$ 504,001.78
	<b>Total</b>	<b>\$ 1,017,429.66</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00034772-00034775	\$ 7,854.76
Deduction and Contribution Checks	00372902-00372918	\$ 11,744.27
	<b>Total</b>	<b>\$ 19,599.03</b>
<b>Grand Total All Payrolls</b>		<b>\$ 1,037,028.69</b>

In the total amount of                      **\$1,037,028.69**

The motion was seconded by and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared by Peter Gadomski



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❖ *Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$1,037,028.69. Commissioner Peck seconded and the motion carried.*

11:03 a.m. **Approval of Fund Expenditure Warrants**

07/27/2021

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.089, expense reimbursement claims.

Action: As of this date, 07/27/2021

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00373037 - 00373162	\$990,794.60
EFT Check Numbers:	00000879 - 00000891	\$42,459.38
		<u>\$1,033,253.98</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$518,769.26
AUDITOR O & M	\$530.61
COURTHOUSE FACILITATOR	\$821.25
BOATING SAFETY	\$32.79
JAIL COMMISSARY	\$10,658.15
ENHANCED 911	\$4,602.96
COUNTY ROADS	\$480,670.62
SOLID WASTE	\$307.44
BF MENTAL HEALTH	\$10.88
CAPITAL PROJECTS FUND	\$3,060.00
FRANKLIN COUNTY RV PARK	\$3,247.48
MOTOR VEHICLE	\$10,542.54
TREASURERS TRUST FUNDS	\$2,026.38

In the amount of: \$1,035,280.36

The motion was seconded by: *Bob Peck*

*Chris Wilkins*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Matt Beaton*

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Paola Mendoza

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 27,*



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*2021 for payment totaling \$1,035,280.36. Commissioner Peck seconded and the motion carried.*

11:03 a.m. Approval of Fund Expenditure Warrants

08/03/2021

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 08/03/2021

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00373191 - 00373319	\$429,043.53
EFT Check Numbers:	00000892 - 00000895	\$14,958.76
		<u>\$444,002.29</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$122,308.31
AUDITOR O & M	\$81.23
ELECTION EQUIP REVOLVING	\$3,256.93
TREASURER O & M	\$5,882.44
COURTHOUSE FACILITATOR	\$350.00
BOATING SAFETY	\$21.85
SHERIFF SEX OFFENDER GRANT	\$21,215.65
JAIL COMMISSARY	\$3,505.04
ENHANCED 911	\$333.02
COUNTY ROADS	\$200,147.85
SOLID WASTE	\$27,081.35
ENDING HOMELESSNESS	\$40,500.92
AFFORDABLE HOUSING	\$1,783.96
BF MENTAL HEALTH	\$1,998.53
THE HAPO CENTER	\$2,463.24
FRANKLIN COUNTY RV PARK	\$1,171.67
MOTOR VEHICLE	\$11,900.30

In the amount of: \$444,002.29

The motion was seconded by: Ben Peck

And passed by a vote of: 3 to 2

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

Vouchers Audited By:  
Paola Mendoza

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 3,*





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***2021 for payment totaling \$444,002.29. Commissioner Peck seconded and the motion carried.***

**11:04 a.m. Approval of Consent Agenda**

1. Resolution 2021-161 Dude Solutions Asset Essentials Core Plus Implementation Scope of Work
2. Resolution 2021-162 Quadient Mail Machine Lease Renewal with 1st Class Office Solutions
3. Resolution 2021-163 Purchase of Carbon Black Antivirus Subscription
4. Resolution 2021-164 Agreement 216322027 with DCYF\_JRA and Juvenile Justice
5. Resolution 2021-165 Franklin County Unemployment Fund Policy
6. Resolution 2021-166 SUB 2015\_02 Ph. 3 Eagle Crest Final Plat
7. Resolution 2021-168 Columbia Private Investigation LLC dba Pronto Process Service Contract

***❖ Commissioner Mullen moved to approve consent agenda items 1-7. Commissioner Peck seconded and the motion carried.***

**11:08 a.m. Public Comment**

Michelle Andre gave additional background on power sources of the dams and asked the Commissioners to be involved and preserve our efforts to implement the Endangered Species Act exemption.

**11:14 a.m. RECESS Commissioner Didier recessed the regular meeting for fifteen minutes.**

**11:30 a.m. RECONVENE Commissioner Didier reconvened the regular meeting.**

**11:31 a.m. Executive Session RCW 42.30.140(4)(b) – Collective Bargaining Strategy**

Commissioner Didier recessed into Executive Session at 11:31 a.m., for up to 30 minutes to discuss Collective Bargaining Strategy. Those participating are Commissioner Didier, Commissioner Mullen, Commissioner Peck, County Administrator Keith Johnson, Clerk of the Board Karin Milham and Human Resources Director Carlee Nave.

**11:41 a.m. Commissioner Didier reconvened the regular meeting.**

**11:42 a.m. Executive Session RCW 42.30.110(1)(i) discuss with legal counsel, litigation or potential litigation 45 minutes**



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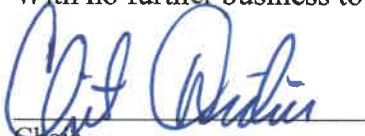
Commissioner Didier recessed into Executive Session at 11:42 a.m., for up to 45 minutes to discuss with legal counsel regarding litigation or potential litigation. Those participating are Commissioner Didier, Commissioner Mullen, Commissioner Peck, County Administrator Keith Johnson, Clerk of the Board Karin Milham, Prosecuting Attorney Shawn Sant and Civil Deputy Attorney Jennifer Johnson.

Commissioner Didier reconvened the Regular Meeting at 1:01 p.m. and extended the executive session an additional fifteen minutes.

Commissioner Didier reconvened the Regular Meeting at 1:17 p.m. with no action taken.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 1:17 p.m.

  
Chair

  
Clerk of the Board

8-17-2021  
Date